



August 15, 2023

RE: Sourcing Efforts Letter – RFP 24-556 District Wide Moving Services

Mr. Erick Hofstetter,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for RFP 24-556 District Wide Moving Services.

The Purchasing Department's efforts include the website on June 22, 2023.

- 1) RFP 24-556 was posted to IonWave on June 22, 2023.
- 2) RFP 24-556 was advertised in the *Champion Newspaper* on June 22, 2023, and June 29, 2023.
- 3) Electronic notification sent to 36 vendors from the DCSD Vendor Bid List.
- 4) Electronic notification sent to 358 vendors through the State of GA Procurement Registry.
- 5) Electronic notification sent to 72 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Five proposals were reviewed and deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678 676-0120 with any questions or concerns.

Regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS\lw

c: Mr. Keith Singleton
Mr. Ernest Davis