



Finance

October 16, 2023

VIA EMAIL: CHRISW@CCELECT.COM

Capital City Electrical Services
1346 Oakbrook Drive Suite 170A
Norcross, GA 30093
ATTN: Chris Wells, Account Manager

Reference: Bid No. 20-752-036, Electrical Contractor Services

Dear Mr. Wells:

As a result of the excellent service provided by Capital City Electrical Services, the DeKalb County School District ("DCSD") desires to renew the award of Bid No. 20-752-036 for one (1) year on the same terms, conditions and pricing as set forth in the License and Services Agreement between DCSD and Capital City Electrical Services, dated January 22, 2021. The purpose of this letter is to obtain Capital City Electrical Services' acceptance of DCSD's offer to renew the License and Services Agreement.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from January 22, 2024, through January 21, 2025. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Capital City Electrical Services' consideration of this offer to renew the award of Bid No. 20-752-036.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to solicitationquestions@dekalbschoolsga.org no later than Monday, October 23, 2023. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS/smg
c: Mr. Erick Hofstetter
Mr. Bobby Moncrief

ACKNOWLEDGMENT

Capital City Electrical Services hereby accepts DeKalb County School District's offer to renew the award of Bid No. 20-752-036 Electrical Contractor Services, as set forth in the License and Services Agreement, until January 21, 2025. Capital City Electrical Services understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

[Handwritten signature of Charlie Brooks]

Authorized Signatory

Charlie Brooks

Name (Typed or Printed)

10/19/2023

Date

President

Title of Authorized Signatory