

LAUREN N. SCOTT

OBJECTIVE: To work with an agency where my resourceful financial accounting/ reporting, procurement, budget management and audit background will add value to organizational operations.

ACADEMICS:

Clark Atlanta University

Bachelor of Arts, Accounting - May 2008

Master of Accounting - May 2008

Atlanta, Georgia

SUMMARY OF QUALIFICATIONS:

- Adapt at managing budgets, accounting operations and staff
- Strong ability to manage multiple projects within a specified, restricted time frame
- Skilled communicator, able to build strong working relationships with co-workers and clients
- Superior analytical, data interpretation, and record keeping abilities
- Have a comprehensive knowledge and application of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards (GASB)

PROFESSIONAL EXPERIENCE:

MEMPHIS-SHELBY COUNTY SCHOOLS

Senior Budget Manager/Acting Deputy Chief Financial Officer

Memphis, Tennessee

August 2022-Present

- Drives the District's fiscal budget, \$2.1 billion, and strategy in a multidisciplinary environment, including developing the annual District and school-based budgets aligned with strategic goals for the largest school District in Tennessee, serving more than 100,000 students, 14,000 employees and approximately 155 schools
- Lead cross-functional project teams that include Finance, Academics, and Human Resources to provide oversight of fiscal allocations to District departments/initiatives and schools, including long-term financial planning and strategic redistribution of District funding
- Assist with implementation of a staff allocation model for more equitable school-based funding
- Manage the creation of school budget templates, funding formulas, and revenue estimates
- Coordinate and direct all budget control functions within the District

SHELBY COUNTY SCHOOLS

Manager, Accounting & Reporting

Memphis, Tennessee

April 2020-August 2022

- Oversee the District's financial accounting functions, including preparation of the comprehensive annual financial report (CAFR) to provide key leadership support in the monitoring of the District's \$1.1B budget and ensuring that District-wide accounting and financial information is complete
- Supervise staff of four (4) and effectively train, motivate, delegate, monitor, and evaluate performance to ensure target and goals are met
- Coordinate preparation of monthly accounting close, monthly financial reports and year-end accounting close and annual financial reports for the School District
- Develop, presents, and defends budget requirements for area; oversees and approves expenditures, and prepares financial forms and reports
- Responsible for monitoring, tracking, and reconciling grants, including federal and other local state and county grants

SHELBY COUNTY SCHOOLS

Senior Accountant, Accounting & Reporting

Memphis, Tennessee

January 2020-April 2020

- Assist with managing revenue and expenses for the General Fund, which carries a balance of more than \$500M
- Review revenue and expense account analysis and reconciliations
- Assist in special projects as necessary
- Prepare preliminary and final financial statements and periodic reports to the management to facilitate cost control
- Implement SCS Accounting Policies and interpret guidance regarding accounting transactions

AUGUSTA TECHNICAL COLLEGE***Fiscal Analyst*****Augusta, Georgia****August 2013 – December 2019**

- Assist with all record keeping, internal controls and fiscal systems to insure prompt and accurate preparation of all financial data
- Managed five-person accounting operations responsible for Accounts Receivable, Accounts Payable, Purchasing, Fixed Assets, and General Ledger
- Manage and monitor federal grant financial milestones and budgets, including monitoring and evaluating budgets for various fund sources
- Assist in the preparation of GAAP, GASB Budget Statements and other State mandated financial reports, including Board of Directors, funding sources, and other Agency personnel
- Manage financial/budget process associated with monthly financial statement accounts, purchasing, and federal grants including reconciling, monitoring budgets and analyzing status
- Facilitate and supervise sections of the Annual Operating & Capital Budget process

E-Z-GO***Financial Analyst*****Augusta, Georgia****January 2011 – January 2013**

- Assisted with monthly, quarterly, and year end processes, including preparation of the reports to Management
- Prepared and strategically analyzed financial budgets for business segments to exhibit financial leverage
- Created reports and analysis to support cross-functional departments and Management in understanding the performance of the business and predict future results based upon relevant correlations, past performance, and developing trends
- Increased profitability and operational excellence by providing departmental budget reviews
- Prepared and analyzed monthly financial reports and benchmarks

DELOITTE & TOUCHE LLP***Senior Auditor/ In-Charge*****Atlanta, Georgia****September 2008 – December 2010**

- Conducted and managed key inputs into overall engagement decisions, including budgeting and forecasting of resources including allocation and fee, work-plan and time-line, career development of up to a total of 5 associates and interns, and coordinated with other service lines such as the tax and legal professionals, information risk management and valuation specialists
- Worked directly with client's financial reporting, accounting department & company's internal auditors to audit SEC reporting and filings (i.e. 10K, 10Q, and various 8K's).
- Researched and worked closely with senior management and partners to assist with technical accounting matters such as accounting for mergers and acquisitions, revenue recognition, leases, intangibles, derivatives, amortization and assessing valuation of investments
- Demonstrated strong financial analytical skills and knowledge to understand and document explanation for financial trends and fluctuations over the general ledger key accounts and balances