

Shamika Gaines

Objective

I am a dependable, energetic, and hard worker that is seeking a position that allows me to exercise my experience with our youth. Being self-motivated and a fast learner affords me the ability to gain and implement all duties required of my position. My goal is to gain employment with the DeKalb County School District as a Academic Skills Center Tutor Team Lead.

Work Experience

Eagles Landing High School - Stockbridge, GA

September 2020 to June 2021

Paraprofessional

- Provided appropriate learning experiences for students with disabilities in a variety of educational settings
- Collaborated with general education teacher with lesson planning
- Shared responsibilities with the general education teacher regarding grading and lesson curriculum
- Kept the classroom organized and conducive to learning
- Provided a safe environment for students in general and special education
- Assisted students with daily academic assignments

Angel's Creative Learning Academy

June 2018 to August 2020

Director

- Oversaw the daily operations of the facility
- Supervised a staff of 25 teachers and assistants
- Implemented curriculum for the Bright from the Start program
- Complied with all procedures, guidelines, and policies of the school
- Assessed and maintained data to determine the need for additional reinforcement or adjustments to instructional techniques
- Maintained a professional attitude in all manner of conduct with students, faculty, and parents, including a commitment to confidentiality
- Mandated state mandated curriculum to accomplish all objectives and goals outlined in the lesson plans

DeKalb County Board of Education - Stone Mountain, GA

August 2015 to May 2018

Paraprofessional

- Assisted the Lead Teacher with classroom management and organization
- Exemplified a positive and nurturing persona for students
- Assisted the Lead Teacher with extracurricular activities and school functions
- Accepted responsibility to ensue the upkeep of educational materials, equipment(s) and supplies
- Takes attendance according to the procedures of the school
- Maintained an orderly and normal classroom rhythm
- Assisted students with daily academic assignments

Education

Mercer University- McDonough, GA

- January 2018- December 2018

Tri-County Technical College- Anderson, SC

- August 2012- May 2013

Bryan County High School - Pembroke, GA

- Diploma, 1998

Certification

Angel's Creative Learning Academy

- Director's Certificate, 2017

Paraprofessional Certification

References

- Available Upon Request