

1. DEFINITIONS

- a. Commission – the Georgia Student Finance Commission created by O.C.G.A. § 20-2-233.
- b. Dual Credit Course – postsecondary course, including a virtual course, taken by an eligible high school student pursuant to an arrangement at or through an eligible postsecondary institution for which the student receives secondary credit from his or her eligible high school.
- c. Eligible Core Course – course in English, math, science, social studies, or a foreign language upon which the Commission calculates grade point averages for HOPE scholarship eligibility pursuant to O.C.G.A. § 20-2-157(b)(3.1) and which is included in the eligible course list.
- d. Eligible Course List – a list of courses maintained by the Commission which identifies courses approved for funding authorized by O.C.G.A. § 20-2-161.3 and shall include eligible core courses and eligible Career, Technology, and Agricultural Education (CTAE) courses.
- e. Eligible CTAE Course – all career, technical, and agricultural education courses which are aligned with the Georgia Department of Education's Career Clusters and Pathways programs, and which are included in the eligible course list.
- f. Eligible Dual Credit Course – dual credit course which is included in the eligible course list and which is eligible for payment, with state funds, under these Programs subject to the following maximum credit hour caps:
 - i. Eligible high school students with 18 or fewer semester hours, or the equivalent amount of quarter hours, of dual credit courses funded by O.C.G.A. § 20-2-161.3 on or before June 30, 2020, shall be limited to a total of 30 semester hours, or the equivalent amount of quarter hours, of eligible dual credit courses; and
 - ii. Eligible high school students with 19 or more semester hours, or the equivalent amount of quarter hours, of dual credit courses funded by O.C.G.A. § 20-2-161.3 on or before June 30, 2020, shall be limited to 12 additional semester hours, or the equivalent amount of quarter hours, of eligible dual credit courses.
- g. Eligible High School – any private or public secondary educational institution located within the State of Georgia and any home study program operated pursuant to O.C.G.A. § 20-2-690.
- h. Eligible High School Student – a student who is:
 - i. Entering or enrolled in eleventh or twelfth grade at an eligible high school taking any eligible dual credit course at any eligible postsecondary institution; or
 - ii. Entering or enrolled in tenth grade at an eligible high school when such student:

- Is enrolled in an eligible CTAE course at an institution within the Technical College System of Georgia;
 - Has obtained prior to the beginning of the term of dual enrollment coursework an SAT or ACT test score that would meet the assessment requirements of a Zell Miller Scholar pursuant to O.C.G.A. § 20-3-519 (27)(A)(i) and is taking eligible core courses at any eligible postsecondary institution; or
 - Was enrolled as a ninth grader in one or more dual credit courses at an eligible postsecondary institution for which payment was made pursuant to O.C.G.A. § 20-2-161.3 on or before June 30, 2020.
- i. Eligible Postsecondary Institution – any eligible postsecondary institution as defined in paragraph (7) of O.C.G.A § 20-3-519.
- j. Georgia Department of Education – the state agency charged with the fiscal and administrative management of certain aspects of K-12 public education, including the implementation of federal and state mandates. Such management is subject to supervision and oversight by the State Board of Education.
- k. Program – the arrangements authorized by O.C.G.A §§ 20-2-161.3 and 20-2-149.2, also referred throughout this Regulation as Dual Enrollment Requirements for a Traditional High School Diploma and Dual Enrollment Requirements for an Accelerated Career Diploma respectively, whereby an eligible high school takes one or more dual credit courses, including self-pay dual credit courses, with the goal of completing postsecondary credit and high school diploma requirements.
- l. Self-Pay Dual Credit Course – a postsecondary course, including a virtual course, taken by an eligible high school student pursuant to an arrangement at or through an eligible postsecondary institution for which, beginning with the 2021-2022 school year, the student receives secondary credit from his or her eligible high school and which is not funded using state funds.
- m. Secondary Credit – a high school credit for dual credit courses taken at or through an eligible post- secondary institution under the program.

2. REQUIREMENTS

- a. Any eligible high school student may apply to an eligible postsecondary institution to take one or more dual credit courses at or through that postsecondary institution which are approved for secondary credit pursuant to subsection (f) of O.C.G.A. § 20-2-161.3. If accepted at an eligible postsecondary institution, such eligible high school student may take any such approved dual credit course at or through that post-secondary institution, whether or not the course is taught during the regular eligible high school day and receive secondary credit therefor under the conditions provided in O.C.G.A. § 20-2-161.3.
- b. No later than the first day of February each year, each eligible high school shall provide information about the program, which shall include forms provided by the Georgia Department of Education, to all its eligible high school students. An eligible high school shall also provide counseling services to such students and their parents or guardians before the students enroll in the program. Prior to participating in the program, the

student and the student's parent or guardian shall sign the form provided by the eligible high school or by an eligible post-secondary institution stating that they have received the counseling specified in this subsection and that they understand the responsibilities that shall be assumed in participating in the program. Program information and materials shall be provided to each eighth-grade public school student at the time the student is developing his or her individual graduation plan as required by O.C.G.A. § 20-2-327.

- c. Each eligible high school shall be required to execute a participation agreement as prescribed by the Commission.
- d. A participating eligible high school shall grant secondary credit to an eligible high school student enrolled in a dual credit course in an eligible postsecondary institution if such student successfully completes that Requirements course. The secondary credit granted shall be for a comparable required course; career, technical, and agricultural education course; or elective course. Upon completion of an eligible postsecondary institution's dual credit course, the eligible high school student shall be responsible for requesting that the eligible postsecondary institution notify the student's eligible high school regarding his or her grade in that course.
 - i. Secondary credits granted for eligible postsecondary institution dual credit courses as provided in (2)(d) shall be counted by the eligible high school toward graduation requirements and subject area requirements of the eligible high school. Evidence of successful completion of each dual credit course and secondary credits granted shall be included in the eligible high school student's secondary school records and transcripts.
 - ii. Grades earned at an eligible postsecondary institution shall be included on the high school transcript and shall be used, by the eligible high school, to compute a student's grade point average.
 - iii. Secondary credits granted at an eligible postsecondary institution shall be converted and transcribed on the eligible high school student's transcript.
 - Eligible postsecondary institution semester hour credit shall be converted to secondary credit as follows:
 - 1 to 2 semester hours = .5 secondary credit
 - 3 to 5 semester hours = 1 secondary credit
 - 1 to 3 quarter hour credits = .5 secondary credit
 - 4 to 8 quarter hour credits = 1 secondary credit.

3. Grade/Credit Conversion

- a. All grades from eligible dual credit courses earned at the post-secondary institution, including self-pay dual credit courses approved by the student's high school will be averaged with high school grades to determine honors eligibility and will be converted to the high school grading system. These grades, both dual credit and self-pay dual credit, will be included on the student's transcript and may not be removed and/or omitted. A list of eligible courses may be found in the GA Futures Course Directory. All self-pay dual credit courses must have a comparable course in the GA Futures Course Directory.

- b. Dual Enrollment course grades and self-pay dual credit course grades will be converted using the Mid-Point Conversion grading scale outlined in regulation IHA-R(1)- Grading Systems (A=95, B=85, C=75, D=70, F=65). All approved AP/IB Dual Enrollment courses will have five (5) bonus points added to the final semester numerical grade. Bonus points will be added by the system technology department on each state-approved course number.

Letter Grade	Numerical Equivalent	Grading Scale	Mid-Point Conversion Scale
A	4.0	90-100	95
B	3.0	80-89	85
C	2.0	71-79	75
D	1.0	70	70
F	0	69 or Below	65

- c. Eligible postsecondary institution credit shall be converted to secondary credit as follows:

- 1 to 2 semester hours = .5 secondary credit
- 3 or more semester = 1 secondary credit
- 1 to 3 quarter hour credits = .5 secondary credit
- 4 to 8 quarter or more hour credits = 1 secondary credit.

4. Dual Enrollment Requirements for Traditional High School Diploma and for the Accelerated Career Diplomas

- a. Dual Enrollment Requirements for the Traditional High School Diploma

An eligible high school student shall meet the following requirements, pursuant to O.C.G.A § 20-2-161.3, in order to be awarded a high school diploma:

- Receives a score of admission acceptable on the readiness assessment required by the eligible postsecondary institution.
- Earns a secondary credit in State Board identified high school courses that culminate in a state administered end-of-course assessment in each of the following subject areas: English/language arts, Mathematics, Science and Social Studies. Eligible high school students must participate in the appropriate end-of-course assessment. However, State Board of Education Rule 160-3-1-.07, Testing Programs – Student Assessment, establishes certain exemptions from end-of-course assessments.
- Earns one secondary credit in health and physical education.
- Completes approved postsecondary courses that satisfy high school graduation requirements.
- Earns the requisite credits required by State Board of Education Rule 160-4-2-.48 High School Graduation Requirements for Students Enrolling in the Ninth Grade for the First Time in the 2008-09 School Year and Subsequent Years.

- b. Dual Enrollment Requirements for the Accelerated Career Diploma

An eligible high school student shall meet the following requirements, pursuant to

O.C.G.A § 20-2-149.2, in order to be awarded a high school diploma:

- Receives a score of admission acceptable on the readiness assessment required by the eligible postsecondary institution.
- Earns two secondary credits in state required ninth and tenth grade level high school courses or their equivalent: two English courses, two mathematics courses, two science courses, and two social studies courses; and any state required tests associated with any such course.
- Students pursuing a high school diploma according to the provisions of (2)(g) of this provision must successfully complete and pass the following courses and participate in the specified end-of-course assessments: Algebra I or Coordinate Algebra, American Literature and Composition, and Biology.
- Students entering the 9th grade in the 2022-2023 school year and beyond who pursue a high school diploma according to this provision must also successfully complete and pass both American Government and Personal Finance & Economics. Such students must also:
 - Earn one secondary credit in health and physical education.
 - Complete one of the following postsecondary requirements: (1) an associate degree program; or (2) a technical college diploma program and all postsecondary academic education and technical education and training prerequisites for any state, national, or industry occupational certifications or licenses required to work in the field; or (3) at least two technical college certificate of credit programs in one specific career pathway and all postsecondary academic education and technical education and training prerequisites for any state, national, or industry occupational certifications or licenses required to work in the field as determined by the Technical College System of Georgia.

- c. A student who meets the requirements for a Traditional High School Diploma or for the Accelerated Career Diploma will be deemed to have met all graduation requirements and shall not be subject to any courses or assessments otherwise required for purposes of graduation.

Note: Please reference Georgia Department of Education Rule 160-4-2-.34, Dual Enrollment policy for further guidance on this regulation.