

On motion by _____, seconded _____, the resolution set forth below was adopted by the following vote:
AYES: _____ NOES: _____ ABSENT: _____

SPECIFICATIONS OF THE ELECTION ORDER

RESOLVED, that pursuant to Education Code Sections 5304 and 5322 – the authority for the specifications of the election order – I hereby specify the following with respect to the governing board member election in the _____ School District.

Date of Election: November 3, 2026
Purpose of Election: To elect _____ member(s) to serve the 2026-2030 full term (term ending 2030)
_____ member(s) to serve the 2026-2028 short term (term ending 2028)

***Term of Office to be Filled (Check One)**

Name of Current Incumbent _____ **2-Year** (To complete the 2026-2028 term) **4-Year** (2026-2030)

*Four-year terms on the governing board are staggered. The November 3, 2026 election will fill regular openings on the governing board for the 2026-2030 term as well as filling current 2024-2028 term vacancies, or those previously filled by appointment. If a vacancy has been filled during the first 2 years of a term, candidates must file for election to complete that term. If a vacancy has been filled during the last 2 years of a term, candidates will file for the new 4-year term.

IT IS HEREBY RESOLVED, that the _____ School District will hold an election on November 3, 2026 to elect member(s) to the governing board as listed in the **Specifications of the Election Order**.

STATEMENT OF QUALIFICATIONS/TIE VOTE

THAT the * (candidate district) is responsible for cost incurred in publishing a Statement of Qualifications if such a statement is desired. If payment is the responsibility of the candidate, each candidate will pay the cost of publication * (before after) the statement is printed in the voter pamphlet portion of the sample ballot. Payments for statements are to be made to the district. Following the election, the district will be billed for all costs incurred in conducting the district’s election. Statements shall not exceed 200 words, based on standard word count.

THAT any tie vote which results in said election will be resolved by *(run off drawing lots).
* Select one option

CLERK’S CERTIFICATE

I hereby certify that the foregoing is a full, true and correct excerpt from the minutes of the governing board of said school district, pertaining to the adoption of the above resolution, at a meeting held on _____, 2026.

Clerk, Governing Board
_____ School District