

REDWOOD CITY SCHOOL DISTRICT

RESOLUTION #31 2025/26

AUTHORIZED REDWOOD CITY SCHOOL DISTRICT SIGNATURES
FOR SAN MATEO COUNTY OFFICE OF EDUCATION

WHEREAS, Education Section 42632 states:

“each order drawn on the funds of a school district shall be signed by at least a majority of the members of the Governing Board of the district, or by a person or persons authorized by the Governing Board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders”, and

WHEREAS, Education Section 42632 requires that the signatures authorized under Education Code Section 42632 shall be filed with the County Superintendent of Schools, and

WHEREAS, the Governing Board of the Redwood City School District has authorized any one of the following four officers’ or employees’ signatures on district orders:

- 1. Dr. Christian J. Rubalcaba _____
Superintendent
- 2. Richard W. Edson II, _____
Chief Business Official
- 3. Kimberley Chen, _____
Director of Fiscal Services
- 4. Maria Morales, _____
Accounting Manager

IT IS HEREBY RESOLVED that the County Superintendent be notified of this action on the Authorized Signature Form, issued by said County Superintendent.

REGULARLY passed and adopted this 24th day of June 2026.

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENCES: _____

District Superintendent *

County Superintendent of Schools

Date Approved/Filed

* My signature certifies the above vote of the Governing Board to be accurate and true.

Districts may (a) have all Board members sign in the appropriate categories, or (b) type in the names and have the district Superintendent certify the accuracy of the vote.