



Board Target Date: _____

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Boys & Girls Club - Sonoma-Marin

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Partnership***

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code):	<u>01</u>	-	<u>6010</u>	-	<u>0</u>	-	<u>1151</u>	-	<u>1000</u>	-	<u>5800</u>	-	<u>119</u>	-	<u>5115</u>	%	<u>6.8</u>		<u>cd</u>
	<u>01</u>	-	<u>6010</u>	-	<u>0</u>	-	<u>1151</u>	-	<u>1000</u>	-	<u>5100</u>	-	<u>233</u>	-	<u>5115</u>	%	<u>24.00</u>		<u>cd</u>
	<u>01</u>	-	<u>6010</u>	-	<u>0</u>	-	<u>1151</u>	-	<u>1000</u>	-	<u>5100</u>	-	<u>234</u>	-	<u>5115</u>	%	<u>32.80</u>		<u>cd</u>
	<u>01</u>	-	<u>6010</u>	-	<u>0</u>	-	<u>1151</u>	-	<u>1000</u>	-	<u>5100</u>	-	<u>231</u>	-	<u>5115</u>	%	<u>36.40</u>		<u>cd</u>

Funding Category: Base Supplemental Concentration
 Restricted: ASES Universal Funds Other: _____

For Billing (if applicable): Bill to: _____ Billing frequency: _____

Contract is: Renewal Contract Amount: \$750,000.00

School Site/Department: Ed Services Number of Individuals Served: 525

Approved at Site by*: _____ Date: _____

* Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval**: Michael J. Reimer Roderick Castro Date: 06/08/2026 06/08/2026

** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Michael J. Reimer, Ed.D, Ed. Services Role: Department Administrator

Site/Dept: Ed Services Phone #: 707-899-6112

Proposed Contract Start Date: 08/01/2026 Proposed Contract End Date: 06/30/2028

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____ Approval by Superintendent

Attach Signed Vendor Contract: 1 Vendor Contract

**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as “DISTRICT”, OR “BOARD” and Boys & Girls Club - Sonoma-Marin, hereinafter referred to as “CONTRACTOR”.

1. Services.

(a) DISTRICT’s Responsibilities and Duties:

- A. District will provide appropriate program facilities (1 space per group of 16 students) at each of our 3 participating schools including: Montgomery Middle/Junior High School; Santa Rosa Middle/Junior High School; and Rincon Valley Middle School. Club leads at each site will have a dedicated space (with locking door) for planning, preparation and storage. This dedicated space will be available to Club Staff for use during the school day.
- B. District will identify one cabinet level employee to act as liaison between the District and Boys & Girls Clubs of Sonoma-Marin (the Clubs). District employee will formally meet with Club executive representative three times during each school year.
- C. The District, school site principals and the Clubs will work together on the seamless integration of the after-school program with the regular day program.
- D. In order to provide a seamless integration, principals will be oriented on their roles and responsibilities for a successful expanded learning program through collaboration with the Clubs and District.
- E. Principals will meet with Club leads on a regular basis - at least every other week.
- F. District will co-develop indicators for a successful program evaluation with the Clubs. Evaluation process will include student demographic, quantitative and qualitative data (surveys, and individual & small group interviews).
- G. District will be responsible for providing custodial support in all spaces and custodial supplies used by the clubs staff and members.
- H. District's contract manager will meet every other month with the Clubs and principals.
- I. The District, in conjunction with The Clubs, will work together in preparing data and pieces of evidence required for various audits and reporting requirements (ie - ASES & ELO Program funds, CDE FPM reviews, etc).
- J. As a part of this agreement, both organizations agree to share applicant information with one another. The DISTRICT AND CONTRACTOR agree to the following data privacy provisions:
 - The DISTRICT AND CONTRACTOR will use shared applicant information to support the implementation of the afterschool program together;

- The DISTRICT AND CONTRACTOR agree to not lend or sell any shared applicant information with any other outside individuals, contractors or organizations;
- The DISTRICT AND CONTRACTOR will contact one another (Michael Reimer; mreimer@srcs.k12.ca.us or Michelle Heery; mheery@bgcsonoma-marin.org) immediately upon learning of any possible data breach.

(b) CONTRACTOR's Responsibilities and Duties:

- A. Boys & Girls Clubs of Sonoma-Marín will run expanded learning programs at the 3 named schools until 6 PM daily.
- B. The Clubs will provide direct service, in the model outlined below or in a CDE sanctioned amended model to accommodate COVID-19 health & safety protocols (if necessary). The Clubs will comply with all county and state health orders in the delivery of the program.
- C. The Clubs will provide direct services to 5-8th grade students in the required ratio of 1:20. The Clubs may also maintain a waiting list to ensure this is met.
- D. The Clubs, school site principal, and District will work together on the seamless integration of the after school program with the regular day program.
- E. The Clubs will provide parent information, registration and communication, including a parent and child orientation in a language the parents understand and translated monthly newsletters.
- F. The Clubs will provide all materials necessary to run the Extended Day program. School site supplies will not be utilized for the running of the program.
- G. The Clubs will maintain timely records for attendance, fiscal reporting and program evaluation.
- H. The Clubs will establish a sign-in, sign-out procedure that records what time the student leaves the program and with whom to ensure student safety. The Clubs will help ensure that students report directly to the Clubs upon dismissal and will help verify absences from the afterschool program for student safety purposes.
- I. The Clubs will co-develop indicators of successful program evaluation with the District.
- J. The Clubs will prepare (in a timely manner) semi-annual attendance, quarterly expenditure reports, annual after school evaluation, annual continuous quality improvement, and other reports required by CDE and district.
- K. The Clubs will work together with the district to provide targeted out-of-school-time intervention, tutoring, and homework assistance and standards-based enrichment activities. The Clubs will ensure that the program contains a balance of components including educational literacy, enrichment and a safe physical and emotional environment. The daily

schedule, hours of operation, and attending students will be mutually agreed upon depending on the school's instructional model, and funding requirements.

- L. The Club may choose to close for up to 3 professional development days.
- M. Children will participate in structured activities designed to improve and enhance literacy, communication, and social skills.
- N. The Club and the District will collaborate to establish the extended education program days of operation based on the district's instructional calendar.
- O. The Club will be solely responsible for supervising their employees. The Club certifies that staff providing services are adequately trained and prepared to work with TK-8th grade students. Ongoing training will be provided to staff. Clubs will ensure that all Club employees meet Santa Rosa City Schools' minimum requirements for the instructional assistant position, save current District employees whose compliance requirements will be monitored by the District.
- P. Club will work, in partnership with the site principal and district personnel to select students and will work to recruit students. Priority enrollment will be given to homeless and foster youth per EC sections 8483(c) (1) (A) and 8483 (d) (1) (A).
- Q. Club and site principals will confer regarding student attendance and discipline issues and actions, including possible removal from the program.
- R. The Club will meet with site principals on a regular basis (every 2 weeks, as noted above).
- S. Clubs will follow the same level of discipline expectations, rules, MTSS and Restorative Practices in order to maintain student behavior consistent with the school culture during school hours.
- T. The Club will notify the DISTRICT by the next working day following, and to submit a written report within seven days of, the occurrence of any health- or safety- related issues, including, but not limited to, issues involving criminal background clearances for employees, building safety, and any event specified in subdivision (c) pursuant to Education Code section 8483 .4(6).
- U. As part of the application process, the Club will request from parents or guardians pupil health information, such as whether a pupil has allergies or asthma, before pupil enrollment pursuant to Education Code section 8483.4(d).
- V. As a part of this agreement, both organizations agree to share applicant information with one another. The DISTRICT AND CONTRACTOR agree to the following data privacy provisions:
 - The DISTRICT AND CONTRACTOR will use shared applicant information to support the implementation of the afterschool program together;
 - The DISTRICT AND CONTRACTOR agree to not lend or sell any shared applicant information with any other outside individuals, contractors or organizations;

- The DISTRICT AND CONTRACTOR will contact one another (Michael Reimer; mreimer@srcs.k12.ca.us or Michelle Heery; mhee1y@bgcsonoma-marin.org) immediately upon learning of any possible data breach.

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on 8/1/2026 and will continue through 6/30/2028, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed \$750,000 per year. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Monthly

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

[Develop metrics – **Describe** the metrics to be used to measure the effectiveness of services. Indicate benchmark metrics as well as the goal by the end of the contract. Data to be gathered by the CONTRACTOR and provided to the DISTRICT]

PRIORITY OUTCOME # 1: Students will increase their academic preparedness skills for later grades.

1. Students will engage in learning activities designed to build literacy skills using the HYLAS (High Yield Learning Activities) and other materials made available through the Boys & Girls Club and the District that enhance reading, writing and mathematics.
2. Students will participate in lessons designed to increase the ability to communicate via speaking and listening, following directions and actively participating in group activities.
3. Students will participate in Power Hour daily to support mastery of learning standards.

PRIORITY OUTCOME # 2: Students will develop their cognitive, social and emotional skills as they further develop good character.

1. Students will interact with their peers and adults to learn how to share, cooperate, take turns and persevere within a safe learning environment guided by professionals.

2. Club staff will recognize 45 youth annually through the Youth of the Year program, which culminates in an end of the year family ceremony.
3. Students will participate in at least 2 program wide service projects.
4. The Clubs Members will participate in at least 1 Leadership and Character development program each year (offered quarterly).

PRIORITY OUTCOME # 3: Students will learn about and use healthy learning strategies.

1. Students will participate in at least 30 minutes of physical activity daily.
2. Students will participate in the healthy eating and nutrition program every year.

PRIORITY OUTCOME #4 The club will implement Five Key Elements for Positive Youth Development in all programs.

1. A safe, positive environment is built throughout the entire Extended Education program.
2. The Clubs maintain a focus on FUN for members of all ages.
3. The Clubs encourage the development of supportive relationships not only between members and caring adults, but peer-to-peer as well.
4. The Clubs provide opportunities for all Members to be actively engaged in the Clubs Experiences and sets high expectations.
5. The Clubs offer recognition for members, both formally, and informally for their successes and accomplishments.

Evaluation: There will be two formal evaluation (mid-year and final) meetings with the manager of the program and management from The Clubs. If areas of improvement are identified The Clubs shall be given written notice of deficiencies and 30 days to demonstrate corrective action. Failure to do so may result in a notice of termination as noted in section 11.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including

unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

- (a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.
- (b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence,

\$2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than \$1,000,000 per occurrence, with an annual aggregate of \$2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT, the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:

Santa Rosa City Schools

211 Ridgway Ave

Santa Rosa, CA 95401

707-890-3800

kcook@srcs.k12.ca.us

CONTRACTOR:

Name: Boys & Girls Clubs of Sonoma-Marine

Street: 1400 N Dutton #24

City/State/Zip: Santa Rosa, CA, 95401

Phone: 707-528-7977

Email: grants@bgcsonoma-marin.org

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS _____.

DISTRICT

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: _____

Signature:

Lisa August

Print Name: Michelle Heery

Interim Superintendent

Title: Chief Operations Officer

ysantanaperalta@srcs.k12.ca.us

Email: mheery@bgcsonoma-marin.org

707-890-3800 x80201

Phone: 707-528-7977

SRCS Board Approved: _____



Board Target Date: _____

Request for Board Approval of Contract

Vendor/Contractor/Consultant: North Bay Children's Center

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Partnership***

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 12 - 6060 - 0 - 0001 - 1000 - 5100 - 119 - 5197 % 95 cd
12 - 6060 - 0 - 0001 - 1000 - 5800 - 119 - 5197 % 5.00 cd
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

Funding Category: Base Supplemental Concentration
 Restricted: _____ Other: Early Ed. Programs Grant

For Billing (if applicable): Bill to: _____ Billing frequency: _____

Contract is: Renewal Contract Amount: \$994,800.00

School Site/Department: Ed Services Number of Individuals Served: 48

Approved at Site by*: _____ Date: _____

* Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval**: Michael J. Reimer Roderick Castro Date: 06/08/2026 06/08/2026

** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Michael J. Reimer Role: Department Administrator

Site/Dept: Ed Services Phone #: 707-899-6112

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2027

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____ Approval by Superintendent

Attach Signed Vendor Contract: 1 Vendor Contract

**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as “DISTRICT”, OR “BOARD” and North Bay Children’s Center, hereinafter referred to as “CONTRACTOR”.

1. Services.

(a) DISTRICT’s Responsibilities and Duties:

- 1) District will certify with CPARIS quarterly reporting requests from NBCC.
- 2) The district will provide two classrooms at the pre-Kindergarten program site (James Monroe Elementary).
- 3) Using the Central Eligibility list (CEL) District will collaborate with NBCC to identify students who qualify for the state-funded pre-Kindergarten program.
- 4) Certify and submit attendance and fiscal data provided by NBCC to the State Department of Education, by the CDE schedule deadlines.
- 5) Forward all state Department of Education communications related to or affecting its performance of and compliance with the terms of the subcontract to NBCC.
- 6) The district will ensure that NBCC's preschool classrooms are open during school closure dates, other than the minimum of days needed for NBCC Staff Development and/or Staff Workdays.
- 7) The district will provide breakfast, lunch, and snacks through the Child Care Food Program (CCFP).
- 8) NBCC and District staff, including pre-school teachers and kindergarten teachers, will meet regularly during the 2026/2027 school year to review curriculum and ensure compliance.

(b) CONTRACTOR’s Responsibilities and Duties:

- 1) Conduct all program and administrative activities in full compliance with applicable laws, regulations, and the Funding Terms and Conditions and Program Quality Requirements applicable laws, regulations, and the Funding terms and Conditions and Program Quality Requirements applicable to the master contract between the State Department of Education and the District.
- 2) Submit all attendance and fiscal information necessary quarterly for the timely submission of the Attendance and Fiscal Report for State Preschool Programs.
- 3) Cooperate with the District in all aspects of carrying out such monitoring and the oversight of the performance of the terms of this subcontract deemed necessary and appropriate to ensure compliance with the terms of its contract with the California Department of Education (CDE);
- 4) Provide the District with the results of the NBCC annual self-evaluation (Program Quality Review) of the sites attended by children whose attendance is funded through this subcontract:
- 5) NBCC will operate a full-day pre-Kindergarten class at James Monroe with a total of forty-eight (48) subsidized students at 244 days per year.

- 6) NBCC and district staff, including pre-school teachers and kindergarten teachers, will meet regularly during the 2026/2027 school year to review curriculum and ensure alignment and articulation with the District Kindergarten programs.
- 7) NBCC will provide all materials, instruments, and tools necessary to provide student instructions within the scope of their annual budget. NBCC will provide the District with scope and sequence information about the instructional materials to be used. SRCS will make available key Kindergarten curriculum material to align with "School Readiness".
- 8) Within the scope of CDE guidelines, NBCC will provide instruction predominantly in English.

Within CDE guidelines about student eligibility, NBCC will make every effort to enroll students in the James Monroe attendance area.

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on 7/1/2026, and will continue through 6/30/27, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed \$994,800. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Days of Operation: 244

- 1) NBCC will invoice the District monthly for expenses incurred based on student enrollment up to the Maximum Reimbursable Amount (MRA) of \$994,800.
- 2) District will provide two classrooms for pre-kindergarten programs at a cost \$1081.45 per classroom per month for a total of \$25,954.50 per year. The amount of \$2,162.90 for both classrooms is to be billed by the District at the beginning of each month.
- 3) District will provide custodial and maintenance support for the pre-Kindergarten classrooms at no cost to NBCC.
- 4) District will provide payments to NBCC every month following monthly invoicing by the contractor.
- 5) District agrees to pass through all SB 140 Cost of Care Stipends and any other stipends received to support the CSPP program within 30 days of receipt.
- 6) If the state grant funding for the preschool program is either increased or decreased, the parties agree that an addendum that adjusts the financial provision of this MOU will be developed to reflect the new rates of reimbursement.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

[Develop metrics – **Describe** the metrics to be used to measure the effectiveness of services. Indicate benchmark metrics as well as the goal by the end of the contract. Data to be gathered by the CONTRACTOR and provided to the DISTRICT]

- NBCC provides evidence-based school-readiness programs at the James Monroe campus designed to increase the number of preschool children entering kindergarten healthy and ready to learn. NBCC works closely with our elementary school partners on curriculum alignment, along with opportunities for parent involvement in the school community.
- NBCC uses the Development Profile (DROP) to track the progress of all the students and plan targeted activities where children will develop the necessary skills to reach the next developmental level. The expected, quantifiable outcome is for each child to demonstrate an increase in content knowledge across all curriculum areas. Students are assessed 60 days after their initial enrollment and again 6 months later. These areas of development include social-emotional, cognitive, language, physical, and nutrition education.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

- (a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or

compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.

Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.

- (b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

- (a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

- (b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

- (c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

- (d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

- (1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

- (2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

- (3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

- (4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than \$1,000,000 per occurrence, with an annual aggregate of \$2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT, the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving fifteen (15) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to

the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:

Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401
707-890-3800
mreimer@srcs.k12.ca.us

CONTRACTOR:

North Bay Children's Center (NBCC)
932 C Street
Novato, CA, 94949
415-883-6222
sgilmore@nbcc.net

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS _____.

DISTRICT

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: _____

Signature: _____

Print Name: Lisa August Hulme

Print Name: Susan Gilmore

Title: Interim Superintendent

Title: President & CEO

Email: laugust@srcs.k12.ca.us

Email: sgilmore@nbcc.net

Phone: (707) 890-3800

Phone: (415) 475-4311

SRCS Board Approved: _____



Request for Board Approval of Contract

Vendor/Contractor/Consultant: SRCS/SRJC

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Partnership***

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code):	<u>01</u>	-	<u>6500</u>	-	<u>0</u>	-	<u>5770</u>	-	<u>1180</u>	-	<u>5875</u>	-	<u>113</u>	-	<u>5198</u>	%	<u>42.00</u>	_____
	<u>01</u>	-	<u>6500</u>	-	<u>0</u>	-	<u>5770</u>	-	<u>1180</u>	-	<u>5175</u>	-	<u>113</u>	-	<u>5198</u>	%	<u>58.00</u>	_____
	_____	-	_____	-	_____	-	_____	-	_____	-	_____	-	_____	-	_____	%	_____	_____
	_____	-	_____	-	_____	-	_____	-	_____	-	_____	-	_____	-	_____	%	_____	_____

Funding Category: Base Supplemental Concentration
 Restricted: AB602 Sped Funding Other: _____

For Billing (if applicable): Bill to: _____ Billing frequency: _____

Contract is: Renewal **Contract Amount:** \$120,000.00

School Site/Department: Hidden Valley Elementary **Number of Individuals Served:** 600+

Approved at Site by*: Johanna Koehle Date: 06/16/2026
* Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval:** _____ Date: _____
** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Johanna Koehle **Role:** Site Administrator
Site/Dept: DHH **Phone #:** 707-396-3886

Proposed Contract Start Date: 08/12/2026 **Proposed Contract End Date:** 06/30/2027

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____

**MEMORANDUM OF UNDERSTANDING
BETWEEN SONOMA COUNTY JUNIOR COLLEGE DISTRICT AND SANTA
ROSA CITY SCHOOLS**

This Memorandum of Understanding (“MOU”) is made on August 12, 2026, between the Sonoma County Junior College District (“College”) and Santa Rosa City Schools (“SRCS”).

RECITALS

WHEREAS, SRCS strives to provide high-quality ASL instruction.

WHEREAS, there is a lack of educational support students for Deaf and Hard of Hearing students and families in Sonoma County.

WHEREAS, the College seeks to partner with community organizations to offer

high-quality instructional programs for Sonoma County residents, and SRCS desires to partner with the College for that purpose; and

WHEREAS, it is the intent of the parties to work collaboratively on the development and implementation of instructional ASL programming;

THEREFORE, the parties agree as follows:

1. College’s Responsibilities.

SRJC will provide **35** hours per week of in-person ASL instruction.

SRJC will provide **10** hours per week of prep time and collaboration.

SRJC will invoice SRCS for hours of services provided at the end of each month during the term specified below.

2. SRCS’ Responsibilities.

SRCS will pay SRJC for the cost of services provided, including instructional hours, coordination stipends, benefits, and 5% overhead rate, up to an hourly rate of \$100.00, upon receipt of invoice. The total invoiced amount for this agreement may not exceed **\$120,000.00**.

SRCS will be equipped with restroom access, well-lit walkways to classrooms, restrooms, and parking, and furniture and fixtures suitable for adult use. Classrooms will be unlocked at least ten minutes before the start of a class, and the faculty member will be provided with contact information for an on-site administrator. A list of classroom equipment such as whiteboards, projectors, and document cameras will be provided to SRJC.

3. Term. This MOU shall be effective beginning August 12, 2026, through June 30th, 2027.

4. Termination. Either party may terminate this MOU by providing 30 days' written notice to the other party. If the MOU is terminated early pursuant to this provision, SRCS shall pay the College for services satisfactorily rendered and for contractual obligations incurred prior to notice of termination.

5. GENERAL PROVISIONS

A. Notice. All notices, requests, demands, amendments, modifications, bills, or payments under this MOU shall be in writing. Notice shall be sufficient for all such purposes if personally delivered or sent by first class, registered or certified mail; or sent by facsimile transmission with written confirmation of receipt by recipient. Notice is effective upon personal delivery, two days after deposit in mail, or upon confirmed receipt by the recipient.

SRCS

College

Santa Rosa City Schools

Sonoma County Junior College District

211 Ridgway Ave.

1501 Mendocino Ave.

Santa Rosa, CA 95401

Santa Rosa, CA 95401

ATTN: Lisa August Hulme

ATTN: Kate Jolley

B. Assignment and Successors. Neither party may transfer or assign its rights or obligations under this MOU, in part or in whole, without the other party's prior written consent. This MOU is binding on the heirs, successors, and permitted assigns of the parties hereto.

C. Third Party Beneficiaries. There are no intended third-party beneficiaries to this MOU.

D. Nondiscrimination. Both parties shall comply with all applicable federal, state and local laws, rules and regulations regarding nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, disability, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this MOU are incorporated by this reference.

E. Choice of Law and Venue. This MOU shall be governed by California law, and venue shall be in the County of Sonoma, California, and no other place.

F. Severability. If any provision of this MOU is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of the MOU shall remain in full force and effect.

G. Amendment. No supplement, amendment, or modification of this MOU shall be binding unless it is in writing duly authorized and signed by the parties to this MOU.

H. Provisions Deemed Inserted. Every provision of law required to be inserted in this MOU shall be deemed to be inserted, and this MOU shall be construed and enforced as though included. If it is

discovered that through mistake or otherwise that any required provision is not inserted, or not correctly inserted, this MOU shall be amended to make the insertion or correction.

I. Entire Agreement. This MOU constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties regarding the subject matter of this MOU and supersedes all prior written or oral understandings or agreements of the parties.

J. Waiver. No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this MOU shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

K. Force Majeure. If either party is delayed or hindered in or prevented from the performance of any act required hereunder because of strikes, lockouts, inability to procure labor or materials, failure of power, riots, insurrection, war, fire or other casualty, or other reason beyond the reasonable control of the party delayed, excluding financial inability (“Force Majeure Event”), performance of that act shall be excused for the period during which the Force Majeure Event prevents such performance, and the period for that performance shall be extended for an equivalent period. Delays or failures to perform resulting from lack of funds shall not be Force Majeure Events.

L. Headings. The headings in this MOU are included for convenience only and shall neither affect the construction or interpretation of any provision in this MOU nor affect any of the rights or obligations of the parties to this MOU.

M. Execution in Counterparts. This MOU may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

N. Authorization. Each individual executing this MOU, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this MOU constitutes the legally binding obligation of the entity which he/she represents.

O. Independent Contractor. College, in the performance of this MOU, shall be and act as an independent contractor. College understands and agrees that all of its employees shall not be considered officers, employees or agents of SRCS, and are not entitled to benefits of any kind or nature normally provided employees of the SRCS and/or to which SRCS’s employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers’ Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. College assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the services to be provided under this MOU.

P. Mutual Indemnification. Each party (individually herein as “Indemnifying Party”) shall indemnify, defend, and hold harmless to the full extent permitted by law, the other party, its governing body, officers, agents, employees, and volunteers (collectively, “Indemnified Party”)

from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Indemnifying Party's performance or failure to comply with any of its obligations under this MOU, except such Liability caused by or arising from the sole negligence or willful misconduct of the Indemnified Party.

Q. Dispute Resolution. The parties agree to make a good faith effort to resolve any dispute arising from or relating to this MOU through mediation prior to commencing litigation. Within sixty (60) days following a written request by either party to mediate a dispute that has not been resolved by informal negotiation, the parties shall mutually agree upon a mediator, schedule a mediation, and shall share the costs of mediation equally, except costs incurred by each party for representation by legal counsel.

IN WITNESS WHEREOF, the parties agree to the foregoing:

Lisa August Hulme, Interim Superintendent

Date: _____

Stephanie Jarrett
Director, Purchasing & Risk Management

Date: _____

SRCS Board Approved:



Board Target Date: _____

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Kathleen Farrell

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Independent Contractor/Business/Organization*

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 01 - 6500 - 0 - 5710 - 1110 - 5800 - 115 - 5198 % 100.00 cd

_____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

_____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

_____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

Funding Category: Base Supplemental Concentration
 Restricted: Special Ed Other: _____

For Billing (if applicable): Bill to: SRCS-DHH Infant Program Billing frequency: Monthly

Contract is: Renewal Contract Amount: 34,000.00

School Site/Department: DHH Number of Individuals Served: 25

Approved at Site by*: Kateland Pinella Date: 05/19/2026
 * Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval**: John Fischer Date: 05/29/2026
 ** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Eugenia Chaparro Sanchez Role: Site Secretary
 Site/Dept: LELA Phone #: 707-890-3825

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2027

Requisition #: R27-00026

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____ Approval by Superintendent

Attach Signed Vendor Contract: 1 Vendor Contract

**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as “DISTRICT” OR “BOARD”, and **Kathleen Farrell**, hereinafter referred to as “CONTRACTOR”.

1. Services.

(a) DISTRICT’s Responsibilities and Duties:

If required, the district will provide necessary guidance to the Physical Therapist.

(b) CONTRACTOR’s Responsibilities and Duties:

The consultant shall provide individual Physical Therapy services, perform needed evaluations, and work collaboratively with the director, principals, teachers/school staff, and parents

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on **July 1st, 2026**, and will continue through **June 30th, 2027**, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed **Thirty-Four Thousand Dollars (\$34,000)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Payment shall be made upon receipt of monthly/bi-monthly/weekly invoices. The parties agree that the vendor shall be paid \$143.13/hour.

Any payment in excess of the above total fee (\$34,000) must be pre-approved by the SRCS Executive Director of Special Services and approved by the Board.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

- Contractor shall keep a log of activities, including, but not limited to, testing and observations conducted. Payment for any invoice may be withheld pending satisfactory receipt of his log.
- Measurable Metrics:
 - Vendor to attend all IFSP meetings as required
 - Vendor to be prepared with reports for all IFSP meetings
 - Satisfactory Attendance/Professional Etiquette, and
 - Satisfactory evaluation by Special Services Administration
- Frequency:
 - Quarterly
 - Semester; and
 - End of Year

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

- (a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.
- (b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than \$1,000,000 per occurrence, with an annual aggregate of \$2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted before commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided, or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:

Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401
707-890-3800
kcook@srcs.k12.ca.us

CONTRACTOR:

Name: Kathleen Farrell
Street: 350 Pythian Road
City/State/Zip: Santa Rosa, CA 95409
Phone: (707) 484-1995
Email: kathyfarrell11@comcast.net

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California, with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS 1 DAY OF JULY, 2026.

DISTRICT

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: _____

Lisa August

Interim Superintendent

ysantanaperalta@srcs.k12.ca.us

707-890-3800 x 80201

Signature: *Kathleen Farrell*
Kathleen Farrell (May 19, 2026 10:34:59 PDT)

Print Name: **Kathleen Farrell**

Title: Pediatric Physical Therapist

Email: kathyfarrell11@comcast.net

Phone: (707) 484-1995

SRCS Board Approved: _____



Board Target Date: _____

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Kimberly Imsdahl

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Independent Contractor/Business/Organization*

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 01 - 6500 - 0 - 5710 - 1110 - 5800 - 115 - 5198 % 100.00 cd

_____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

_____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

_____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

Funding Category: Base Supplemental Concentration
 Restricted: Special Ed Other: _____

For Billing (if applicable): Bill to: SRCS-DHH Infant Program Billing frequency: Montly

Contract is: Renewal Contract Amount: 20,000.00

School Site/Department: DHH Number of Individuals Served: 25

Approved at Site by*: Kateland Pinella Date: 05/13/2026
 * Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval**: John Fischer Date: 05/29/2026
 ** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Eugenia Chaparro Sanchez Role: Site Secretary

Site/Dept: LELA Phone #: 707-890-3825

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2027

Requisition #: R27-00027

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____ Approval by Superintendent

Attach Signed Vendor Contract: 1 Vendor Contract

**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as “DISTRICT” OR “BOARD,” and **Kimberly Imsdahl**, hereinafter referred to as “CONTRACTOR”.

1. Services.

(a) DISTRICT’s Responsibilities and Duties:

If required, the district will provide necessary guidance to the Occupational Therapist.

(b) CONTRACTOR’s Responsibilities and Duties:

The consultant shall provide individual Occupational Therapy services, perform needed evaluations, and work collaboratively with the director, principals, teachers/school staff, and parents

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on **July 1st, 2026**, and will continue through **June 30th, 2027**, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed **Twenty Thousand Dollars (\$20,000)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Payment shall be made upon receipt of monthly/bi-monthly/weekly invoices. Parties agree vendor shall be paid \$143.13/hour.

Any payment in excess of the above total fee (\$20,000) must be pre-approved by the SRCS Executive Director of Special Services and Board approved.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

- Contractor shall keep a log of the activities, including, but not limited to, testing and observations conducted. Payment for any invoice may be withheld pending satisfactory receipt of his log.
- Measurable Metrics:
 - Vendor to attend all IFSP meetings as required
 - Vendor to be prepared with reports at all IFSP meetings
 - Satisfactory Attendance/Professional Etiquette, and
 - Satisfactory evaluation by Special Services Administration
- Frequency:
 - Quarterly
 - Semester; and
 - End of Year

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

- (a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.
- (b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than \$1,000,000 per occurrence, with an annual aggregate of \$2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:

Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401
707-890-3800
kcook@srcs.k12.ca.us

CONTRACTOR:

Name: Kimberly Imsdahl
Street: 1124 Enzos Way
City/State/Zip: Windsor, CA 95492
Phone: (707) 328-3133
Email: tkimsdahl@sbcglobal.net

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work, and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California, with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS 1 DAY OF JULY, 2026.

DISTRICT

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: _____

Lisa August

Interim Superintendent

ysantanaperalta@srcs.k12.ca.us

707-890-3800 x 80201

Signature: *Kimberly Imsdahl*
Kimberly Imsdahl (May 11, 2026 14:49:35 PDT)

Print Name: **Kimberly Imsdahl**

Title: Occupational Therapist

Email: tkimsdahl@sbcglobal.net

Phone: (707) 484-1995

SRCS Board Approved: _____



Request for Board Approval of Contract

Vendor/Contractor/Consultant: Community Child Care Council (4Cs)

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Partnership***

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code):	<u>01</u>	-	<u>6500</u>	-	<u>0</u>	-	<u>5730</u>	-	<u>1190</u>	-	<u>5800</u>	-	<u>198</u>	-	<u>5198</u>	%	<u>25.00</u>	<u>cd</u>
	<u>01</u>	-	<u>6500</u>	-	<u>0</u>	-	<u>5730</u>	-	<u>1190</u>	-	<u>5100</u>	-	<u>198</u>	-	<u>5198</u>	%	<u>75.00</u>	<u>cd</u>
	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	%	<u> </u>	<u> </u>
	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	%	<u> </u>	<u> </u>

Funding Category: Base Supplemental Concentration
 Restricted: _____ Other: Special Education

For Billing (if applicable): Bill to: Santa Rosa City Schools Billing frequency: monthly

Contract is: Renewal Contract Amount: \$93,420.00

School Site/Department: LELA Number of Individuals Served: Six (6)

Approved at Site by*: Kateland Pinella Date: 05/08/2026

* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval**: John Fischer Date: 05/11/2026

** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Kateland Pinella Role: Site Administrator

Site/Dept: LELA Phone #: 707-890-3825

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2027

Requisition #: R27-00025

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____

**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and Community Child Care Council (4Cs), hereinafter referred to as "CONTRACTOR".

1. Services.

(a) DISTRICT's Responsibilities and Duties:

See attached Document for District's Responsibilities and Duties. Exhibit "A"

(b) CONTRACTOR's Responsibilities and Duties:

See attached Document for Contractor's Responsibilities and Duties. Exhibit "A"

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on July 1, 2026, and will continue through June 30, 2027, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed 93,420.00 Dollars (\$93,420.00). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

The per child daily CSPP rate is calculated by multiplying the designated adjustment factor by the direct service county rate. This produces the adjusted daily rate for services.

Part Time (PT) Adjustment Factor for Exceptional Needs: 1.5617
Sonoma County Direct Service Rate: \$55.39

PT Adjustment Factor x Direct Service County Rate = Part-Day Preschool Adjusted Daily Rate
 $1.5617 \times \$55.39 = \86.50 per student

$\$86.50$ Part-Day Preschool Adjusted Daily Rate x 6 students x 180 days SY = \$93,420

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

1. 4Cs provides evidence-based school-readiness programming designed to increase the number of preschool children entering kindergarten healthy and ready to learn.

2. 4Cs uses the Desired Results Developmental Profile (DRDP) to track the progress of all the students and plan targeted activities where children will develop the necessary skills to reach the next developmental level. The expected, quantifiable outcome is for each child to demonstrate an increase in content knowledge across all curriculum areas. Students are assessed 60 days after their initial enrollment and again 6 months later. These areas of development include: social-emotional, cognitive, language and literacy, physical and nutrition education.

3. Through intentional planning, observations, detailed DRDP assessments, child-centered curriculum, and family partnerships and participation, District preschool teachers have reported that children transitioning to kindergarten from 4Cs Preschool are more prepared and ready to learn.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this

CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

- (a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.
- (b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

Yes (a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

Yes (b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

Yes (c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

Yes (d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

Yes (e) Sexual Abuse and Molestation coverage in an amount no less than \$1,000,000 per occurrence, with an annual aggregate of \$2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

Yes (g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of

contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:

Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401
707-890-3800

kcook@srcs.k12.ca.us

CONTRACTOR:

Name: Community Child Care Council (4Cs)
Street: 131 A Stony Circle #300
City/State/Zip: Santa Rosa, CA 95401
Phone: 707-544-3077
Email: mdodson@sonoma4cs.org

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS 1 DAY OF July, 2026 .

DISTRICT

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: _____

Signature: Melanie Dodson

Lisa August

Print Name: Melanie Dodson

Associate Superintendent

Title: Executive Director

ysantanaperalta@srcs.k12.ca.us

Email: mdodson@sonoma4cs.org

707-890-3800 x80201

Phone: 707-544-3077

SRCS Board Approved: _____

EXHIBIT "A"

**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

Community Child Care Council (4C's) & SRCS Early Learning Academy

1. Services.

(a) DISTRICT's Responsibilities and Duties:

1. District will assess and identify students for Special Education and, as per student's Individualized Education Program (IEP), developed in accordance with IDEA, refer appropriate students to attend the 4Cs Willow Creek site or the 4Cs Paulin Creek site.
2. District will pay a Part-Day Preschool Daily Rate (3 hours) of \$86.50/seat if the seats are not filled. The payment for reserved seats will be received within 30 days of receipt. The payment for reserved seats will be received within 30 days of receipt. The Part-Day Daily Rate amount is subject to increase based on increases in reimbursement rates from the California Department of Education.
3. For any student placed by the District through the Individualized Education Program (IEP), the District agrees to assume financial responsibility for all required tuition and associated program fees that exceed the family's approved subsidized rate. In the event the student's family does not qualify for full subsidized fees, the District will pay the balance of all tuition and mandatory fees directly to the provider so that there is no cost to the family for the placement.
4. District will work with 4Cs to follow enrollment protocol by ensuring the child/family completes all enrollment procedures.
5. District will provide the in-kind contribution by assigning a Special Education Assistant for 4 hours per day, 5 days per week, for a total of 20 hours per week.
6. District will provide the in-kind contribution by assigning a Special Education Teacher for a minimum of 1 hour per week on site in collaboration/consultation with the 4Cs Lead Teacher to advise curriculum, services, accommodations, modifications, and other supports for the purpose of providing assistance for the student's success in the preschool program.
7. District Special Education Teacher shall provide the student with direct service when a student needs that service, as identified in the student's IEP.
8. Under the guidance of the District Special Education Teacher, District Special Education Assistant shall provide additional support for the District students on a daily basis during the student's hours of attendance.
9. District shall ensure that the Special Education Assistant understands that it is their responsibility to safeguard confidential information they may see or hear during work and will not disclose any private information or even acknowledge awareness of information.
10. District shall ensure that the Special Education Assistant understands to guard against exposing confidential information through conversations or leaving information exposed. Any breach of this policy will not be tolerated.

11. District shall ensure that the Special Education Assistant may talk and share information with the families of the child they are working with, but only 4Cs staff can talk to families about things pertaining to the other children in the classroom.
12. In case of the District Special Education Assistant's absence, the District will make every attempt to cover the absence with a substitute paraprofessional.
13. In the event that the Special Education Assistant is out, the 4Cs Preschool Lead Teacher must be notified by 7:30 am, or as soon as possible.
14. District will let the 4Cs Director know when a staff member, such as District Special Education Assistant's or Special Education Teacher, have resigned from their position as soon as possible.
15. District service providers will provide direct support services (ie: Speech Therapy, Occupational Therapy, Adapted Physical Education.) when a student needs that service, as identified in the student's IEP.
16. District will provide tools and materials as identified by the child's IEP accommodations and program modifications.
17. District will invite the 4Cs Lead Teacher to participate in the IEP process and IEP meetings for each student.
18. District students follow the District instructional calendar.
19. District, in conjunction with 4Cs, shall be responsible for any communication to families. Ex: fire drills, district school calendar and holidays, staffing changes, staffing absences, IEP progress reports, DRDP testing results, etc.
20. This contract between Community Child Care Council (4Cs) and Santa Rosa City Schools shall be reviewed on a yearly basis.

(b) CONTRACTOR's Responsibilities and Duties:

1. 4Cs will save six (6) seats for identified District students for three (3) hours per school day. Three (3) seats at 4Cs Willow Creek and three (3) seats at 4Cs Paulin Creek.
2. 4Cs will not deny access to school and/or service to any students in case of the District Special Education Assistant's absence or lack of substitute paraprofessional.
3. 4Cs will work with the District to ensure identified students/families complete all classroom enrollment procedures.
4. 4Cs shall provide high quality preschool classrooms and curriculum. 4Cs Lead Teacher or Director shall meet with a District Special Education Teacher for a minimum of 1 hour per week on site to collaborate/consult on curriculum, services, accommodations, modifications, and other support for the purpose of providing assistance for the student's success in the classroom.
5. 4Cs classroom staff shall support all identified accommodations and modifications identified in the student's IEP.

6. The 4Cs Lead Teacher will participate in the IEP process and IEP meetings for each identified student.
7. The Director is in charge of the site and they make all decisions related to operations of the classroom.
8. 4Cs will provide meaningful collaborative interactions between 4Cs and District Special Day Class (SDC) students.
9. 4Cs will be responsible for meeting all state-required Early Childhood Education qualifications and clearances for their staffing, curricular materials, and facilities.
10. 4Cs will invoice the District by the 20th of each month for the previous month's services. Please send invoice to:

SRCS Early Learning Academy
ATTN: Kateland Pinella, Principal
2140 Jennings Ave
Santa Rosa, CA 95401

Or email: kpinella@srcs.k12.ca.us

11. This contract between Community Child Care Council (4Cs) and Santa Rosa City Schools shall be reviewed on a yearly basis.



Request for Board Approval of Contract

Vendor/Contractor/Consultant: North Bay Children's Center (NBCC)

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Partnership***

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code):	<u>01</u>	-	<u>6500</u>	-	<u>0</u>	-	<u>5730</u>	-	<u>1190</u>	-	<u>5800</u>	-	<u>198</u>	-	<u>5198</u>	%	<u>25.00</u>	<u>cd</u>
	<u>01</u>	-	<u>6500</u>	-	<u>0</u>	-	<u>5730</u>	-	<u>1190</u>	-	<u>5100</u>	-	<u>198</u>	-	<u>5198</u>	%	<u>75.00</u>	<u>cd</u>
	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	%	<u> </u>	<u> </u>
	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	%	<u> </u>	<u> </u>

Funding Category: Base Supplemental Concentration
 Restricted: _____ Other: Special Education

For Billing (if applicable): Bill to: Santa Rosa City Schools Billing frequency: monthly

Contract is: Renewal Contract Amount: \$111,700.80

School Site/Department: LELA Number of Individuals Served: Eight (8)

Approved at Site by*: Kateland Pinella Date: 06/04/2026

* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval**: John Fischer Date: 06/04/2026

** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Kateland Pinella Role: Site Administrator

Site/Dept: LELA Phone #: 707-890-3825

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2027

Requisition #: R27-00106

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____

**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as “DISTRICT”, OR “BOARD” and North Bay Children’s Center (NBCC) _____, hereinafter referred to as “CONTRACTOR”.

1. Services.

(a) DISTRICT’s Responsibilities and Duties:

See attached Document for District’s Responsibilities and Duties. Exhibit "A"

(b) CONTRACTOR’s Responsibilities and Duties:

See attached Document for Contractor’s Responsibilities and Duties. Exhibit "A"

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on July 1 _____, 2026, and will continue through June 30 _____, 2027, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed 111,700.80 Dollars (\$111,700.8). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:⁰

The per child daily CSPP rate is calculated by multiplying the designated adjustment factor by the direct service county rate. This produces the adjusted daily rate for services.

Part Time (PT) Adjustment Factor for Exceptional Needs with Mental Health: 1.5863
Sonoma County Direct Service Rate: \$48.90

PT Adjustment Factor x Direct Service County Rate = Part-Day Preschool Adjusted Daily Rate
 $1.5863 \times \$48.90 = \77.57 per student

$\$77.57$ Part-Day Preschool Adjusted Daily Rate x 8 students x 180 days SY = \$111,700.80

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

1. NBCC provides evidence-based school-readiness programming designed to increase the number of preschool children entering kindergarten healthy and ready to learn. NBCC works closely with the elementary school partners on curriculum alignment along with opportunities for parent involvement in the school community.

2. NBCC uses the Desired Results Developmental Profile (DRDP) to track the progress of all the students and plan targeted activities where children will develop the necessary skills to reach the next developmental level. The expected, quantifiable outcome is for each child to demonstrate an increase in content knowledge across all curriculum areas. Students are assessed 60 days after their initial enrollment and again 6 months later. These areas of development include: social-emotional, cognitive, language and literacy, physical and nutrition education.

3. Through intentional planning, observations, detailed DRDP assessments, child-centered curriculum, and family partnerships and participation, District preschool teachers have reported that children transitioning to kindergarten from NBCC Preschool are more prepared and ready to learn.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this

CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

- (a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.
- (b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

Yes (a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

Yes (b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

Yes (c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

Yes (d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

Yes (e) Sexual Abuse and Molestation coverage in an amount no less than \$1,000,000 per occurrence, with an annual aggregate of \$2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

Yes (g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of

contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:

Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401
707-890-3800

kcook@srcs.k12.ca.us

CONTRACTOR:

Name: North Bay Children's Center (NBCC)
Street: 932 C Street
City/State/Zip: Novato, CA 94949
Phone: 415-798-4043
Email: ksisseck@nbcc.net

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS 1 DAY OF July, 2026 .

DISTRICT

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: _____

Signature: _____

Lisa August

Print Name: _____

Associate Superintendent

Title: _____

ysantanaperalta@srcs.k12.ca.us

Email: _____

707-890-3800 x80201

Phone: _____

SRCS Board Approved: _____

Exhibit "A"

**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

North Bay Children's Center & SRCS Early Learning Academy

1. Services.

(a) DISTRICT's Responsibilities and Duties:

1. District will assess and identify students for Special Education and, as per student's Individualized Education Program (IEP), developed in accordance with IDEA, refer appropriate students to attend the NBCC on the James Monroe Elementary School campus.
2. District will pay a Part-Day Preschool Daily Rate (4 hours) of \$77.57/seat if the seats are not filled. The payment for reserved seats will be received within 30 days of receipt. The payment for reserved seats will be received within 30 days of receipt. The Part-Day Daily Rate amount is subject to increase based on increases in reimbursement rates from the California Department of Education.
3. For any student placed by the District through the Individualized Education Program (IEP), the District agrees to assume financial responsibility for all required tuition and associated program fees that exceed the family's approved subsidized rate. In the event the student's family does not qualify for full subsidized fees, the District will pay the balance of all tuition and mandatory fees directly to the provider so that there is no cost to the family for the placement.
4. District will work with NBCC to follow enrollment protocol by ensuring the child/family completes all enrollment procedures.
5. District will provide the in-kind contribution by assigning a Special Education Assistant for 4 hours per day, 5 days per week, for a total of 20 hours per week.
6. District will provide the in-kind contribution by assigning a Special Education Teacher for a minimum of 1 hour per week on site in collaboration/consultation with the NBCC Lead Teacher to advise curriculum, services, accommodations, modifications, and other supports for the purpose of providing assistance for the student's success in the preschool program.
7. District Special Education Teacher shall provide the student with direct service when a student needs that service, as identified in the student's IEP.
8. Under the guidance of the District Special Education Teacher, District Special Education Assistant shall provide additional support for the District students on a daily basis during the student's hours of attendance.
9. District shall ensure that the Special Education Assistant understands that it is their responsibility to safeguard confidential information they may see or hear during work and will not disclose any private information or even acknowledge awareness of information.
10. District shall ensure that the Special Education Assistant understands to guard against exposing confidential information through conversations or leaving information exposed. Any breach of this policy will not be tolerated.

11. District shall ensure that the Special Education Assistant may talk and share information with the families of the child they are working with, but only NBCC staff can talk to families about things pertaining to the other children in the classroom.
12. In case of the District Special Education Assistant's absence, the District will make every attempt to cover the absence with a substitute paraprofessional.
13. In the event that the Special Education Assistant is out, the NBCC Preschool Lead Teacher must be notified by 7:30am, or as soon as possible.
14. District will let the NBCC Director know when a staff member, such as District Special Education Assistant's or Special Education Teacher, have resigned from their position as soon as possible.
15. District service providers will provide direct support services (ie: Speech Therapy, Occupational Therapy, Adapted Physical Education) when a student needs that service, as identified in the student's IEP.
16. District will provide tools and materials as identified by the child's IEP accommodations and program modifications.
17. District will invite the NBCC Lead Teacher to participate in the IEP process and IEP meetings for each student.
18. District students follow the District instructional calendar.
19. District, in conjunction with NBCC, shall be responsible for any communication to families. Ex: fire drills, district school calendar and holidays, staffing changes, staffing absences, IEP progress reports, DRDP testing results, etc.
20. This contract between North Bay Children's Center (NBCC) and Santa Rosa City Schools shall be reviewed on a yearly basis.

(b) CONTRACTOR's Responsibilities and Duties:

1. NBCC will save eight (8) seats for identified District students for four (4) hours per school day. Four (4) seats at each of the two NBCC classrooms on the James Monroe Elementary School campus.
2. NBCC will not deny access to school and/or service to any students in case of the District Special Education Assistant's absence or lack of substitute paraprofessional.
3. NBCC will work with the District to ensure identified students/families complete all classroom enrollment procedures.
4. NBCC shall invoice the District for any portion of fees not covered by state or federal childcare subsidies. The District will remit payment within 30 days of receipt of invoice. The District's responsibility is limited to program fees that are necessary for the student's access to the placement as specified in the IEP.
5. NBCC shall provide high quality preschool classrooms and curriculum. NBCC Lead Teacher shall meet with a District Special Education Teacher for a minimum of 1 hour per week on site to

collaborate/consult on curriculum, services, accommodations, modifications, and other support for the purpose of providing assistance for the student's success in the classroom.

6. NBCC classroom staff shall support all accommodations, modifications, and instructional methodologies identified in the student's IEP and/or recommended by the special education teacher.
7. NBCC Lead Teacher will participate in the IEP process and IEP meetings for each identified student.
8. The Director is in charge of the site and they make all decisions related to operations of the classroom.
9. NBCC will track daily attendance for each identified student and share this information with the District on a monthly basis. Classroom staff will provide the District notification if a student is absent for more than 5 consecutive days or has less than an 85% attendance rate.
10. NBCC will provide meaningful collaborative interactions between NBCC and District Special Day Class (SDC).
11. NBCC will be responsible for meeting all state-required Early Childhood Education qualifications and clearances for their staffing, curricular materials, and facilities.
12. NBCC will invoice the District by the 20th of each month for the previous month's services. Please send invoice to:

SRCS Early Learning Academy
ATTN: Kateland Pinella, Principal
2140 Jennings Ave
Santa Rosa, CA 95401

Or email: kpinnella@srcs.k12.ca.us

13. This contract between North Bay Children's Center (NBCC) and Santa Rosa City Schools shall be reviewed on a yearly basis.



Board Target Date: _____

Request for Board Approval of Contract

Vendor/Contractor/Consultant: ValidateMe!

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Independent Contractor/Business/Organization*

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 01 - 0000 - 0 - 1140 - 1000 - 5800 - 249 - 5115 % 100 cd
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

Funding Category: Base Supplemental Concentration
 Restricted: _____ Other: _____

For Billing (if applicable): Bill to: _____ Billing frequency: _____

Contract is: Renewal Contract Amount: 22,000.00

School Site/Department: Ed Services Number of Individuals Served: 110

Approved at Site by*: _____ Date: _____

* Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval**: Samuel Martinez Castro Roderick Date: 06/05/2026 06/05/2026

** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Samuel Martinez Role: Department Administrator

Site/Dept: Ed Services Phone #: 707-890-3800

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2027

Requisition #: Net 30

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____ Approval by Superintendent

Attach Signed Vendor Contract: 2 Vendor Contract



Validate My Education






Transcript Evaluation Services

2026-2027 Fees

COST OF SERVICES

HIGH SCHOOL

MIDDLE SCHOOL & ELEMENTARY REVIEW

	Individual Transcript Analysis from Mexico	\$200.00		Elementary Review <i>(Translation of last Elementary Report Card Submitted)</i>	\$125.00
	Individual Transcript Analysis from All Countries	\$225.00		Middle School Transcript Analysis from All Countries	\$125.00
	Records Procurement with Transcript Analysis. All grade levels.	\$350.00*			

Resubmissions within one year of completion will not be billed

Resubmissions within one year of completion will not be billed

*Records Procurement Services are not guaranteed and may take longer than five business days as they are dependent on foreign institutions. Procurement resubmissions will be billed.

Effective August 1, 2025



Board Target Date: _____

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Be A Mentor

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Independent Contractor/Business/Organization*

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 01 - 0000 - 0 - 0000 - 7400 - 5800 - 395 - 5195 % 100 vb
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

Funding Category: Base Supplemental Concentration
 Restricted: _____ Other: General Fund

For Billing (if applicable): Bill to: _____ Billing frequency: _____

Contract is: Renewal Contract Amount: 30,000.00

School Site/Department: Human Resources Number of Individuals Served: All

Approved at Site by*: _____ Date: _____
 * Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval**: Jesse Olson Date: 06/15/2026
 ** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Ida Woldeslassie Role: Department Secretary
 Site/Dept: Human Resources Phone #: 707-890-3800

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2027

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____ Approval by Superintendent

Attach Signed Vendor Contract: 1 Vendor Contract

SCHEDULE A

July 1, 2026 – June 30, 2027

Schedule A is an integral part of the Hosted Agreement between Be A Mentor, Inc. (BAM), and Santa Rosa City Schools (Customer) signed and dated on February 1, 2022 and describes the scope of work for which the District grants funds listed below.

<u>Hosted Software License Agreement for use of Volunteer Management System (VMS)</u>	
Use of VMS as an online application residing on Be A Mentor, Inc servers for the purposes of volunteer application processing, conducting background screening and clearances, assigning volunteer applicants to selected sites and/or youth, tracking expiration dates and renewal of key issues.	
<u>I. Licensing</u>	<u>Cost</u>
License to use VMS <p style="text-align: center;"><u>Annual Subscription</u></p>	\$ 0.00

<u>II. System Services</u>	
<ol style="list-style-type: none"> 1. Process new Volunteer Online Applications 2. Obtain Criminal Background Clearances when Volunteer Activities Require 3. Conduct Sex Offender Registry Searches 4. Ongoing technical support to trained licensee/ Customer Site Coordinator(s) 5. Train School Site Coordinators on Use of VMS 6. Assist & Support District and School Site Coordinators with use of VMS 7. Train New Staff on Use of VMS 8. Track & Update Clearance Progress of all Applicants & Issue 9. Clearance Letters 10. Remind & Assist Volunteers to Record Amount of Time Volunteering 11. Track Expiration Dates of Applicants' Required Documents and Obtain Renewals 12. Maintain School and School Site Coordinator Information and Contact Data 13. Maintain and Update Volunteer Types selected by specific schools with appropriate descriptions & Background Clearance Requirements 14. Coordinate with Customer regarding Subsequent Arrest Notices 15. Conduct Periodic Surveys of Volunteers Regarding Various Issues 16. Conduct Periodic Surveys of School Site Coordinators Regarding Various Issues 17. Generate Reports and Queries on Demand 18. Once applicant is cleared, Customer site coordinator, with login ID and password, may access the applicant's electronic file for viewing and/or downloading 19. Provide support to volunteers registering in VMS 	<p style="text-align: center;">\$25 Fee per each newly registered applicant</p> <p><u>Example Only:</u> 1,000 new appliances = \$25,000</p> <p>Charge is for newly registered applicants. No charge for returning volunteers in subsequent years of service</p>

SCHEDULE A
July 1, 2026 – June 30, 2027

III. Summary of Funds	
1. Hosted Software License Agreement (Annual Subscription)	\$0.00
2. Application Processing Fee	\$25 per new volunteer will be invoiced monthly
(Note: CA DOJ/FBR Clearances will use BAM's ORI – District will not be billed from DOJ for clearance reports)	

IV. Indemnification
Except in the case of gross negligence or willful misconduct by either party, each will release the other and will indemnify, and hold the other (including all officers, agents and employees) harmless from any and all claims, damages, actions, losses, costs, penalties, obligations, judgments, liabilities, each party's own attorney fees, each party's own costs of suit, each party's own expert witness fees, and each party's own legal costs, whether or not an actual lawsuit is filed resulting from or arising out of the services provided by BAM, as selected by Customer.

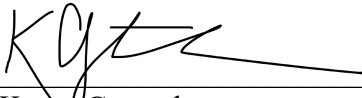
Assumptions:

Outside fees such as those paid to a Live Scan vendor for fingerprinting, FBI Report, Calif Dept of Justice (DOJ) Report, and health check fees are not included in this agreement.

This document is agreed upon for the period of July 1, 2026 through June 30, 2027

Be A Mentor, Inc.

Santa Rosa City School District



 Karen Goetsch
 President

Date: June 12, 2026

Date: _____



Board Target Date: _____

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Informed K12

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Professional Services**

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 01 - 0000 - 0 - 0000 - 7400 - 5817 - 395 - 5195 % 100 vb
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____
 _____ - _____ - _____ - _____ - _____ - _____ - _____ - _____ % _____

Funding Category: Base Supplemental Concentration
 Restricted: _____ Other: General Funds

For Billing (if applicable): Bill to: _____ Billing frequency: _____

Contract is: Renewal Contract Amount: 75,723.00

School Site/Department: Human Resources Number of Individuals Served: All Staff

Approved at Site by*: _____ Date: _____
 * Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval**: Jesse Olson Date: 06/15/2026
 ** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Ida Woldeslassie Role: Department Secretary
 Site/Dept: Human Resources Phone #: 707-890-3800

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2027

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____ Approval by Superintendent

Attach Signed Vendor Contract: 1 Vendor Contract

Renewal Order Form

Customer Information	
District Name	Santa Rosa City Schools
Quote Number	IK12-260190
Created Date	05/27/2026
Accounts Payable Contact Name	Yessica Santana Peralta
Accounts Payable Email	ysantanaperalta@srcs.k12.ca.us

Renewal Term Details	
Start Date	7/1/2026
End Date	6/30/2027

Informed K12 Package* or Service	
Package* or Service	Price
District License (200 Processes)	75,723.00
Total Amount**	\$ 75,723.00

****Taxes Not Included.** The costs shown on this Order Form do not reflect applicable state and local taxes that may be added to the amounts shown at the time of invoicing. If your District is tax-exempt in states that charge sales tax for software, please submit a tax-exempt letter.

For contract questions, please email contracts@informedk12.com.
 For billing questions, please email accounting@informedk12.com.

Terms of Use

1. This Renewal Order Form (this "Order Form"), together with the Master Agreement signed 6/13/2024 and the Informed K12 Terms of Use available at <https://www.informedk12.com/terms-of-use>, governs the access to and use of the Services set forth above. With the exception of package and pricing details, in the event of a conflict between the Terms of Use, Master Agreement, or this Order Form, the Master Agreement shall control.
2. Customer will be invoiced 0-60 days prior to their Renewal Date or upon request. Payment is due in full within 30 days past the Renewal Date. Informed K12 reserves the right to pause services if payment is not received within 30 days of the Renewal Date. By submitting payment for the invoice, the District acknowledges and agrees to the continued provision of services in accordance with the terms and conditions of this Order form, regardless of a fully executed Order form.
3. Unless otherwise stated in the Master Agreement, Services renew for successive periods of twelve (12) months each. Informed K12 reserves the right to increase fees by up to five percent (5%) upon renewal. Either party may give written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term.
4. In the event of termination of services, Customer is responsible for downloading and storing any data from Informed K12 that needs to be retained within 30 days, or as governed by a separate Termination Agreement. Informed K12 will comply with complete data destruction of Customer form data from the Informed K12 platform after the 30-day data retention window or as governed by the Termination Agreement signed by both parties.
5. The signatures below acknowledge the agreement of each party to be bound by this Order Form. The undersigned representative of Customer represents that he/she has read, understands, and accepts, on behalf of Customer, as a duly authorized representative of Customer, this Order Form (including the Terms and Conditions) in its entirety.

Informed K12 Signatures	
Signature	<i>Brianna Bolton</i>
Print Name	Brianna Bolton [05/27/2026 8:41pm PDT] Brianna Bolton
Email	contracts@informedk12.com
Date	05/27/2026

Client Signatures	
	Santa Rosa City Schools
Signature	
Print Name	Lisa August
Email	laugust@srcs.k12.ca.us
Date	



Board Target Date: _____

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Sonoma County Schools Connect Consortium - SCOE

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Professional Services**

- * Any person, business, or organization that will be providing non-professional services to the District
- ** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
- *** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code):	<u>01</u>	-	<u>0000</u>	-	<u>0</u>	-	<u>0000</u>	-	<u>7700</u>	-	<u>5800</u>	-	<u>199</u>	-	<u>5199</u>	%	<u>35.00</u>	_____
	<u>01</u>	-	<u>0000</u>	-	<u>0</u>	-	<u>0000</u>	-	<u>7700</u>	-	<u>5800</u>	-	<u>299</u>	-	<u>5199</u>	%	<u>65.00</u>	_____
	_____	-	_____	-	_____	-	_____	-	_____	-	_____	-	_____	-	_____	%	_____	_____
	_____	-	_____	-	_____	-	_____	-	_____	-	_____	-	_____	-	_____	%	_____	_____

Funding Category: Base Supplemental Concentration
 Restricted: _____ Other: General Fund

For Billing (if applicable): Bill to: _____ Billing frequency: _____

Contract is: Renewal Contract Amount: 71,035.00

School Site/Department: MIST/IT Number of Individuals Served: 15,000+

Approved at Site by*: _____ Date: _____

* Signature - **FOR CONTRACTS ORIGINATED BY SCHOOL SITE**

Departmental Approval**: Kelley Cook Adrian Bica Date: 06/17/2026

** Signature - **DISTRICT OFFICE DEPT. SIGNATURE**

Contract Created by: Kelley Cook Role: Department Administrator

Site/Dept: Purchasing Phone #: 707-890-3800

Proposed Contract Start Date: 07/01/2026 Proposed Contract End Date: 06/30/2029

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Board Approval Date: _____

Attach Signed Vendor Contract: 3 Vendor Contract

**Agreement for Sonoma County Schools Connect Consortium
Telecommunications Services to Public Schools
Sonoma County Superintendent of Schools
Amie Carter, Superintendent**

THIS AGREEMENT, made and entered into as of this first day of July, 2026, by and between the **SONOMA COUNTY SUPERINTENDENT OF SCHOOLS** (hereinafter referred to as SCOE) acting as the lead Local Education Agency (LEA) on behalf of the SONOMA COUNTY SCHOOLS CONNECT CONSORTIUM FOR TELECOMMUNICATIONS, and **Santa Rosa City Schools Elem/High** hereinafter referred to as "School/District;"

WHEREAS, SCOE, acting as the lead Local Education Agency (LEA) on behalf of the SONOMA COUNTY SCHOOLS CONNECT CONSORTIUM FOR TELECOMMUNICATIONS, seeks to provide telecommunications services to the Sonoma County school districts; and

WHEREAS, in order to provide such services, SCOE is authorized to purchase or acquire equipment and apparatus, to service and maintain the equipment and apparatus, and to distribute the same to the school districts in Sonoma County; and

WHEREAS, the School/District wishes to receive services in accordance with the terms of this Agreement;
NOW THEREFORE, IT IS AGREED as follows:

1. **Services:** The Sonoma County Schools Connect Consortium for Telecommunications shall provide the following:
 - Access to Sonoma County Schools Connect Consortium for Telecommunications Wide Area Network
 - Internet filtering services to remain compliant with federal CIPA regulation and to receive E-Rate funding
 - Internet firewall services to protect the network from unauthorized access
 - Connection to SCOE financial system via the WAN
 - WAN equipment and maintenance
 - Wide Area Network technical support and site contact personnel training
 - Additional technical site support by contract from screened vendors
 - Support for SIS and CALPADS
 - Optional hosted email
 - Optional email filtering
 - Optional server/virtual server hosting
 - Optional hosted Aeries SIS
2. **Payment:** School/District agrees to pay SCOE for its services under this Agreement pursuant to the attached addendum for Schools Connect Consortium Fees. The parties agree that the addendum will be revised yearly to reflect changes to enrollment, services, and circuits. School/District will issue payment to SCOE within thirty (30) days of receipt of final invoice from SCOE.

Annual fees may be increased in any subsequent contract year if SCOE and/or the Sonoma County Schools Connect Consortium for Telecommunications give written notice to the School/District by April 30th of each contract year of the increased amount for the following year.
3. **Contingencies:** Circuit fees are contingent on receiving federal E-Rate and California Teleconnect Fund (CTF) discounts. SCOE will use School/District enrollment and Free and Reduced Lunch counts certified on the CALPADS Fall 1 reporting on the E-Rate application. School/District will provide a signed Form 479 to certify CIPA compliance. Once each five years School/District will sign a Letter of Agency to allow SCOE to file for E-Rate on their behalf.
4. **Term and Renewal:** The term of this Agreement shall be **July 1, 2026 to June 30, 2029**, unless, at least one year and one day prior to the end of any fiscal year in which the Agreement is in effect, either party gives notice in writing to the other party of its intent to withdraw from the Agreement. School/District will be required to compensate SCOE for all services rendered through the date of termination. School/District may be obligated to continue its vendor services contracts beyond the term of this Agreement. If the School/District withdraws from this Agreement, it will not be eligible to return as a member of the Schools Connect Consortium for three years from the expiration of the previous term.
5. **Copyright:** School/District shall comply with and shall be solely liable for any violations of the United States Copyright Law (17 U.S.C. Section 101 et seq.).
6. **Acceptable Use Policies:** School/District assumes the responsibility for adopting an Acceptable Use Policy for telecommunication uses by staff and students via the Schools Connect Consortium Wide Area Network.
7. **Service Attacks:** Should SCOE determine that there has been a service attack, School/District shall work with SCOE to determine the source of the attack and shall stop the attack and mitigate all damages immediately upon determination that School/District caused the attack. SCOE retains the right to terminate this Agreement and disconnect School/District's service if they are determined to be the cause of the attack.
8. **Indemnity/Hold Harmless:** School/District shall defend with counsel acceptable to SCOE, indemnify and hold harmless to the full extent permitted by law, SCOE and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with this Agreement or its failure to comply with any of its obligations contained in these contract documents, except such Liability caused by the active negligence, sole negligence or willful misconduct of SCOE.

**Agreement for Sonoma County Schools Connect Consortium
Telecommunications Services to Public Schools
Sonoma County Superintendent of Schools
Amy Carter, Superintendent**

IN WITNESS WHEREOF, the parties hereto have set their hands to this Agreement on the day and year first above written.

Superintendent
Santa Rosa City Schools Elem/High

Date

Amie Carter, Superintendent of Schools
Sonoma County Office of Education

Date

Tuesday, April 1, 2026



5340 Skylane Boulevard
Santa Rosa, CA 95403-8246
(707) 524-2600 ■ www.scoe.org

To: Santa Rosa City Elementary
From: Cody Grosskopf, SCOE Chief Technology Officer
Re: Estimated 2026-2027 Schools Connect Consortium Fees

Below is an **ESTIMATE (please do not pay at this time)** for Consortium service fees and circuit costs. If you have questions, please contact Briana Domenichelli at bdomenichelli@scoe.org or 707-524-2808.

Financial System	
Financial Systems Services and Support (\$5 x enrollment) (\$1200/min.)	\$23520
Financial System Services Total	\$23520

Schools Connect Consortium	
District Internet Connection (\$1200/district)	\$1200
Schools Connect Consortium Services and Support (\$5 x enrollment)	\$0
CIPA Filtering (\$0.64 x enrollment)	\$XXXXXX
Consortium Services Total	\$1200

Optional Services	
VPN Connections (\$36.00 per year x 0 accounts)	\$0
Hosted Virtual Servers	\$0
Aeries Hosted Fees (Billed Separately – Invoice to Be Issued June 2026)	\$0
Security Sentinel One	\$0
Barracuda	\$0
Hotspots (\$12.00 per month/ per hotspot x 0)	\$0
Zoom One (\$100.00 per year x0 accounts)	\$0
Zoom Phone (\$121.00 per year x 0 phones)	\$0
Optional Services Total	\$0

Tuesday, April 1, 2026



5340 Skylane Boulevard
Santa Rosa, CA 95403-8246
(707) 524-2600 ■ www.scoe.org

To: Santa Rosa City High
From: Cody Grosskopf, SCOE Chief Technology Officer
Re: Estimated 2026-2027 Schools Connect Consortium Fees

Below is an **ESTIMATE (please do not pay at this time)** for Consortium service fees and circuit costs. If you have questions, please contact Briana Domenichelli at bdomenichelli@scoe.org or 707-524-2808.

Financial System	
Financial Systems Services and Support (\$5 x enrollment) (\$1200/min.)	\$46315
Financial System Services Total	\$46315

Schools Connect Consortium	
District Internet Connection (\$1200/district)	\$0
Schools Connect Consortium Services and Support (\$5 x enrollment)	\$0
CIPA Filtering (\$0.64 x enrollment)	\$XXXXXX
Consortium Services Total	\$0

Optional Services	
VPN Connections (\$36.00 per year x 0 accounts)	\$0
Hosted Virtual Servers	\$0
Aeries Hosted Fees (Billed Separately – Invoice to Be Issued June 2026)	\$0
Security Sentinel One	\$0
Barracuda	\$0
Hotspots (\$12.00 per month/ per hotspot x 0)	\$0
Zoom One (\$100.00 per year x0 accounts)	\$0
Zoom Phone (\$121.00 per year x 0 phones)	\$0
Optional Services Total	\$0

