



October 17, 2023

VIA EMAIL: TOTALOUTDOORGA@GMAIL.COM

Total Outdoor, LLC
613 Baymist Court
Loganville, GA 30052
ATTN: James Chadwick, Owner

Reference: ITB 21-752-010 Tree Cutting and Trimming Services

Dear Mr. Chadwick:

As a result of the excellent service provided by Total Outdoor, LLC, the DeKalb County School District ("DCSD") desires to renew the award of ITB 21-752-010 Tree Cutting and Trimming Services for one (1) year on the same terms, conditions and pricing as set forth in the License and Services Agreement between DCSD and Total Outdoor, LLC dated March 1, 2021. The purpose of this letter is to obtain Total Outdoor, LLC's acceptance of DCSD's offer to renew the License and Services Agreement.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from February 28, 2024, through February 28, 2025. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Total Outdoor, LLC's consideration of this offer to renew the award of ITB 21-752-010.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to solicitationquestions@dekalbschoolsga.org no later than Tuesday, October 24, 2023. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS/smg

c: Mr. Erick Hofstetter
Mr. Bobby Moncrief

ACKNOWLEDGMENT

Total Outdoor, LLC hereby accepts DeKalb County School District's offer to renew the award of ITB 21-752-010, Tree Cutting and Trimming Services as set forth in the License and Services Agreement, until February 28, 2025. Total Outdoor, LLC understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

[Handwritten signature]
Authorized Signatory

10/18/2023
Date

James W. Chadwick
Name (Typed or Printed)

Owner
Title of Authorized Signatory