



Finance

November 15, 2023

VIA EMAIL teched@matcotools.com

Matco Tools Corp.
4403 Allen Rd.
Stow, OH 44224
ATTN: Tim Gilmore, President

Reference: Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment

Dear Mr. Gilmore:

As a result of the excellent service provided by Matco Tools Corp., the DeKalb County School District (“DCSD”) desires to renew the award of Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment for one (1) year on the same terms, conditions and pricing as stated in the bid. The purpose of this letter is to obtain Matco Tools Corp.’s acceptance of DCSD’s offer to renew the award of Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment.

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective from January 12, 2024, through January 12, 2025. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Matco Tools Corp.’s consideration of this offer to renew the award of Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment.

As outlined in the bid specifications, you are required to send three (3) published catalogs, CD or website identification to the Facilities Maintenance Department. Your catalog(s) must be addressed as follows:

**ATTENTION: DeKalb County School District – Career Technology & Agricultural Education Department
1701 Mountain Industrial Blvd, Stone Mountain, GA 30083**

If you provide paper catalogs, each catalog must have a brightly colored 3” x 5” (or larger) label affixed to the outside front cover. Your front cover label must adhere to the following format:

DeKalb County School District Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment <u>10-51</u> % DISCOUNT	
Valid through January 12, 2025 only. Quotation Number <u>20-519</u>	
Exclusions Are: <u>Milwaukee Tool branded products not available thru</u> <u>the technical education discount program.</u>	
Company Name <u>Matco Tools Corporation</u> Company Address <u>4403 Allen Road, Stow OH 44224</u> Company Representative <u>Tim Rizzo - Regional Development Business Manager</u> E-Mail <u>teched@matcotools.com</u> Company Webpage URL <u>www.matcotools.com</u>	

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to lakesia_watkins@dekalbschoolsga.org no later than Monday, November 27, 2023. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

Enclosure: 1 – Insurance Requirements

c: Doryiane Gunter
CLS/smg

ACKNOWLEDGMENT

Matco Tools Corp. hereby accepts DeKalb County School District's offer to renew the award of Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment at the same prices, terms, and conditions as the original award, until January 12, 2025. Matco Tools Corp. understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

Tim Gilmore

Authorized Signatory

11.16.23

Date

Tim Gilmore

Name (Typed or Printed)

President

Title of Authorized Signatory

