

CHRISTOPHER KEY

CONTACT



EDUCATION

University of North Carolina at Chapel Hill

School of Medicine

Masters of Science Rehabilitation Psychology and Counseling

May 2000

University of North Carolina at Chapel Hill

School of Education

Bachelor of Arts Education and Psychology

December 1997

SKILLS

- College Access Networking
- Emerging Technology Careers
- Financial Literacy
- Federal Student Aid
- Non-Degree Credentialing Options
- Education Platform & Program Implementation
- College Enrollment, Processing, & Operations
- Partnership/Grants
- Student Centric
- Data Analysis
- Regulatory Compliance
- Social Media Relations
- Process Oriented
- Leadership Development/Team Building
- Community Relations
- Conflict Resolution

Higher Education Leadership Positions

Campus President

Anthem College, Atlanta, GA
Oct 2011 – Feb 2012

College President

Sanford Brown College, Atlanta, GA
Aug 2010 – Oct 2011

Vice President of Academics & Director of Education

Sanford Brown College, Atlanta, GA
Feb 2006 – Aug 2010

Vice President & Director of Admissions

Sanford Brown College, Atlanta, GA
Mar 2004 – Feb 2006

Director of Tuition Planning & Financial Aid

American Intercontinental University Atlanta, GA
Oct 2002 – Mar 2004

PROFILE

Innovative and proven leader uniquely qualified to lead programs to prepare students for emerging technology career options, skilled trade, vocational focused, technical, traditional, and highly selective institutions. I can seamlessly partner with staff at institutions of higher education to create and disseminate information for middle school and high school communities to build a college and career culture in schools. I'm excited to leverage my skills and expertise to successfully fill the Position of Executive Director of Student Advancement.

PROFESSIONAL EXPERIENCE

Post-Secondary Transition Specialist

DeKalb County School District, Student Advancement Department November 2019 - Present

- Support for students and families in academic preparation, college application and financial aid options for post-secondary education and training.
- Work with staff at institutions of higher education to create and disseminate information for middle school and high school communities to build a college and career culture in schools
- Provides leadership, vision, and goal alignment to ensure continuous organizational development and improvement that supports the District vision and strategic plan.
- Directs programming that provides college and career awareness grades PK-5, exposure grades 6-8, and preparation grades 9-12.
- Develops collaborative and mutually beneficial relationships and programs with internal, community, educational, governmental, and business partners.
- Collaborates with school counselors to implement effective, evidence-based practices that support all students in creating a college and career plan to ensure post-secondary readiness.

Executive Director

Florida Career College, Hialeah, FL / June 2016 - November 2019

- Provided vision, leadership, and direction of the campus.
- Management and oversight of all campus operations including education, admissions, financial aid, career services, facilities and maintenance
- Interact with students and staff to maximize employee effectiveness, resulting in growth in student population/enrollment, completion and placement rates.
- Maintain communication and operational effectiveness between campus and corporate office, community, peers, business, networks, and accrediting bodies.
- Responsible for campus profit and loss, budget preparation/management and regulatory compliance accountability.

Vice President

Spectrum of I-Learning Services, Atlanta, GA / Jul 2015 – Jun 2016

- Developed and operationalized the vision and strategy, aligned with the organization's mission, values, and business strategy to increase diversity/inclusivity across client and partner programs.
- Identified and minimized the impact of any potential systematic and other barriers to diversity and authentic inclusion.
- Developed a database to monitor progress on diversity, equity, and inclusion for organization
- Collaborated with stakeholders to lead, assess, develop, implement measure, and continuously improve key initiatives/programs to achieve cultural diversity, equity, and inclusion objectives.
- Lead efforts related to managing various external projects and initiatives to create consulting opportunities for the organizations relating to Diversity and Inclusion

Campus President

Everest College, Atlanta, GA / Feb 2012 – Jul 2015

- Managed and trained senior leadership of Admissions, Financial Aid, Academics, Career Placement, and IT departments.
- Multi-site supervision serving as Campus President of Everest Atlanta- West and Everest Decatur.
- Total P&L and budget administration, responsible for annual forecasts for staffing, applicants, new student transition, student retention, accreditation benchmarks, operation cost analysis.
- Conducted monthly audits of new student enrollment and financial aid files.
- Developed a strategic plan emphasizing Community Outreach and Alumni Relations to strengthen cooperative partnerships with local healthcare facilities and service oriented organizations.
- Streamlined daily business operations and policies and achieved Top Compliance Campus distinction Internal Audit and received zero citation renewal authorization re-accreditation visit