

REGULATION
Naming Facilities Procedures

Descriptor Term: FDC-R(1)
Date: XXXXXX XX, 2024

The Superintendent hereby authorizes the utilization of the following processes procedures with regard to the naming or renaming of a school or facility:

- ~~1. Upon During~~ the construction of a new school or facility, the process of consolidating schools, or the re-purposing of a school or facility, of a new school or facility, the Superintendent will~~shall~~ recommend to ~~the President of the~~ Board of ~~Public Education~~Education for Bibb County (~~"Board" of Education~~) that a committee be appointed to make a recommendation to the Board ~~of Education~~ as to the naming or renaming of the school or facility.~~or facility.~~
- ~~2.1. Upon the consolidation of schools or the re-purposing of a school or facility, the Superintendent shall recommend to the President of the Board of Education a committee be appointed to make a recommendation to the Board of Education as to the naming or renaming of the school or facility.~~
- ~~3. Once the Board of Education has approved the construction of a new school or the consolidation of schools or the re-purposing of a school or facility, the Superintendent will make a recommendation to the President of the Board of Education by the next regular or called meeting to appoint a committee for the naming or renaming of a facility.~~
- ~~4.2. In consultation with the~~The Superintendent, ~~the Board Clerk~~ will ensure the recommendation for the committee of the Superintendent is included on the agenda ~~for the next~~at a regular or called meeting as an information item.
- ~~5.3. The Board President of the Board of Education shall appoint~~will appoint the chairperson for the committee. The chairperson will be a Board member.~~Board members to serve on the committee for naming or renaming a school or facility.~~
- ~~6.4. The In consultation with the Superintendent, the President of the Board of Education will appoint~~recommend staff members, ~~and~~ community representatives, and individuals with close ties to the school, such as parents and alumni, to serve on the committee for naming or renaming of a school or facility.
- ~~5. The committee shall~~will ~~consist of not less than three persons, and not more than five persons.~~be composed of no more than 12 individuals. Committee representation should include the following individuals:
 1. Deputy Superintendent of Operations or designee
 2. Appropriate Associate Superintendent
 3. Site Administrator

4. School/Site Staff or Faculty Member
5. Parents in the school's existing or proposed attendance zone
6. Community representatives with close ties to the school or attendance zone
7. School alumni
8. The Board member who represents the District where the school or facility is situated

~~The President of the Board of Education will appoint the chairperson for the committee. The chairperson shall be a Board member.~~

- ~~7.6.~~ 7.6. The Superintendent ~~shall will~~ serve as an ex-officio member of the committee, but the Superintendent ~~shall will~~ have ~~voice and vote during voting powers during~~ the committee meetings.
- ~~7.~~ 7. The Superintendent ~~shall will~~ notify each Board member ~~of the Board of Education~~ of the composition of the committee that will make recommendations on the naming or renaming of a school or facility and invite each Board member to suggest names for the school or facility for the committee. ~~suggest names for the school or facility to the committee.~~
- ~~8.~~ 8. The chairperson of the committee, in consultation with the Superintendent, ~~shall will~~ convene the committee for a meeting or meetings in sufficient time to make a recommendation to the Board ~~of Education~~ within 60 days after the appointment of the committee.
- ~~8.9.~~ 8.9. Recommended names will not duplicate or cause confusion with the name of any other existing school or facility located within the District.
- ~~9.10.~~ 9.10. ~~Upon expiration of the 60 days, the Superintendent will shall~~ bring the recommendation from the committee before the Board ~~of Education~~ for action. The appropriate Associate Superintendent will draft an Action Memorandum to the Board stating the recommendation of the committee to include the rationale for the selection. The Board will then vote on the matter.
- ~~10.11.~~ 10.11. The Superintendent, ~~in consultation with the Board Clerk, shall or his or her designee will~~ calendar the 60-day expiration period to ensure the recommendation from the committee is brought to the Board ~~of Education~~ in a timely manner for action.
- ~~12.~~ 12. ~~All Board members are encouraged to serve on the committee. No Board member, who has already served on a committee, shall serve again on a committee to name or rename a school or facility until other members of the Board of Education have had an opportunity to serve. After the name has been approved by the Board, the Superintendent or his or her designee will work with the District's Deputy Superintendent of Operations regarding the placement of~~

signage for the school and the selected name. Erecting signage is contingent upon funding availability and structural considerations.

~~The Superintendent reserves the right to amend this regulation, as deemed necessary.~~