

REGULATION**Awards, Recognitions, Certificates - Procedures****Descriptor Term: BBH-R(1)****Date: XXXXXX XX, 2024**

A proclamation is a document, which dedicates a specific time period (day, week, or month) on the Bibb County School District ("District") calendar to honor worthy individuals, community groups, or organizations. A recognition is a public acknowledgement of the contributions or services provided by individuals, community groups, or organizations. Both are ceremonial in nature and are not legally binding.

- A. Proclamations and recognitions will generally be issued for the following purposes:
- To individuals, community groups, or organizations whose actions or services are above and beyond the call of duty or extraordinary achievement on behalf of the District.
 - To commemorate an individual, community group, or organization that played a vital role within the District.
- B. Proclamations and recognitions will not be issued for:
- Matters of political controversy, ideological or religious beliefs, or individual convictions.
 - Organizations with no direct relationship to the District.
 - Campaigns or any other organization contrary to Bibb County Board of Education ("Board") Policy.
- C. Additional proclamation and recognition provisions
- The Board reserves the right to modify or deny any proclamation or recommendation request.
 - Proclamations and recognitions are enacted by vote of the Board.
 - An individual, community group, or organization does not have exclusive rights to the day, week, or month of their proclamation.
- D. Requesting a Proclamation:

A proclamation request may be submitted to the District's Coordinator of Board Services. The request will include the name of the individual, community group, or organization and include a description of why the individual, community group, or organization should receive the proclamation. Submission of a request for a proclamation or recognition does not guarantee its issuance. The Coordinator of Board Services will notify the individual requesting the proclamation or recognition

if one will be issued and the date and time the proclamation will be presented by the Board.