



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board Education

From: Kevin Adams, Chief Information Officer
Melva Sullivent, Director of Technology Operations
Elaine Wilson-Beverly, Executive Director of Procurement

Subject: RFP 24-021 WAN & Internet Services

Summary:

The Technology Services Division is seeking Board approval to provide Wide Area Network connectivity between all BCSD buildings and Internet services for all BCSD locations. This fiber optic network will connect all sites to the Network Operations Center and offer services ranging from 1Gb/s to 40 Gb/s.

Background:

The Universal Service Administrative Company (USAC) is responsible for E-Rate that is charged with “ensuring that schools and libraries across the U.S. are connected to information and resources through the internet.” Our available E-Rate funds are broken into Category I and Category II. Category I covers “Data Transmission Services and/or Internet Access.” Based on our Free and Reduced Lunch (FRL) data, we are eligible for USAC to reimburse the district for 90% of ALL eligible costs (no budget constraints) associated with RFP 24-021 for WAN & Internet Services. We are required to follow strict guidelines regarding the RFP process as outlined by USAC.

A pre-bid meeting was held on December 11, 2023, with 5 vendors in attendance. Three vendors submitted proposals. On January 25, 2024 – The Bid Evaluation Team convened and scored the three proposals for RFP 24-021:

<u>Vendor</u>	<u>TOTAL Score</u>	<u>Price</u>	<u>Quality</u>	<u>Stability</u>	<u>Experience</u>
A	81.67	32	24.33	18	7.333
B	39.33	10	13	12.67	3.667
C	94.33	38.33	27.67	18.67	9.667



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After careful review, the bid was awarded to vendor C (Cox Business). The total monthly cost for services is \$37,225.00 of which E-Rate covers 90% and BCSD is responsible for 10%. Project Funding Summary: Category I E-rate Project – 90% E-rate funding

Recommendation:

It is recommended the Bibb County Board of Education award RFP 19-23 to Cox Business and authorize the Superintendent to enter into a one-year agreement with the option of 4 – Renewals; with Cox Business to provide the district WAN connectivity and Internet access from July 1, 2024, through June 30, 2029. The expected expense will be approximately \$446,700.00 per year. The funds will come from E-Rate (\$402,030) and General Funds (\$44,670).

Superintendent's Comments and Approval:

Superintendent's Comments	Select One
Dr. Dan A. Sims	Approved