

INFORMATION MEMORANDUM

TO: Bibb County Board of Education

FROM: Sam Kitchens, Assistant Superintendent of Operations, and
Canon B. Hill, Jones Cork, LLP

SUBJECT: Policy FDC, Naming Facilities **(First Reading)**

Summary

The District is presenting Policy FDC, Naming Facilities, for First Reading.

Background

Changes are made to Policy FDC, Naming Facilities, to include the Board's expectations when it becomes necessary to name or rename a school or facility. A provision addressing the authorization given to the Superintendent to develop and implement a regulation to govern procedures for appointing a committee is also included. The revised policy contains a provision that the Board member who represents the District where the school or facility is situated will be included in the committee. The revised policy also states that the Board President will appoint the chairperson of the committee and that the chairperson will be a Board member. The policy further states that the final approval for the name proposed by the committee member rests with the Board.

Changes are made to Regulation FDC-R(1), Naming Facilities Procedures to provide for a twelve-person committee. In addition to the Board member who represents the District where the school or facility is situated, the committee will also consist of District administrators, school staff, parents from the school's existing or proposed school zone, community members with close ties to the school or attendance zone, and school alumni. The revised regulation also includes a provision that a recommended name cannot duplicate or cause confusion with the name of any other existing school or faculty in the District. Finally, the revised regulation provides additional information on how the proposed name will be brought to the Board.

Next Steps

The District will post revised Policy FDC, Naming Facilities, on Simbli to receive input from the Board members and stakeholders for 30 days. The policy will be brought to the next board meeting for second reading and final Board adoption and approval.

Superintendent's Comments and Approval:

Superintendent's Comments	Approve/Disapprove
Dr. Dan A. Sims	Approved