



## Statewide Contract Information Sheet

<b>Statewide Contract Number</b>	<b>99999-SPD-SPD0000137-0005</b>	<b>NIGP Code</b>	<b>Multiple</b>
<b>Name of Contract</b>	<b>Printers, Multi-Functional Printers (MFPs) and Related Technologies</b>		
<b>Effective Date</b>	<b>July 1, 2020</b>	<b>Expiration Date</b>	<b>October 31, 2023</b>
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## Supplier Information Sheet

Contract Information	
<b>Statewide Contract Number</b>	<b>99999-SPD-SPD0000137-0005</b>
<b>PeopleSoft Supplier Number</b>	<b>0000004596</b>
Supplier Name & Address	
<p>Canon U.S.A., Inc. One Cannon Park Melville, NY 11747</p>	
Contract Administrator	
<p>Dave Rothauser 631-330-5443 <a href="mailto:drothauser@cusa.canon.com">drothauser@cusa.canon.com</a></p>	
Contact Details	
<b>Ordering Information</b>	<p>Canon U.S.A., Inc. 4100 N. Fairfax Dr., Suite 200 Arlington VA, 22203 <a href="mailto:GMD_Government_Orders@cusa.canon.com">GMD_Government_Orders@cusa.canon.com</a></p>
	<p>Jocelyn Nesbitt 703-807-3048</p> <p>Orders must include the User Agency Lease Agreement</p>



<b>Remitting Information</b>	<u>Purchase Remittance</u> Canon U.S.A., Inc. PO Box 841023 Dallas, TX 75284-1023
	<u>Lease Remittance</u> 14904 Collections Center Drive Chicago, IL 60693
<b>Delivery Days</b>	Orders will be shipped within 2 days after receipt of Purchase Order
<b>Discounts</b>	Additional discounts may be available based on the size and scope of the opportunity.
<b>Payment Terms</b>	Net 30 Days
<b>Bid Offer includes</b>	State and Local Government
<b>Acceptable payment method</b>	Supplier will accept Purchase Orders and the Purchasing Card under this contract as permitted by current policies governing the Purchasing Card program.



# PRODUCT AND SERVICES AVAILABLE

CATEGORY	DESCRIPTION	AWARDED SUPPLIER	PURCHASE	LEASE
1	<b>Light Use Printers &amp; MFPs</b> Low end/Low volume/Light Duty Monthly volume output up to 10,500 copies/print	Canon Ricoh Sharp Toshiba Xerox	√	√
2	<b>Moderate-Use Printers &amp; MFPs</b> Mid-end/Moderate volume/Medium Duty Monthly volume output between 10,500 and 70,000 copies/print	Canon Ricoh Sharp Toshiba Xerox	√	√
3	<b>High-end/High Volume/Heavy duty Print Devices</b> Monthly volume output of more than 70,000 copies/print	Canon Ricoh Sharp Toshiba Xerox	√	√
4	<b>Related/Emerging Print Technologies</b> Inclusive of recent and evolving printing technologies such as Scanners, 3D Printers, Wide Format Printers and Display Screens	Canon Ricoh* Sharp*	√	√
	<b>*Exceptions under Category 4</b> Ricoh's bid only subcategory for Digital Duplicators and Subcategory for Products and Services not otherwise classified. Sharp bid only subcategories for Papercut Software, Drive Software and Subcategory for Products and Services not otherwise classified.			

# MAINTENANCE

## SCENARIO

## OPTIONS

LEASED EQUIPMENT WITH MAINTENANCE PLAN- SUPPLIER NOT AWARDED UNDER NEW CONTRACT

If time is remaining on your existing lease agreement, options include:

- a. Continue with current Supplier until the full Lease Agreement/Maintenance Plan Term ends
- b. Enter a lease (with new equipment) under the new MFP statewide Contract at the end of the current Fiscal Year (60-day Notice Required)

LEASED EQUIPMENT WITH MAINTENANCE PLAN-SUPPLIER UNDER OLD CONTRACT WAS AWARDED A NEW CONTRACT

If time is remaining on your existing lease agreement, options include:

- a. Continue with current Supplier until the full Lease Agreement/Maintenance Plan Term ends.
- b. Enter a lease (with new equipment) under the new MFP statewide Contract at the end of the current Fiscal Year (60-day Notice Required).

LEASED EQUIPMENT WITH MAINTENANCE PLAN TERM ENDS JUNE 30TH OF CURRENT FISCAL YEAR-NO TIME REMAINING

Enter a lease (with new equipment) under the new MFP statewide Contract at the end of the current Fiscal Year

PURCHASE EQUIPMENT WITH MAINTENANCE PLAN UNDER OLD CONTRACT HAS TIME REMAINING

Continue With current Maintenance Plan until the full term expires.

PURCHASE EQUIPMENT WITH MAINTENANCE PLAN UNDER OLD CONTRACT WILL EXPIRE JUNE 30 OF CURRENT FISCAL YEAR-

NO TIME REMAINING

May obtain Maintenance Plan under the new statewide MFP contract.



# DESKTOP PRINTERS

## (available under the new MFP Contract)

DESKTOP PRINTERS	
SUPPLIER	TYPE
CANON	Canon only
RICOH	Ricoh only
SHARP	Sharp, Lexmark brands
TOSHIBA	Toshiba, Lexmark, HP brands
XEROX	Xerox



# DESKTOP PRINTERS

(not available under new MFP Contract)

<p><b>Dell Desktop Printers</b></p>	<p><b>Dell notified DOAS that effective July 31, 2018 it will no longer sell Desktop Printers.</b></p>
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# PRODUCTS AND SERVICES NOT COVERED

## SERVICES

- Records Management
- Document Management
- Document storage/imaging/archiving/retrieval and similar services
- Managed Print Services

## DELL

### Dell Desktop Printers

Dell notified DOAS that as of July 31, 2018 it will no longer sell Desktop Printers. However, Dell will fulfill the warranty and service for previously purchased or leased Dell printers.

# ORDERING INSTRUCTIONS: HOW TO LEASE An MFP

- Review Suppliers Website for Product Information: [CANON USA](#)
- Review the MSRP Discount Listing of each Supplier's products on Team Georgia Marketplace.
- Contact the statewide Supplier.
- Leases can only be established on a fiscal year basis, beginning July 1<sup>st</sup>.
- Complete the **MANDATORY** User Agency Lease Agreement, located on Team Georgia Marketplace.

**\*THIS IS THE ONLY STATE APPROVED LEASE AGREEMENT**

**\*Lease Options Available: 24month, 36month, 48month, 60month**

## UPDATE REGARDING PUNCH-OUT

- **Effective September 19, 2022, the punch-out option is no longer available.**
- **Choose an Annual Maintenance Plan from the options available.**
  - \*Maintenance Only Includes:** break/fix, and routine preventative maintenance
  - \*Maintenance with Supplies Include:** Toner **ONLY**. Paper and Staples are **NOT** included.

## ORDERING INSTRUCTIONS: HOW TO PURCHASE MFP

- Maintenance is **NOT REQUIRED** for purchased MFP's
- Review Suppliers Website for Product Information: [CANON USA](#)
- Review the MSRP Discount Listing of each Supplier's products on Team Georgia Marketplace.
- Contact the statewide Supplier.



## **RENEWALS/EXTENSIONS/CHANGES**

**Initial Contract Term: April 1, 2018 - June 30, 2019**

### **Renewal #1**

Effective Date of Renewal Notice:

July 1, 2019 – June 30, 2020

### **Renewal #2**

Effective Date of Renewal Notice:

July 1, 2020 – June 30, 2021

### **Renewal #3**

Effective Date of Renewal Notice:

July 1, 2021 – June 30, 2022

### **Renewal #4**

Effective Date of Renewal Notice:

July 1, 2022 – June 30, 2023

### **Extension #1**

Effective Date of Extension Notice:

July 1, 2023 – October 31, 2023

### **DOAS Contact Information**

**\*See Team Georgia Marketplace (Click Open Summary) for current Contract Management Specialist contact information.**

**Note: For product and ordering information see Supplier Information Sheet**