

REGULATION**Names on Building Plaques - Regulation****Descriptor Term: FHCA-R(1)****Date: XXXXXX XX, 2024**

The Superintendent has authorized the implementation of the following guidelines in connection with dedication plaques after the construction of a new school or facility, school consolidations, or the re-purposing of a school or facility is completed:

1. A plaque will be created and maintained at the school or facility.
2. The plaque will be in the front vestibule of each school or facility.
3. The plaque will be inspected annually between August and September of each school year.
4. The Facilities Department will be responsible for conducting the inspections of the plaques.
5. If the inspection reveals damage to the plaque, the Facilities Department will prepare a report of the damaged plaque and recommend a suitable replacement to the District.