

# DeKalb County School District

SPLOST IV and SPLOST V Audit Update – March 1, 2024

## Themes and Observations:

- 1) SPLOST IV and V testing is currently behind schedule; Plante Moran is currently aiming for a completion date of 05/31/2024 versus 04/30/2024 as was communicated on March 12<sup>th</sup>. DCSD staff must conclude existence of pre-Munis purchase orders prior to 3/8/2024 to maintain current timelines. Delays in obtaining audit documentation or response to questions may result in further delays.
- 2) Missing or incomplete accounting information
  - a) Lack of general ledger detail and incomplete accounting documentation for all SPLOST IV and V expenditures
  - b) Lack of documentation for SPLOST expenses prior to Munis implementation (all of SPLOST IV and a portion of SPLOST V)
- 3) Lack of defined policies regarding SPLOST expenditures
- 4) Consistent pattern of decentralized documentation practices
- 5) Prolonged response times from DCSD team members inhibiting progress. Improvement in response times has been seen in February.
- 6) Three-way match (agreement between purchase order, receiver, and invoice) process was not in place until 2022
- 7) In instances where a purchase order was not recorded in Munis, DCSD policy requires an “after-the-fact” purchase order be provided. In many cases, the “after-the-fact” purchase order has been unable to be located.
- 8) Of the 84 projects reviewed, Plante Moran noted 47 did not have at least 5 evaluators. It was also noted a consistent rotation between AECOM and DCSD having a majority on the selection teams.
- 9) Due to the remaining portion of support being paper based, remaining testing of SPLOST IV and V will require increased effort from DCSD personnel and Plante Moran

Workstream #	Key Milestones	Planned Completion Date	Revised Completion Date	Status	Tasks performed to date	Next steps	R/Y/G
1	SPLOST Expense List Preparation (SPLOST IV and SPLOST V)	5/31/2023	3/31/2024	In process	Constructed SPLOST IV and SPLOST V general ledger detail. Identified 18,521 transactions for testing	Remaining ~58 transactions pending identification of vendor by DCSD staff	Yellow
2	Forensic Analysis (SPLOST IV and SPLOST V)	2/28/2024	4/30/2024	In process	400 vendors identified as receiving SPLOST funding. PM identified 160 based on risk factors and conducted further research. Of the 160, 34 have been identified for further intensive research.	PM team to perform intensive research on 34 vendors including address matching, as well as review of invoices, contracts, and email correspondences.	Yellow
3	SPLOST V Detail Testing	12/31/2023	3/31/2024	In process	~\$210m of SPLOST V expenses have been reviewed. Of the 144 open items communicated on 1/26, 46% remain unresolved.	Average response time from DCSD staff of under 2 business days to PM inquiries required to meet revised target completion date. DCSD staff to locate SPLOST V documentation from expenses recorded in Crosspoint.	Red
4	SPLOST IV Detail Testing	2/29/2024	TBD	Not Started	N/A – SPLOST IV documentation was requested beginning in May 2023. DCSD staff have been unable to locate SPLOST IV documentation.	DCSD staff to locate SPLOST IV documentation. Upon providing to PM, a revised overall project completion date will be determined.	Red
5	Control Evaluation	10/31/2023	Complete	Complete	Completed process walkthroughs for 18 key controls identified	Workstream complete	Blue
6	Change Order Evaluation	12/31/2023	3/31/2024	In process	Of the 169 SPLOST V change orders identified, 30 have been selected for testing. PM has identified 17 change orders for further investigation.	PM to perform further investigation for selected change orders.	Yellow
7	Bid Tally Sheet Evaluation	12/31/2023	3/31/2024	In process	Bid tally sheets have been obtained for 100% of projects across SPLOST IV and SPLOST V. PM has reviewed adherence to selection team composition for SPLOST V.	Plante Moran to perform analysis over SPLOST IV selection team composition.	Yellow

Green – On schedule, no issues; Yellow – Running late, revised completion date; Red – Needs management attention; Blue – Complete