

DeKalb County
School District

Request for Contract Renewal (Non-Capital Projects)

➤ Date of Request 10-26-2023 ➤ Requesting Department Operations

➤ Bid/RFP Number RFP - 20472 ➤ Current Contract Expiration Date December 31, 2023

➤ Name of Project Charter Bus Services

➤ List Name of Vendors to be renewed All original awarded vendors

➤ Is a Renewal Valid for the Contract? Yes X No _____

➤ State the Desired One (1) Year Renewal Term: From: 1-1-2024 To: 12-31-2024.

➤ Supervisor/Project Manager must answer the following questions:

1) Has current contractor performed in accordance with the scope of work of the contract?

Yes X No _____

2) Have the services been of an acceptable quality to warrant a renewal?

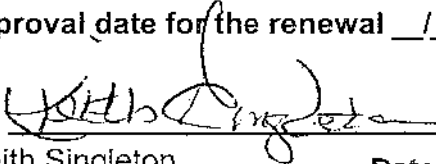
Yes X No _____

3) Have there been any invoicing issues? Yes _____ No X

4) Would you recommend this contractor for a contract renewal? Yes X No _____

Comments:

5) What is the anticipated Board Approval date for the renewal 1/1

➤ Supervisor/Project Contact Signature 

➤ Supervisor/Project Contact Name Keith Singleton Date 10/27/2023

Department Head Approval



(Sign Here)

10/27/2023

Erick Hofstetter (Print Name Here)

Date

Chief Operations Officer (COO) (Title)

Comments: _____

Please return completed form to the Purchasing Department.