



November 13, 2023

VIA EMAIL: kathy.pope@coachusa.com todd.mcelmurray@coachusa.com nina.reece@coachusa.com

American Coach Lines
705 Lively Ave.
Norcross, GA 30071
ATTN: Todd McElmurray, Vice President

Reference: RFP 20-472, Charter Bus Services

Dear Mr. McElmurray:

As a result of the excellent service provided by American Coach Lines, the DeKalb County School District (“DCSD”) desires to renew the award of RFP 20-472, Charter Bus Services for one (1) year on the same terms, conditions and pricing as set forth in the License and Services Agreement between DCSD and American Coach Lines dated December 18, 2019. The purpose of this letter is to obtain American Coach Lines’ acceptance of DCSD’s offer to renew the License and Services Agreement.

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective from January 1, 2024, through December 31, 2024. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates American Coach Lines’ consideration of this offer to renew the award of RFP 20-472.

If accepted, please submit a copy of your company’s proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to lakesia_watkins@dekalbschoolsga.org, no later than Monday, November 27, 2023. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS/smg
c: Mr. Richard Boyd
Mr. Cedric Burse
Ms. Chandra Carter

ACKNOWLEDGMENT

American Coach Lines hereby accepts DeKalb County School District’s offer to renew the award of RFP 20-472, Charter Bus Services, as set forth in the License and Services Agreement, until December 31, 2024. American Coach Lines understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

Kathy Pope

Authorized Signatory

Kathy Pope

Name (Typed or Printed)

11/14/2023

Date

Director of Operations

Title of Authorized Signatory

Additional insured in favor of Dekalb County School District and the DeKalb County Board of Education on the General Liability and Automobile Liability policies where and to the extent required by written contract. All policies (except workers' compensation/el) contain a special endorsement with "primary and noncontributory" wording. All policies include a blanket notice of cancellation to certificate holders endorsement, providing for 30 days' advance notice if the policy is cancelled by the company other than for nonpayment of premium, 10 days' notice if the policy is cancelled for nonpayment of premium. Notice is sent to certificate holders with mailing addresses on file with the agent or the company. The endorsement does not provide for notice of cancellation if the named insured requests cancellation.