

Comprehensive Site Safety Plans

SRCS

Annual Review

Review and Submission Requirements

- CSSP must be reviewed & updated annually by March 1
- Must follow CDE [Compliance Tool for Comprehensive School Safety Plans](#)
- Must be approved by the school board
- Submitted to the district superintendent
- Accessible to the public upon request
(*tactical responses shall be kept confidential)

Living Document--Under Constant Revision

Q 1: July, August, September

- Update Incident Command
- Build Safety Committee
- Identify Article 8 representatives
- Schedule Safety Drills
- Train Staff, Students, Parents and Community

Q 2: October, November December

- Analyze safety data
 - Panorama
 - Youth Truth
 - Discipline
- Review Metrics from prior year with teams
 - ELAC
 - School Site Council
 - Safety Committee
- Identify new goals and Metrics

Living Document--Under Constant Revision

Quarter 3: January February, March

- Collaborate and Revise
- Add new goals
- Revise in Document Tracking System
- Share Updates with Site Teams
 - ELAC
 - School Site Council
 - Safety Committee
- Share revised with SRFD and SRPD
- Bring for Board Approval in Early March

Quarter 4: April, May, June

- Update Incident Command
- Train Staff, Students, Parents and Community

Resources

Required Plan Components- Ed. Code 32282

Must include procedures for:

- Child abuse reporting
- Routine & emergency disaster procedures
- Safety Plans for people w/ access/functional needs (IEPs)
- Safe ingress & egress
- Bullying & harassment prevention
- Discrimination & harassment policy, procedure, reporting
- School discipline (suspension/expulsion) policies
- Notification of teacher of dangerous pupils
- Threat Assessment Procedure
- Active shooter & lockdown procedures
- Mental health referral & assessment systems
- Learning Continuity Plan during school closure

Resources

- [Compliance Tool for Comprehensive School Safety Plans](#)
- [Essential 5 Training](#)
- [Radio Protocols](#)
- [Supervision Planning](#)