



DeKalb Board of Education Retreat

April 18 & April 19th, 2024
Georgia Tech Hotel & Conference Center



DeKalb County
School District



DeKalb County Board of Education

Standing on
Business



Governance for the Future

Governance for the Future

*Building Strong Foundations for
Effective School Board Governance*

New DeKalb Board of Education Member Pre-Orientation/Onboarding

Presented by Board Chair DaCosta

Onboarding Schedule (draft)

Starting May 2024:

- Congratulations Letter: Sent out from Board Chair and Superintendent to new members.
- Solidify Dates: Schedule meetings once a month for four hours.

June: Pre-Orientation

- Introduction: Learn about the DeKalb BOE Handbook, norms, and understanding Board Governance policies and procedures.
- Welcome Video: From Chair, Superintendent, and Executive Director.
- Meeting with BOE Legal: Session with HBS Legal team to discuss legal aspects.

July: Meet and Greet

- Luncheon: Meet and greet with BOE members and BOE staff at the Board office.
- Video Presentation: Showcase experiences of current BOE members.

August: Asking the Right Questions

- Understanding Roles: Learn about day-to-day operational roles and responsibilities of the Superintendent and Board members.
- Specialized Skills: Understand the specialized skills required for board duties including vision setting, policy making, budget approval, and hiring processes.

September: Governance and Team Building

- Board Governance: Dive deeper into board governance principles.
- Team Building Exercises: Engage in activities to foster teamwork among members.

October: Conflict Management

- Managing Conflict: Learn strategies for managing conflicts effectively.
- Problem Solving: Practice problem-solving techniques in a board context.

November: GSBA Orientation

- GSBA Session: Attend GSBA new board orientation to explore funding solutions and best practices.

December: DCSD Onboarding

- Onboarding Process: Includes photo, technology setup, benefits overview, etc.

January 2025: Swearing-In Ceremony

- Swearing-In: Official ceremony for new board members.
- First Board Meeting: Attend the first board meeting as official members.

Additional Notes:

- Parliamentary Authority: Familiarize with Roberts Rules of Order 12th edition or newer revised edition.
- Preparation: Stress the importance of reading all materials provided.
- Effective Meetings: Encourage members to ensure meetings are productive and efficient.

Onboarding Schedule Chart 2024/2025 (draft)

Month	Activity	Description
May	Congratulations Letter	Sent out from Board Chair and Superintendent to new members.
	Solidify Dates	Schedule meetings once a month for four hours.
June	Pre-Orientation	Introduction to DeKalb BOE Handbook, norms, and understanding Board Governance policies and procedures. Welcome video from Chair, Superintendent, and Executive Director.
		Meeting with BOE Legal team (HBS Legal).
July	Meet and Greet	Luncheon with BOE members and staff at the Board office. Video presentation showcasing experiences of current BOE members.
August	Asking the Right Questions	Understand day-to-day operational roles and responsibilities of the Superintendent and Board members. Specialized skills required for board duties.
September	Governance and Team Building	Deeper dive into board governance principles. Team building exercises to foster teamwork among members.
October	Conflict Management	Strategies for managing conflicts effectively. Practice problem-solving techniques in a board context.
November	GSBA Orientation	Attend GSBA new board orientation to explore funding solutions and best practices.
December	DCSD Onboarding	Onboarding process including photo, technology setup, benefits overview, etc.
January 2025	Swearing-In Ceremony and First Meeting	Official swearing-in ceremony for new board members followed by attendance at the first board meeting.

A group of people are seated around a table in what appears to be a meeting or collaborative work environment. The image is overlaid with a semi-transparent blue filter. The text 'DISCUSSION/NEXT STEPS' is centered in white, bold, uppercase letters.

DISCUSSION/NEXT STEPS