

REGULATION
Solicitations - Guidelines

Descriptor Term: GAI-R(1)
Date: XXXXXX XX, 2024

The Superintendent has authorized the implementation of the following guidelines regarding solicitation of contributions, or donations from employees, parents, and students:

1. An employee should not solicit contributions or donations from other employees unless the Superintendent or his or her designee has authorized the solicitation.
2. An employee should not solicit contributions or donations from parents and students unless the Superintendent or designee has authorized the solicitation.
3. All fund-raising projects should be first approved by the principal and submitted to the Superintendent or designee for final review and approval.
4. An employee should not use school facilities or equipment in connection with any personal activity for personal financial profit.
5. An employee is not permitted to solicit or distribute non-instructional materials during the working day or in the working area unless authorized by the Superintendent or designee.
6. Employees may allow students to participate in approved fund-raising activities sponsored by parent organizations or booster clubs.
7. Employees should not allow students enrolled in Bibb County School District to participate in raffles, lotteries, or games of chance.

The Superintendent reserves the right to amend this regulation as deemed necessary.