

# Raymond E. Stanley

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**Objective** To obtain an administrative position in an educational and/or extra-curricular setting where my post-secondary education, leadership training and obtained skills can be utilized.

**Experience** 2010-Present                      DeKalb County School District                      Decatur, GA

**Principal (Columbia Elementary)**

- Plan, implement and evaluate an appropriate curriculum
- Implement and report assessment program results
- Plan appropriate staff development activities
- Ensure that the school's professional staff members are in compliance with local board of education rules regarding job performance
- Communicate and carry out the established district and school policies
- Communicate the school's purposes and goals to all stakeholders

2005-2010                      DeKalb County School District                      Decatur, GA

**Assistant Principal (Narvie J. Harris Traditional Theme School)**

- Identified curriculum units to align with grade level standards, ensure that standards-based curriculum is implemented in each classroom.
- Developed school-wide discipline plan
- Planned an implementation of school's instructional program and provided direction to staff in the executing of goals and objectives.
- Conducted professional development meetings and trainings.
- Lead the faculty to review assessment data to identify progress objectives
- Communicated and carried out the established district and school policies.
- Communicated program goals, objective, and policies to the community.

June 2008, 2009 & 2010                      DeKalb County School District                      Decatur, GA

**Site Coordinator for Rising Scholars Program (Toney ES & Medlock ES)**

- Lead the team in implementing a standard's based curriculum.
- Lead the team in using assessment for learning and assessment of learning to drive instruction.
- Evaluated individual teachers' implementation of the standards-based curriculum
- Communicated and carried out the established district and school policies.
- Established a relationship with "Communities in Schools" to develop an incentive plan to improve student attendance.
- Responsible for staffing and payroll reporting.

2002-2004                      DeKalb County School District                      Lithonia, GA

**Basketball Coach (Salem Middle School)**

- Studied the skills and abilities of the players on the team and puts each player in the most suitable position.
- Recognized and used each players specific talents to devise plays and playing strategies for games.
- Coached in accordance with the GHSA rule book and DCSD guidelines.
- Assisted in leading team to Middle School Championship and chosen as All-Star Game Assistant Coach

2001-2004                      DeKalb County Schools                      Lithonia, GA

**Teacher (Salem Middle School-7<sup>th</sup> Grade, Social Studies)**

- Implemented curriculum and developed challenging lesson plans
- Conducted informal student assessments through classroom instruction, review of given tasks and assignments and testing preparation.
- Provided effective classroom management
- Actively participated on committees created to enhance student learning, promote staff development and coordinate school-wide activities.
- Supervised and coordinated the student council activities and functions.
- Assisted in over-seeing extra-curricular instruction

**Education**

2003–2004                      Jacksonville State University                      Jacksonville, AL

- Masters Degree-Educational Leadership
- Awarded Church's Home Foundation Scholarship

1999–2001                      Brenau University                      Gainesville, GA

- Bachelor of Science Degree-Middle Grade Education
- Graduated Cum Laude
- Inducted into the Phi Beta Sigma Scholastic Fraternity

1997-1999                      Georgia Perimeter College                      Atlanta, GA

- History Academic Award

**Professional Affiliations**

Member of the National Educators Association  
 Member of Dekalb Administrators Association  
 Member of the 2008 L.A.S.T. Academy (Leadership and Service Training Academy) Office of leadership and development, Dekalb County School System  
 Member of the 2016 – 2017 AdvancED District Team – helped lead DCSD to a successful accreditation renewal

Professional References Available Upon Request