

BIBB COUNTY SCHOOL DISTRICT
Dr. Dan Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education
From: Anthony V. Jackson, Director of Transportation
Sam Kitchens, Assistant Superintendent of Operations
Dr. Katika Lovett, Chief of Staff
Subject: Gas and Diesel Fuel Purchase

Summary:

Transportation is requesting that the Board authorizes the Superintendent to issue a purchase order for more than \$150,000 for propane fuel purchases from Walthall Oil Company, Mansfield Oil Company, and Boswell Oil Company. These companies supply gas and diesel fuels for the operation of District owned vehicles and equipment.

Background:

Price quotes for diesel and gasoline are obtained from multiple fuel suppliers prior to each order. Fuel orders are then placed with the supplier that submits the lowest quoted price for that order. The fuel suppliers that provided gasoline and diesel for the District include Walthall Oil Company (Macon), and Mansfield Oil Company (Gainesville) and Boswell Oil Company (Athens).

In FY-2022, FY-2023, the department spent \$501,345.55, \$568,435.71 for gas and diesel fuel. The department is projected to spend 589,708.94 for gas and diesel in FY-2024.

Recommendation:

It is recommended that the Board authorizes the Superintendent to issue purchase orders for gas and diesel fuel purchases from Walthall Oil Company, Mansfield Oil Company, and Boswell Oil Company in amounts not to exceed \$590,000.00. The funding source is FY-2025 General Fund budget.

Superintendent's Comments and Approval:

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved