



BIBB COUNTY SCHOOL DISTRICT

Dr. Dan Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education
From: Anthony V. Jackson, Director of Transportation
Sam Kitchens, Assistant Superintendent of Operations
Dr. Katika Lovett, Chief of Staff
Subject: Propane Fuel Purchase

Summary:

The Transportation Department is requesting that the Board authorizes the Superintendent to issue a purchase order for more than \$150,000 for propane fuel purchases from Ferrellgas. The average annual cost of propane for use in District owned school buses is \$825,594.83.

Background:

The Bibb County School District's Purchasing Department released 21-013 Propane Bid on February 26, 2021. The purpose of this solicitation was to obtain bids from qualified propane suppliers to provide the District with propane. The propane purchased is used to fuel District owned school buses.

All proposals were reviewed and evaluated on April 8, 2021. Ferrellgas provided the best value for the district with a proposed mark-up of .19 per gallon above propane terminal pricing and applicable taxes. On May 20, 2021, the Board of Education approved Ferrellgas as the propane fuel provider for the school bus fleet.

In FY-2022 and FY-2023, Transportation spent \$963,689.89 and 731,321.06 for propane fuel. The department is projected to spend \$781,773.55 for propane fuel in FY-2024. Propane fuel purchases for FY-2025 are not expected to exceed \$900,000.00.

Recommendation:

It is recommended that the Board approves the renewal for propane fuel purchases from Ferrellgas LP and authorizes the superintendent to issue purchase orders in amounts not to exceed 900,000.00. The funding source is the FY-2024 General Fund budget.

Superintendent's Comments and Approval:

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved