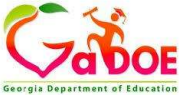


## Expenditure Pre-Approval Form – ESSA, CARES Federal Programs

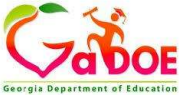
**Purpose:** Specific allowable uses of federal grants may require prior approval from the awarding agency. This form will be used by LEAs to request approval from GaDOE, when applicable. This form may also be used for other purposes where it is determined that pre-approval is needed.

<b>Citations</b>	
<p><b>CFR 200.439(b)(2)</b>, capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the program manager of the federal program whose funds will be used for this purchase.</p> <p><b>CFR 200.462</b>, costs incurred for ordinary and normal rearrangement and alteration of facilities are allowable as indirect costs. Special arrangements and alterations costs incurred specifically for a Federal award are allowable as a direct cost with the prior approval of the Federal awarding agency or pass-through entity.</p> <p><b>CFR 200.313</b>, Equipment (c) (1) Equipment must be used by the non-Federal entity in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award, and the non-Federal entity must not encumber the property without prior approval of the Federal awarding agency. The Federal awarding agency may require the submission of the applicable common form for equipment. When no longer needed for the original program or project, the equipment may be used in other activities supported by the Federal awarding agency, in the following order of priority: (i) Activities under a Federal award from the Federal awarding agency which funded the original program or project, then (ii) Activities under Federal awards from other Federal awarding agencies. This includes consolidated equipment for information technology systems.</p> <p><b>CFR 200.441</b>, Fines, penalties, damages, and other settlements. Costs resulting from non-Federal entity violations of, alleged violations of, or failure to comply with, Federal, state, tribal, local, or foreign laws and regulations are unallowable, except when incurred as a result of compliance with specific provisions of the Federal award, or with prior written approval of the Federal awarding agency.</p>	
<b>Directions</b>	
<p>Complete this form and email it to the federal program manager/specialist to request approval. After approval is granted, attach this form to the general attachments tab in the consolidated application on the MyGaDOE portal.</p>	
<b>General Information</b>	
LEA Name	DeKalb County School District
Contact Name	Dr. Myisha Warren
Position	Executive Director, Federal Programs
Email Address	myisha_warren@dekalbschoolsga.org
Phone Number	678-536-6648
If Applicable Location of Asset	All DCSD Schools List of schools attached
Intended Length of Service	October 2023-August 2024
Public or Private School	Public
<b>Fiscal Information</b>	
Fiscal Year	2024
Budget	\$20,000,000.00
Funding Source	ESSER III
If split funded/braided, list programs and percentage per program	
Function/Object Code	1000.641; 1000.642; 1000.640; 1000.532; 1000.615; 1000.610
If Applicable, Total Single Item Cost of Equipment excluding installation/shipping, additional costs (installation/shipping, etc.)	<p>Each vendor will provide a cost analysis for the grade level and/or course instructional resource.</p> <p>Note: There will be an advertisement in the Champion and other media publications for a request for proposals and instructional materials to review.</p>
Full description of item to be purchased, including intended use	<p>Instructional Resources inclusive of print and digital materials for Grades 6-12 English language arts, Grades K-12 Reading, Grades K-12 Visual and Performing Arts, Early Intervention Program, Advanced Placement, World Languages, CTAE, ESOL, and EL Lab Program.</p>



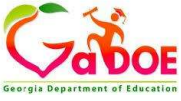
## Expenditure Pre-Approval Form – ESSA, CARES Federal Programs

	<p>Description of Items to be Purchased for Students and Teachers include but not limited to:</p> <ul style="list-style-type: none"> <li>Student Textbook (hardbound)</li> <li>Student Textbook (digital/online)</li> <li>Teacher Materials - digital and print including module and unit plans, lesson plans, assessments</li> <li>Books of authentic texts</li> <li>Integrated lesson specific supports for ELLs</li> <li>Lesson-level supports for students with special needs</li> <li>Family resources</li> <li>Readers (hardbound)</li> <li>Readers (digital/online)</li> <li>Vocabulary Card kits (hardbound and/or digital)</li> <li>ELL interactive guides (hardbound and/or digital)</li> <li>Chapter Projects (hardbound and/or digital)</li> <li>Chapter videos (digital)</li> <li>Chapter Performance Tasks (hardbound and/or digital)</li> <li>Foldables (hardbound)</li> <li>eTools (digital)</li> <li>Real-World Problem Solving Readers (hardbound and/or digital)</li> <li>Targeted Strategic Intervention Guide (hardbound and/or digital)</li> <li>Chapter Tests (hardbound and/or digital)</li> <li>Performance Tasks (hardbound and/or digital)</li> <li>Benchmarks (hardbound and/or digital)</li> <li>Classroom Games Kit (hardbound and/or digital)</li> <li>Skill-based Activities (hardbound and/or digital)</li> <li>Skills Handbook for Students (hardbound and/or digital)</li> <li>Skills Handbook for Teachers (hardbound and/or digital)</li> <li>Practice and Problem Solving Workbook Student Edition (hardbound and/or digital)</li> <li>Practice and Problem Solving Workbook Teacher Edition (hardbound and/or digital)</li> <li>Teacher Edition of Student Textbook (hardbound)</li> <li>Teacher Edition of Student Textbook (digital/online)</li> <li>Student manipulative kit (task cards, puzzle pieces, learning circles, sequence strips, cart sorts, question cards, flip sheets, sentence builders, reading rods, flash cards, sentence building dominoes, simulators, design kits, science kits, globes, maps, rulers, counters, number generators, number tiles, place value base ten kits, clocks, geometric solids, counting sticks, spinners, rekenrek, number lines, ten frames, writing prompt cubes, sight words kit, etc.)</li> </ul>
Intent and Purpose:	Goal: Provide students with aligned instructional



# Expenditure Pre-Approval Form – ESSA, CARES Federal Programs

<p>Describe goals/objectives/intended outcomes</p>	<p>resources.</p> <p>Objective: Purchase instructional resources aligned to the Georgia standards for ELA, Visual and Performing Arts, and World Languages, WIDA standards, CTAE standards, and Advanced Placement standards .</p> <p>Intended Outcome: Provide equity and access to a viable curriculum that is measured by formative and summative assessments at the district and state level.</p> <p>The desired outcome for this adoption cycle is to provide up-to-date, research-based, relevant, and appropriate materials that will effectively support teaching and learning practices in our K - 12 classrooms and will offer all teachers and students greater access to relevant print and digital resources/tools.</p> <p>The following list of requirements is not exhaustive and is intended to provide interested parties with sufficient basic information to submit proposals meeting minimum requirements but is not intended to limit a proposal's content or exclude any relevant or essential information.</p> <p>Curricular/Design Requirement and Content</p> <ol style="list-style-type: none"><li>1. Georgia K-12 Standards and Advanced Placement Standards for Alignment<ol style="list-style-type: none"><li>a. Instructional materials in all formats, including print, digital and online materials, are aligned to the Georgia K-12 Standards and Advanced Placement standards.</li><li>b. Curriculum materials must have a clear and documented research base by an outside evaluator.</li></ol></li><li>2. Equity and Accessibility for all Students<ol style="list-style-type: none"><li>a. Materials should be thoughtfully designed to support all students, including special populations (e.g., English language learners, Early Intervention Program, Exceptional Education, Montessori, International Baccalaureate, and Gifted) in accessing and meeting the Georgia K-12 Standards and Advanced Placement Standards.</li></ol></li><li>3. Assessment<ol style="list-style-type: none"><li>a. Designed at the appropriate Depth of Knowledge leve for each standard being assessed.</li><li>b. Materials provide for a balanced approach emphasizing formative and summative</li></ol></li></ol>
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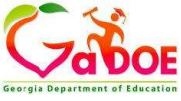


## Expenditure Pre-Approval Form – ESSA, CARES Federal Programs

	<p>assessments.</p> <p>c. Formats include performance-based tasks and portfolio assessments as well as selected and constructed response items.</p> <p>d. Materials communicate expectations for student performance through rubrics, self-assessment, analysis of student work, and teacher commentary.</p> <p>4. Instructional Design and Support</p> <p>a. Materials promote inquiry, research, and application of learning.</p> <p>b. Materials encourage the use of critical thinking, problem solving, and communication.</p> <p>c. Guidance is provided for appropriate strategies for diverse learners.</p> <p>5. Digital Design and Support</p> <p>a. Materials support immersive reader feature.</p> <p>b. Materials support multiple languages for student and family support.</p> <p>c. Digital files are editable for teachers and students.</p>
Provide the evidence-based documentation to support the purchase (if required)	The evidence-based documentation to support the purchase will be the data reports for CCRPI data reports, Advanced Placement score reports, and the CTAE End of Pathway Assessment reports.
Describe monitoring and/or measures of effectiveness to be used	The district will follow all procedures outlined in the federal program handbook aligned with the EDGAR and UGG regulations for the requested items of cost. The assessments embedded within the instructional resources will provide ongoing, real-time, and actionable data to support effective teaching learning to address tier I instruction and tier II intervention supports.

- Reminders:**
- Approved capital expenditures are budgeted using any of the 700 series object codes.
  - Capital equipment cannot be claimed as Indirect Costs. Therefore, if the LEA claims indirect costs, all capital expenditures must be subtracted from the program's allocation prior to applying the restricted indirect cost rate.
  - If private schools are using equipment, the equipment must remain on the LEAs inventory log.

<b>GaDOE Use Only</b>	
Approved <input checked="" type="checkbox"/>	Not Approved <input type="checkbox"/>



## Expenditure Pre-Approval Form – ESSA, CARES Federal Programs

Program Manager/Designee Signature:	Date:
<i>Charmaine Simmons</i>	08.30.23
If Braided/Split Funded:	
Program Manager/Designee Signature:	Date:
Program Manager/Designee Signature:	Date:
Once signed by program manager/specialist, form will be returned to the LEA contact to attach to the general attachment tab in the consolidated application on the MyGaDOE portal.	

## LIST OF SCHOOLS / CENTERS

SCHOOL	CODE	LEVEL
ALLGOOD ELEMENTARY	108	ES
ARABIA MOUNTAIN HIGH	503	HS
ASHFORD PARK ELEMENTARY	113	ES
AUSTIN ELEMENTARY	118	ES
AVONDALE ELEMENTARY	120	ES
BARACK OBAMA ELEMENTARY	160	ES
MARY MCCLEOD BETHUNE MIDDLE	584	MS
BOB MATHIS ELEMENTARY	259	ES
BOUIE, E.L. ELEMENTARY	342	ES
BRIAR VISTA ELEMENTARY	133	ES
BRIARLAKE ELEMENTARY	132	ES
BROCKETT ELEMENTARY	136	ES
BROWNS MILL ELEMENTARY	138	ES
CANBY LANE ELEMENTARY	145	ES
CARY REYNOLDS ELEMENTARY	325	ES
CEDAR GROVE ELEMENTARY	148	ES
CEDAR GROVE HIGH	519	HS
CEDAR GROVE MIDDLE	521	MS
CHAMBLEE HIGH	522	HS
CHAMBLEE MIDDLE	521	MS
CHAMPION THEME MIDDLE	582	MS
CHAPEL HILL ELEMENTARY	147	ES
CHAPEL HILL MIDDLE	523	MS
CHESTNUT ELEMENTARY	152	ES
CLARKSTON HIGH	525	HS
COLUMBIA ELEMENTARY	156	ES
COLUMBIA HIGH	527	HS
COLUMBIA MIDDLE	526	MS
CORALWOOD DIAGNOSTIC CENTER	022	ES
CROSS KEYS HIGH	529	HS
DEKALB ALTERNATIVE	546	HS
DEKALB EARLY COLLEGE ACADEMY	506	HS
DEKALB ELEMENTARY SCHOOL OF THE ARTS	102	ES
DEKALB HS OF TECH. SOUTH	623	HS
DEKALB SCHOOL OF THE ARTS	501	HS
DORVILLE UNITED ELEMENTARY	147	ES
DRESDEN ELEMENTARY	176	ES
DRUID HILLS HIGH	533	HS
DRUID HILLS MIDDLE	573	MS
DUNAIRE ELEMENTARY	178	ES
DUNWOODY ELEMENTARY	180	ES
DUNWOODY HIGH	535	HS
E.L. MILLER ELEMENTARY	257	ES

EAGLE WOODS ACADEMY	024	CTR
EARLY LEARNING CENTER	020	CTR
ELIZABETH ANDREWS HIGH	625	HS
EVANSDALE ELEMENTARY	185	ES
FAIRINGTON ELEMENTARY	187	ES
FERNBANK ELEMENTARY	190	ES
FERNBANK SCIENCE CENTER	660	CTR
FLATROCK ELEMENTARY	186	ES
FLAT SHOALS ELEMENTARY	195	ES
FREEDOM MIDDLE	524	MS
HAMBRICK ELEMENTARY	212	ES
HAWTHORNE ELEMENTARY	213	ES
HENDERSON MIDDLE	549	MS
HENDERSON MILL ELEMENTARY	215	ES
HIGHTOWER ELEMENTARY	218	ES
HUNTLEY HILLS ELEMENTARY	220	ES
IDLEWOOD ELEMENTARY	225	ES
INDIAN CREEK ELEMENTARY	230	ES
INTERNATIONAL STUDENT CENTER	716	CTR
JOHN R. LEWIS ELEMENTARY	140	ES
JOLLY ELEMENTARY	232	ES
KELLEY LAKE ELEMENTARY	235	ES
KINGSLEY ELEMENTARY	236	ES
KITTREDGE MAGNET	237	ES
LAKESIDE HIGH	555	HS
LAUREL RIDGE ELEMENTARY	250	ES
LITHONIA HIGH	559	HS
LITHONIA MIDDLE	558	MS
LIVSEY ELEMENTARY	256	ES
MARBUT THEME	261	ES
MARGRET HARRIS	015	CTR
MARTIN LUTHER KING JR HIGH	574	HS
MCLENDON ELEMENTARY	260	ES
MCNAIR DISCOVERY	262	ES
MCNAIR HIGH	595	HS
MCNAIR MIDDLE	544	MS
MIDVALE ELEMENTARY	270	ES
MILLER GROVE HIGH	564	HS
MILLER GROVE MIDDLE	568	MS
MONTCLAIR ELEMENTARY	278	ES
MONTGOMERY ELEMENTARY	284	ES
MURPHY CANDLER ELEMENTARY	146	ES
NARVIE J. HARRIS THEME	194	ES
OAK GROVE ELEMENTARY	305	ES
OAK VIEW ELEMENTARY	306	ES
OAKCLIFF THEME	300	ES
PANOLA WAY ELEMENTARY	309	ES

PEACHCREST ELEMENTARY	309	ES
PEACHTREE MIDDLE	565	MS
PINE RIDGE ELEMENTARY	312	ES
PLEASANTDALE ELEMENTARY	315	ES
PRINCETON ELEMENTARY	345	ES
RAINBOW ELEMENTARY	332	ES
REDAN ELEMENTARY	320	ES
REDAN HIGH	567	HS
REDAN MIDDLE	566	MS
ROBERT SHAW THEME	370	ES
ROCK CHAPEL ELEMENTARY	340	ES
ROCKBRIDGE ELEMENTARY	344	ES
ROWLAND ELEMENTARY	348	ES
SAGAMORE HILLS ELEMENTARY	350	ES
SALEM MIDDLE	569	MS
SEQUOYAH MIDDLE	570	MS
SHADOW ROCK CENTER	011	CTR
SHADOW ROCK ELEMENTARY	362	ES
SMOKE RISE ELEMENTARY	398	ES
SNAPPFINGER ELEMENTARY	400	ES
SOUTHWEST DEKALB HIGH	576	HS
STEPHENSON HIGH	578	HS
STEPHENSON MIDDLE	579	MS
STONE MILL ELEMENTARY	415	ES
STONE MOUNTAIN ELEMENTARY	420	ES
STONE MOUNTAIN HIGH	580	HS
STONE MOUNTAIN MIDDLE	581	MS
STONEVIEW ELEMENTARY	425	ES
TONEY ELEMENTARY	465	ES
TOWERS HIGH	585	HS
TUCKER HIGH	593	HS
TUCKER MIDDLE	592	MS
VANDERLYN ELEMENTARY	484	ES
WADSWORTH MAGNET	139	ES
WARREN TECHNICAL SCHOOL	624	CTR
WOODRIDGE ELEMENTARY	492	ES
WOODWARD ELEMENTARY	496	ES
WYNBROOKE THEME	498	ES