



May 28, 2024

RE: Sourcing Efforts Letter – **RFP 24-590 Fernbank Science Center Planetarium System Upgrades**

Ms. Stacy Stepney,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for **RFP 24-590 Fernbank Science Center Planetarium System Upgrades**.

The Purchasing Department's efforts include:

- 1) RFP 24-590 was posted to IonWave on May 9, 2024.
- 2) RFP 24-590 was advertised in the *Champion Newspaper* on May 9, 2024 and May 16, 2024.
- 3) Electronic notification sent to 27 vendors from the DCSD Vendor Bid List.
- 4) Electronic notification sent to 1,042 vendors through the State of GA Procurement Registry.
- 5) Electronic notification sent to 474 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Two (2) proposals were reviewed and **two (2)** deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678-676-0120 with any questions or concerns.

Regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS\WFC

c: Ms. Stacy Stepney