



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education

From: Elaine Wilson-Beverly, Director of Procurement
Condus Shuman, Interim Executive Director of School Nutrition

Subject: FY 2025 School Nutrition Procurement Plan and Procedures

Summary:

The Procurement Department is recommending that the Bibb County Board of Education approve the FY 2025 School Nutrition Procurement Plan and Procedures.

Background:

In conjunction with USDA regulations, the USDA has mandated that all school nutrition departments implement a procurement plan based on local policies and procedures.

In October 2020, the Bibb County Board of Education approved and adopted the School Nutrition Procurement Plan. This plan does not replace any current Bibb County School District procurement manuals. Nevertheless, when dealing with school nutrition procurement, the Director of Procurement and the Executive Director of School Nutrition will ensure all policies and procedures are followed and executed.

The USDA requires that all School Nutrition Procurement Plan and Procedures be reviewed annually and revised and updated as needed.

Recommendation:

It is recommended that the Bibb County Board of Education approve the FY 2025 School Nutrition Procurement Plan and Procedures.

Superintendent's Comments and Approval:

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved