

ACTION MEMORANDUM

TO: Bibb County Board of Education

FROM: Elaine Wilson-Beverly, Executive Director of Procurement
Conodus Shuman, Executive Director of School Nutrition

SUBJECT: USDA Commodity Processing Piggyback Contract Approval

Summary

The School Nutrition Department is seeking approval to spend approximately \$3,500,000 in USDA Entitlement with twelve (12) Commodity Processing Vendors in the fiscal year 2024-2025. All vendors are USDA-approved and have responded to and been awarded by the Carrollton City School Nutrition Department and the Piggyback Clause for 51 school districts in Georgia.

Background

The Procurement Department and School Nutrition Department at Bibb County School District is one of 51 districts included in the Carrollton City School Nutrition Commodity Processing Bid. School Nutrition receives commodity products from USDA and diverts them to multiple processing vendors to produce end products used on menus, in recipes, and as single-serve items for student meal services.

The vendors charge both a processing fee and, in some cases, freight during the supply chain challenge periods. Below is a list of standard processing vendors with whom Bibb County School Nutrition diverts and receives end products:

USDA PROCESSING VENDORS	PRODUCTS
Bake Crafters	Breakfast and Cheese
Brookwood Farms	Meats
Gold Creek	Chicken
International Foods	Regional Asian Cuisines
Jennie-O Turkey	Turkey
JTM Food Group	Multiple Meat, Pasta, Cheese, Vegetarian
Land of Lakes	Cheese
McCain Products	Potato
Pilgrims/Gold Kist	Chicken
Red Gold	Tomato
Schwan's	Cheese and Pizza
Tyson Foods	Chicken

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The USDA entitlement expenditure for FY 2024-2025 is estimated to be \$3,500,000, which will be spent among the thirteen Commodity Processing Vendors listed above. The exact amount per vendor is unknown as it will depend upon the available product when orders are placed. Therefore, there are multiple vendors in each product category.

Recommendation

It is recommended that the Board of Education authorizes purchases from these USDA Processing Vendors under the Piggyback Clause in the Carrollton City Commodity Processing Procurement Plan/Bid.

It is recommended that the Bibb County Board of Education authorize the Superintendent to issue purchase orders to multiple commodity processing companies in an aggregate amount not to exceed \$3,500,000 for the fiscal year 2024-2025. The funds will be paid out of the School Nutrition funds.

Superintendent's Approval:

Superintendent's Signature	Approve/Disapprove
Dr. Dan A. Sims	Approved