



May 2, 2024

RE: Sourcing Efforts Letter – **RFP 24-585 Leadership Development Services**

Ms. Michelle Dillard,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for **RFP 24-585 Leadership Development Services**.

The Purchasing Department's efforts include:

- 1) RFP 24-585 was posted to IonWave on April 11, 2024.
- 2) RFP 24-585 was advertised in the *Champion Newspaper* on April 11, 2024, and April 18, 2024.
- 3) Electronic notification sent to 181 vendors from the DCSD Vendor Bid List.
- 4) Electronic notification sent to 1,721 vendors through the State of GA Procurement Registry.
- 5) Electronic notification sent to 484 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Twenty-five (25) proposals were reviewed and **twenty-five (25)** deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678-676-0120 with any questions or concerns.

Regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS\WFC

c: Ms. Michelle Dillard