



May 22, 2024

VIA EMAIL JAlexander@compbehavior.com

Comprehensive Behavior Change, LLC
3070 Peachtree Industrial Blvd.
Duluth, GA 30096
ATTN: Dr. Jennifer Alexander, Owner/Director

Reference: RFP 21-522R1 Behavioral Intervention Services for Students with Disabilities

Dear Dr. Alexander:

As a result of the excellent service provided by Comprehensive Behavior Change, LLC the DeKalb County School District (“DCSD”) desires to renew the award of RFP 21 522R1, Behavioral Intervention Services for Students with Disabilities for one (1) year on the same terms, conditions, and pricing as set forth in the License and Services Agreement between DCSD and Comprehensive Behavior Change, LLC dated September 21, 2021. The purpose of this letter is to obtain Comprehensive Behavior Change, LLC’s acceptance of DCSD’s offer to renew the License and Services Agreement.

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective from June 13, 2024, through June 12, 2025. DCSD appreciates Comprehensive Behavior Change, LLC’s consideration of this offer to renew the award of RFP 21 522R1.

If accepted, please submit a copy of your company’s proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below, and email both documents to Latrice_Brown@dekalbschoolsga.org no later than Wednesday, May 29, 2024. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director Vendor Services

CLS/lw
c: Kiana King
Rolanda Johnson

ACKNOWLEDGMENT

Comprehensive Behavior Change, LLC. hereby accepts DeKalb County School District’s offer to renew the award of RFP 21 522R1, Behavioral Intervention Services for Students with Disabilities as set forth in the License and Services Agreement, until June 12, 2025. Comprehensive Behavior Change, LLC understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

Authorized Signatory

Katie SMith

Name (Typed or Printed)

5/29/24

Date

Director

Title of Authorized Signatory