



May 21, 2024

VIA EMAIL [tanya@thestepingstonesgroup.com](mailto:tanya@thestepingstonesgroup.com)

The Stepping Stones Group, LLC  
2300 Windy Ridge Parkway, Suite 825  
Atlanta, GA 30339

ATTN: Ms. Tanya Vickers, Client Services Manager

**Reference: RFP 21-522R1 Behavioral Intervention Services for Students with Disabilities**

Dear Ms. Vickers:

As a result of the excellent service provided by The Stepping Stones Group, LLC the DeKalb County School District ("DCSD") desires to renew the award of RFP 21 522R1, Behavioral Intervention Services for Students with Disabilities for one (1) year on the same terms, conditions and pricing as set forth in the License and Services Agreement between DCSD and The Stepping Stones Group, LLC dated September 21, 2021. The purpose of this letter is to obtain The Stepping Stones Group, LLC's acceptance of DCSD's offer to renew the License and Services Agreement.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from June 13, 2024, through June 12, 2025. DCSD appreciates The Stepping Stones Group, LLC's consideration of this offer to renew the award of RFP 21 522R1.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to [Latrice\\_Brown@dekalbschoolsga.org](mailto:Latrice_Brown@dekalbschoolsga.org) no later than Tuesday, May 28, 2024. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director Vendor Services

CLS/lw  
c: Kiana King  
Rolanda Johnson

---

**ACKNOWLEDGMENT**

The Stepping Stones Group, LLC. hereby accepts DeKalb County School District's offer to renew the award of RFP 21-522R1, Behavioral Intervention Services for Students with Disabilities, as set forth in the License and Services Agreement, until June 12, 2025. The Stepping Stones Group, LLC understands that this acceptance is subject to the approval of the Dekalb County Board of Education



\_\_\_\_\_  
Authorized Signatory

05/21/2024

\_\_\_\_\_  
Date

Sarah Luxon

\_\_\_\_\_  
Name (Typed or Printed)

Vice President of Client Services

\_\_\_\_\_  
Title of Authorized Signatory