



MEETING MINUTES

PUBLIC COMMENT OPPORTUNITIES - Members of the public may make comments at regular meetings of the Board of Directors regarding closed session items, agenda items, and non agenda items. Comments may be made in person or through email. Please turn in a comment card to the Executive Director, Dr. Stephanie Henry. Submissions must be received prior to the start of the applicable Community Input time. If members of the public wish to email comments to be read during the meeting, please email them to shenry@irvineia.org by 6:00 pm on July 21, 2026.

Public comments, including emailed comments, shall be limited to three (3) minutes per comment, with up to 20 minutes of public comment per topic on the agenda.

REASONABLE ACCOMMODATION - With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board of Directors meeting may request assistance by contacting Dr. Stephanie Henry, shenry@irvineia.org or (949) 242-6164.

The video records of the meeting will be posted on the IIA website approximately 24- 48 hours after the meeting.

Attendance

Voting Members

Brett Freeman, Board President

Felipe Delgado, Board Secretary

David Sun, Board Treasurer

Molly Chang, Board Member

Thanh Pham, Board Member

I. CALL TO ORDER

A. Meeting was called to order by the Board President at _____
6:01 pm

B. Roll Call

	Present	Absent
Molly Chang	____X____	_____
Felipe Delgado	____X____	_____
Brett Freeman	____X____	_____
David Sun	____X____	_____

C. Approval of the Agenda

It is recommended that the Board of Directors approve the Agenda for the Regular Meeting of the Irvine International Academy Board of Directors on July 21, 2026.

Motion made by: David Sun

Motion seconded by: Felipe Delgado

Voting results:

Yes: Brett Freeman, Felipe Delgado, David Sun, Molly Chang

Not Present: Thanh Pham

D. Oath of Office for New IIA Board Member

Thanh Pham was given the Oath of Office by Board President, Brett Freeman. Mr. Pham is officially a Board Member for IIA.

II. COMMUNITY INPUT ON CLOSED SESSION AGENDA ITEMS.

There were no public comments on closed session items.

III. CLOSED SESSION - For Discussion and Possible Action

A. Conference with Real Property Negotiators (Government Code §54956.8)

B. Conference with Legal Counsel- Existing Litigation (Government Code §54956.9)

IV. RECONVENED TO OPEN SESSION

THE MEETING WAS RECONVENED TO OPEN SESSION AT __6:51__P.M.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken during closed session.

V. FLAG SALUTE

Mr. Pham led the Flag Salute.

VI. COMMUNITY INPUT ON AGENDIZED AND NON-AGENDIZED ITEMS

There were no comments on agendized and non-agendized items.

VII. ITEMS FOR CONSENT

A. Approve Minutes from the Regular Board Meeting of the IIA Board of Directors on June 23, 2026

B. Personnel Report

It is recommended that the Board of Directors approve Consent Item A and B.

Motion made by: Felipe Delgado

Motion seconded by: David Sun

▮ **Voting results:** Unanimously Approved

VIII. ITEMS FOR PRESENTATION

A. School Update - Mr. Schmitter

Mr. Schmitter provided updates on the summer program, staffing for the 2026-27 school year, and preparation for curriculum, facilities, and professional learning. He shared details regarding the Homework Policy that is on the agenda for approval, as well as upcoming events and important dates.

IX. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. Approve 2027-28 IIA School Calendar

In alignment with surrounding districts and observed holidays, IIA has created the 2027-28 Master Calendar. This calendar is published approximately one year prior to the start of the designated school year in order to provide adequate time for planning and facilities use requests.

LCAP Goal/ Action: N/A

Funding Source: N/A

Budget/ Financial Impact: N/A

It is recommended that the Board of Directors approve Action Item A.

Motion made by: Thanh Pham

Motion seconded by: Molly Chang

▮ **Voting results:** Unanimously Approved

B. Approve 2026-27 Workplace Violence Prevention Plan

In 2024-25 IIA developed and implemented a Workplace Violence Prevention Plan. This plan is required by SB 553, and was signed into law on September 20, 2023. Each year employers in California are to review and make any required changes to the plan. For 2026-27, our team reviewed the plan and updated the year.

LCAP Goal/ Action: Goal 1, Action 2

Funding Source: N/A

Budget/ Financial Impact: N/A

It is recommended that the Board of Directors approve Action Item B.

Motion made by: Felipe Delgado

Motion seconded by: Brett Freeman

Voting results: Unanimously Approved

C. Approve New BP 6154 Homework / Make-up Work Policy

Assembly Bill 2999, the Healthy Homework Act, encourages each school district, county office of education, and charter school to (1) develop a homework policy for all grades maintained by the local educational agency, as specified, by the start of the 2027–28 school year, (2) formally adopt a final homework policy by the start of the 2028–29 school year, and (3) update the adopted homework policy at least once every 5 years. During the 2025-26 school year, Irvine International Academy's Executive Director gathered parent and staff input during advisory committees and staff development to develop guidelines and procedures regarding homework and make-up work.

LCAP Goal/ Action: N/A

Funding Source: N/A

Budget/ Financial Impact: N/A

It is recommended that the Board of Directors approve Action Item C.

Motion made by: Molly Chang

Motion seconded by: Thanh Pham

Voting results: Unanimously Approved

X. EXECUTIVE DIRECTOR'S REPORT

Dr. Henry shared excitement for the opening of schools, including the Week of Welcome which would include training in the areas of Thinking Maps, Curriculum, MTSS/PBIS, Inclusion Model for EL and Special Education, our aligned instructional model, as well as important operational updates. She thanked the Board, her Cabinet, IIA families, and students for their support as we navigate current facilities issues.

XI. DIRECTORS' REPORTS

Ms. Chang is excited to have Mr. Pham join the Board. She thanked Dr. Henry and Mr. Schmitter for having a plan A, B, C, and D as we prepare for the school year. She thanked them for making the school community feel safe and making sure the community didn't feel the impact of the situation.

Mr. Delgado welcomed Mr. Pham to the Board. He commented that summer always passes so fast and this will be his sixth start of the school year supporting IIA.

Mr. Pham thanked the Board and staff for the warm welcome. He commented that we had built something special at IIA and he wants to contribute.

Mr. Sun thanked Mr. Schmitter and Dr. Henry for everything they do. He commented that he hoped the Board Policies that were approved would be understood and implemented by IIA staff. He is happy for the transition to a wonderful school year.

Mr. Freeman thanked Mr. Pham and the entire Board. He then thanked Mr. Schmitter, Mr. Escalante, and Mason for their contributions and helping everything run smooth. He thanked Dr. Henry for how she handled communication in the situation. He is excited for the new school year and hopes it is the best one yet!

XII. ADJOURNMENT

It is recommended that the Board adjourn the Regular Meeting of the Irvine International Academy Board of Directors on July 21, 2026.

Meeting adjourned at ___7:15___ P.M.

Future Board Meeting Dates

Tuesday, August 18, 2026

Tuesday, September 15, 2026

Tuesday, October 20, 2026

Tuesday, November 17, 2026

Tuesday, December 15, 2026

Tuesday, January 19, 2027

Tuesday, February 16, 2027

Tuesday, March 16, 2027

Tuesday, April 20, 2027

Tuesday, May 18, 2027 Annual Meeting, LCAP and Budget Hearings

Tuesday, June 15 2027 LCAP and Budget Approval

Motion made by: David Sun

Motion seconded by: Molly Chang

Voting results: Unanimously Approved