

**ACTION MEMORANDUM**

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**TO:** Bibb County Board of Education

**FROM:** Kevin Grooms, Director of Athletics and  
Andrew L. Davidson, Jones Cork, LLP

**SUBJECT:** GBRE, Professional Personnel Extra Duty **(Second Reading)**

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**Summary**

The District is presenting Policy GBRE, Professional Personnel Extra Duty, for Second Reading.

**Background**

In 2023, the Georgia High School Association (GHSA) amended its Constitution to allow for certified paraprofessionals to serve as head coaches, but included the requirement that certified paraprofessionals must take the head coaching classes established by GHSA.

Revised Policy GBRE, Professional Personnel Extra Duty, allows for certificated paraprofessionals to serve as head coaches in the District, but the certificated paraprofessional must first successfully complete the appropriate GHSA head coaching courses prior to being approved for the head coaching position. Policy GBRE has also been revised to state that community coaches, or lay coaches, are responsible for the registration fees for any GHSA required coaching courses and that such individuals must successfully complete the required GHSA courses prior to being approved for the coaching position.

Minor changes were further made to Policy GBRE to make this policy consistent with other policies.

**Recommendation**

It is recommended that the Bibb County Board of Education approves the revision of Policy GBRE, Professional Personnel Extra Duty.

**Superintendent's Comments and Approval:**

| Superintendent's Comments | Approve/Disapprove |
|---------------------------|--------------------|
| Dr. Dan A. Sims           | Approved           |