

# STATEMENT OF DONATED FUNDS AND/OR EQUIPMENT

This form will be used for all donations to the Dekalb County School District.

Location # 180 Location Name Dunwoody Elementary School Date 06/04/2024

Source of Donation Dunwoody Elementary Parent Teacher Organization

Amount Donated (Cash/Check) \$ 41,765.06

Estimated Value Donated:

A. Equipment \$ \_\_\_\_\_

B. Goods/Services \$ \_\_\_\_\_

C. Number of Volunteer Hours (July 1 – June 30) \_\_\_\_\_

Date Accepted: 06/04/2024

Receipt Number: \_\_\_\_\_

Check Number: 4121

Donor specified funds are to be used as follows: (Please check)

- |  |   |
|--|---|
| <input type="checkbox"/> 1. Motivational activities for students | <input checked="" type="checkbox"/> 5. Equipment and/or equipment maintenance |
| <input type="checkbox"/> 2. Teacher recognition efforts          | <input type="checkbox"/> 6. Office Support                                    |
| <input type="checkbox"/> 3. Community/citizen projects           | <input type="checkbox"/> 7. Scholarship(s)                                    |
| <input type="checkbox"/> 4. Instructional Activities             | <input checked="" type="checkbox"/> 8. Building and grounds                   |
|  | <input type="checkbox"/> 9. Other (Specify) _____                             |

\* Appropriate distribution to be made at the discretion of the Regional Superintendent based on the above categories.\*

*Any expenditures of a personal nature will be considered illegal unless it is part of a planned program under items 1, 2 or .*

Donated funds shall be posted using the Donations account as listed in the Chart of Accounts section in the Local School Accounting Handbook.

Equipment Related Donation(s) – (below to be filled out for all equipment items valued at \$1000 and greater, per item)

-Please use a separate form for each item donated with an Estimated Value of \$1000 and greater per item-

Donated Equipment Name Dunwoody Elementary Outdoor Classroom Structure

Manufacturer \_\_\_\_\_

Model Number \_\_\_\_\_

Serial Number \_\_\_\_\_

Barcode/Tag Number \_\_\_\_\_

(Issued by Office of Capital Assets)

Bethany R. Henry  
SIGNATURE OF DONOR

06/04/2024  
DATE

[Signature]  
SIGNATURE OF PRINCIPAL/ADMINISTRATOR

6/7/2024  
DATE

For Donated Funds: Original to: Internal Audits Copy to: Donor Copy to: Location/School File

For Donated Equipment: Original to: Office of Capital Assets Copy to Donor Copy to Location/School File

For Building/Grounds Projects: Original to: Office of Capital Assets Copy to: Director of Design/Construction

Copy to: Donor Copy to: School/Location File-