



**Agreement to Furnish Food Service for the DeKalb Parks and Recreation After School Snacks**

This agreement is made and entered into between DeKalb County School Nutrition Services and DeKalb Parks and Recreation. WHEREAS the DeKalb County School Nutrition Services agrees to provide daily unitized after school snacks to nine DeKalb Parks and Recreation Programs.

DeKalb Parks and Recreation is solely responsible for serving after school snacks provided by DeKalb County School Nutrition Services and shall maintain HACCP Procedures. DeKalb County School Nutrition Services will provide after school snacks effective August 5, 2024 through May 29, 2025. School Nutrition Services will not provide meals if schools are closed for inclement weather.

**School Location for DeKalb Parks and Recreation After School Snacks:**

	Parks and Recreation Site	DCSD Snack Prep School	Number of After school snacks Needed		Parks and Recreation Site	DCSD Snack Prep School	Number of After school snacks Needed
1	Gresham Recreation Center	Barack Obama Elementary (Region 5)	60	5	Mason Mill Recreation Center	Laurel Ridge Elementary (Region 2)	25
2	Tobie Grant Recreation Center	Robert Shaw Elementary (Region 5)	11	6	Lucious Sanders Recreation Center	Lithonia Middle School (Region 4)	25
3	Exchange Recreation Center	Columbia Elementary School (Region 5)	50	7	N.H Scott Recreation Center	McNair Discover Elementary School (Region 5)	24
4	Midway Recreation Center	International Center (Region 1)	20	8	Hamilton Recreation Center	Robert Shaw Elementary (Region 5)	30
9	East Central DeKalb Senior Community	N/A	30				

**Food Cost:**

Price Per After school snacks	After school snacks Type		# After school snacks Needed Per Day	Price Per After school snacks Per Day	# of Operating Days for Contract Period *		Estimated Total Cost or Food Service Contract
\$ 0.95	After School Snacks	X	275	232.75	180	=	\$47,025.00

**Labor:** Providing snacks will generate potential labor hours for the DCSD schools preparing the snacks.

**Delivery Cost:** DCSD will provide coolers to assist with maintaining HACCP temperatures per Georgia Food Service Code: 290-5-14-.08-(d). Parks and Recreation Site Directors will pick up DCSD snacks and directly transport to Parks and Recreation Sites. After School Snacks will be picked up by the Parks and Recreation Site Director between 12:00 noon – 1:00 pm.

**Estimated Cost of Contract (Food and Labor): = \$47,025.00**

**After School Snack Menus**

It is further agreed that the DeKalb County School District, pursuant to the provisions of the National School Lunch, Breakfast, and Snack Program regulations, 7 CFR Part 225\*\*, attached copy of which is part of this agreement, will assure that after school snacks meet the minimum after school snacks pattern requirements as to components and portion sizes, as found in the federal regulations. Milk will be offered 2 times per week and juice 3 times per week (**attached menu**). All potentially hazardous food that has been prepared, stored, and transported must be stored at a temperature of 41 degrees or below.

**Record Keeping and Meal Accountability**

DeKalb County School Nutrition Services will maintain full and accurate records for after school snacks, including menu records containing the amount of food prepared and daily number of after school snacks delivered. It is further understood that DeKalb County School Nutrition Services is ultimately responsible for documenting and assuring nutritional adequacy according to 7 CFR 225.

An After-School meal preparation document will be provided to the After-School Site Director during the scheduled pick-up. The number of snacks provided will be recorded on the document by the School Nutrition Services Manager. The School Nutrition Services Manager is required to maintain a copy and send a copy to the School Nutrition Services Central Office Data Specialist.

DeKalb County School District agrees also to retain records required under the preceding clause for a period of three (3) years from the date of receipt of final payment under this agreement (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to DeKalb Parks and Recreation for audit or administrative review at a reasonable time and place.

Reconciliation. The DeKalb County School Nutrition Services shall provide a tentative list of snacks served to Parks & Recreation biweekly. The list will be provided to aid in meal reconciliation.

Payment. The DeKalb County School Nutrition Services shall send an itemized bill of **delivered** meals to: **DeKalb Parks and Recreation, 1950 W. Exchange, Suite 400, Tucker, GA 30084**. Within thirty (30) days of receipt of the itemized bill, the DeKalb Parks and Recreation shall remit payment for delivered after school snacks to the DeKalb County School Nutrition Services.

Entire Agreement. This agreement is established on a temporary basis and constitutes the entire agreement between the Parties with respect to the matters set forth herein and supersedes all prior, contemporaneous, written or oral negotiations, agreements, or understandings between the Parties regarding such matters.

Modification. This agreement may not be changed, modified, amended or altered except in a written agreement signed by the Parties.

Governing Law. This agreement shall be governed by and construed and enforced in accordance with the laws of the State of Georgia. All actions or proceedings arising out of or related to this Agreement shall be brought in the state or federal courts located in or for DeKalb County, Georgia. Each Party hereby unconditionally and irrevocably consents to the jurisdiction of such courts and waives its rights to bring any action or proceedings against the other Party except in such courts.

Effective Period of Agreement: This Agreement shall be effective as of August 1, 2024. As required by O.C.G.A. § 20-2-506, this Agreement shall terminate absolutely and without further obligation on the part of the School on December 31, 2024 but shall automatically renew on January 1, 2025 and terminate on May 30, 2025. Future considerations will be reviewed and approved on an annual basis by the School District.

**IN WITNESS THEREOF, the parties hereto have executed this agreement as of the dates indicated below:**

\_\_\_\_\_  
DeKalb County School District  
Dr. Devon Q. Horton  
Superintendent

\_\_\_\_\_  
DeKalb County Government  
Mr. Michael L. Thurmond,  
Chief Executive Officer

\_\_\_\_\_  
Date: MM/DD/YY

\_\_\_\_\_  
Date: MM/DD/YY

**This institution is an equal opportunity provider.**