



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Public Education
From: Elaine M Wilson Beverly, Executive Director of Procurement
Condus Shuman, Executive Director of School Nutrition
Subject: Mason Produce Contract, DBA: Bi-City

Summary:

The School Nutrition Department is seeking approval to issue a purchase order to Mason Produce DBA: Bi-City Produce for fresh fruit and vegetable program purchases in fiscal year 2024-2025. This request will be based from IFB 24-041.

Background:

On May 10th, 2024, the Procurement Department issued IFB 24 – 041 for Fresh Fruit Vegetable Program items; the bid closed on June 7th, 2024, and we had a total of one respondent. The bid was evaluated by various individuals within the School Nutrition Department and after careful review we have determined that Mason Produce DBA: Bi-City Produce will be able to complete the contractual agreement with Bibb County School District School Nutrition Department for fiscal year 2024-2025.

Recommendation:

It is recommended that the Bibb County Board of Education approves the agreement with Bi-City Produce based off IFB 24-041 and authorizes the Superintendent to issue a purchase order for produce to Bi-City Produce in the amount of \$495,817.00 for fiscal year 2024-2025

Superintendent's Comments and Approval:

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved