



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Board of Public Education

From: Sam Kitchens, Assistant Superintendent of Operations

Subject: Maintenance Department Vehicle Purchases

Summary

As part of the 2021 ESPLOST, the Board of Education approved the purchase of fleet vehicles. Capital Programs presents this memorandum requesting approval for the purchase of five (5) vehicles for the Maintenance Department.

Background

Routine vehicle replacement and upgrades are vital to providing efficient and effective services in the Campus Police, Transportation and Maintenance Departments. The 2021 ESPLOST approved funding for the purchase of vehicles to provide fleet maintenance services districtwide.

Recommendation

It is recommended the Bibb County Board of Education authorize the Superintendent to issue a purchase order to Riverside Ford for the purchase of five vehicles for the Maintenance Department in an amount not to exceed \$230,318. These vehicles will be purchased from the 2021 ESPLOST fund utilizing Ga State Contract number 99999-SPD-ES40199373-0002 and 99999-SPD-ES40199373-003.

Superintendent's Comments and Approval:

Superintendent's Comments	Approved/ Not Approved
Dr. Dan A. Sims	Approved