

**CHRONOLOGY OF THE AGENDA ITEM**  
**Caduceus USA Medical Services, LLC**  
**Contract Renewal #4 of 4**

**Scope:** Provision of Occupational Medical Services – Drug and Alcohol testing, physical examinations, and Medical Review Officer for Administration of FMCSA standards.

**Contract Term:**

On June 8, 2020, the Dekalb Board of Education approved the award of the contract for an initial one (1) year term for a not to exceed amount of \$200,000 with four (4) one (1) year options to renew subject to Board approval on a year-to-year basis.

The renewal terms are as follows:

- Contract Year 2, Renewal #1 of 4 – July 1, 2021 – June 30, 2022, Not to Exceed \$200,000.
- Contract Year 3, Renewal #2 of 4 – July 1, 2022 – June 30, 2023, Not to Exceed \$200,000.
- Contract Year 4, Renewal #3 of 4 – July 1, 2023 – June 30, 2024, Not to Exceed \$200,000
- Contract Year 5, Renewal #4 - July 1, 2024 – June 30, 2025, Not to Exceed \$200,000
  - **This request is the current year and fourth and final (#4 of 4) one-year renewal options, in an amount not to exceed \$200,000.**

**Solicitation Process:**

Pursuant to Board Policy DJE Section III, C (3) (4), the choice of medical service provider was based a full assessment of professional abilities and other relevant criteria versus a competitive bidding process. Additionally, Board Policy DJE Section II, includes medical services in the professional services category which is typically better suited to a qualitative or subjective method of assessment rather than a quantitative or objective method of assessment.

<https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=4054&revid=IsVaB6Z2x9NPZkwqJm84zQ==&ptid=amIqTZiB9plushNjl6WXhfiOQ==&secid=y1ZW0qRGjEafuplusqEjNeK2Q==&PG=6&IRP=0&isPndq=false>

**Award Process:**

Caduceus USA Medical Services was selected based on the above policy with major considerations given to criteria such as driver access to vendor facilities in Dekalb county, vendor capacity to process a high volume of physicals, drug and alcohol tests, DOT compliant testing services and competitive pricing.