

ACTION MEMORANDUM

TO: Bibb County Board of Education

FROM: Dr. Ethel Lett, Assistant Superintendent of Teaching & Learning and
Ben Bridges, Director of Fine Arts and Magnet Programs
Andrew L. Davidson, Jones Cork, LLP

SUBJECT: IFCB, Field Trips and Excursions **(Second Reading)**

Summary

The District is presenting Policy IFCB, Field Trips and Excursions, for Second Reading.

Background

Minor changes were made to Policy IFCB, Field Trips and Excursions, and to Regulation IFCB-R(1): Field Trips and Excursions - Procedures, to omit references to outdated technology and to make both consistent with other District policies and regulations.

Regulation IFCB-R(1) was further revised to reflect the use of an electronic platform for purposes of submitting a Request for Field Trip Approval Form, and communicating notice of approval/disapproval for such field trip. This Regulation was also revised to replace an outdated reference to the former absence management system known as “Aesop,” which is no longer in use. Generic references to “the electronic platform” and “the absence management system” are used in Regulation IFCB-R(1), as revised, to avoid the need for future revision(s) of the Regulation as these systems change periodically. Additionally, Regulation IFCB-R(1) was revised to set forth the requirement that basis of any field trip must align with the appropriate Georgia Standards of Excellence.

Recommendation

It is recommended that the Bibb County Board of Education approves the revisions of Policy IFCB, Field Trips and Excursions.

Superintendent’s Comments and Approval:

Superintendent’s Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved