

ACTION MEMORANDUM

TO: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

FROM: Dr. Elaine Wilson-Beverly, Executive Director of Procurement
Antonio Simmons, Director of Maintenance

SUBJECT: Approval of Playground Mulch Purchase

Summary

The Procurement Department is seeking approval to proceed with a purchase order for the purchase of Mulch for several locations within the district. This project will be funded from E-SPLOST as a one-time purchase.

Background

Under District Policy DJEAA, Board approval is required for all contracts over \$150,000. The Procurement Department finalized a bid for MULCH on September 3rd, 2024, under RFQ 25-007. The Bid was posted on BONFIRE, and we had four individual companies to respond. The respondents were all deemed to be acceptable bids.

After careful review of the bid tabulations, we are seeking approval to purchase the mulch from Swift Straw II, LLC in the amount of \$156,684.00.

This Bid is a one-time purchase with the option to renew for the next three years.

The breakdown of the respondents is follows:

Company Name	Bid Amount
Bella Straw and Mulch	\$160,245.00
Ogles Construction, Inc.	\$178,550.00
Southeast Outdoors Solutions	\$206,538.00
Swift Straw II, LLC	\$156,684.00

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Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to issue a Purchase Order to Swift Straw II, LLC in the amount of \$156,684.00. The funding source will be E-SPLOST.

Superintendent's Approval:

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved