



September 11, 2024

VIA EMAIL [fharp@goarmstrong.com](mailto:fharp@goarmstrong.com)

**The Armstrong Company**

6059 Relocation Way  
Ooltewah, TN 37363  
ATTN: Fuquan Harper, Senior Vice President

**Reference:** RFP 24-556, District Wide Moving Services

Dear Mr. Harper:

The DeKalb County School District ("DCSD") desires to renew the award of RFP 24-556, District Wide Moving Services, for one (1) year on the same terms, conditions, and pricing as set forth in the Agreement between DCSD and The Armstrong Company as stated in the bid. The purpose of this letter is to obtain The Armstrong Company's acceptance of DCSD's offer to renew the Agreement.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from December 11, 2024, through December 11, 2025. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates The Armstrong Company's consideration of this offer to renew the award of RFP 24-556.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below, and email both documents no later than Wednesday, September 18, 2024, to Latrice Brown at [Latrice.Brown@dekalbschoolsga.org](mailto:Latrice.Brown@dekalbschoolsga.org). Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,


*Carla L. Smith*

Carla L. Smith  
Executive Director

CLS/smg  
c: Mr. Erick Hofstetter  
Mr. Keith Singleton  
Mr. Weyman Christopher

**ACKNOWLEDGMENT**

The Armstrong Company hereby accepts DeKalb County School District's offer to renew the award of RFP 24-556, District Wide Moving Services, as set forth in the Agreement until December 11, 2025. The Armstrong Company understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

  
\_\_\_\_\_  
Authorized Signatory

9/12/2024  
\_\_\_\_\_  
Date

Fuquan Harper  
\_\_\_\_\_  
Name (Typed or Printed)

S.P. Vice President  
\_\_\_\_\_  
Title of Authorized Signatory