



Finance

September 3, 2024

REVISED

VIA EMAIL - proctors@hersheyicecream.com allenj@hersheyicecream.com

Hershey Creamery Company
1611 Oakbrook Drive
Gainesville, GA 30507
ATTN: Steve Proctor, Branch Sales & Distribution Manager

Reference: Bid No. 20-22, School Nutrition Ice Cream Products – Request to Extend

Greetings Mr. Proctor:

As a result of the excellent service provided by **Hershey Creamery Company**, the DeKalb County School District (“DCSD”) desires to extend the originally based award of Bid No. 20-22, School Nutrition Ice Cream Products for six (6) months on the same terms and conditions as stated in the bid. The purpose of this letter is to obtain **Hershey Creamery Company’s** acceptance of DCSD’s offer to extend the of award Bid No. 20-22.

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective from October 1, 2024, through March 31, 2025. We will notify you once the Board has approved the extension. DCSD appreciates **Hershey Creamery Company’s** consideration of this offer to extend the award of Bid No. 20-22.

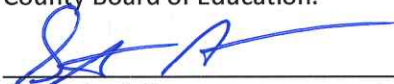
If accepted, please submit a copy of your company’s proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents on or before Monday, September 9, 2024 to sharmaine_greenland@dekalbschoolsga.org. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,
Carla L. Smith
Carla L. Smith
Executive Director, Vendor Services
CLS/smg

c: Dr. Connie Walker
Ms. Teresa Adams

ACKNOWLEDGMENT

Hershey Creamery Company hereby accepts DeKalb County School District’s offer to extend the award of Bid No. 20-22, School Nutrition Ice Cream Products at the terms and conditions stated in the original bid, until March 31, 2025. **Hershey Creamery Company** understands that this acceptance is subject to the approval of the DeKalb County Board of Education.



Authorized Signatory

Steve Proctor

Name (Typed or Printed)

9/4/24

Date

Branch Sales & Distribution Mgr

Title of Authorized Signatory