

**Chronology of Agenda Item
Contract Ratification and Extension
Bid 20-22 Ice Cream Products**

Scope: Contract Ratification and Extension - Bid No. 20-22 - Hershey Creamery Company – Smart Snack – Ice Cream Products – Not to Exceed \$342,448.00.

Contract Term:

The DeKalb Board of Education (“the Board”) approved the award of the contract on September 9, 2019, for a Not to Exceed amount of \$220,000.00 for an initial one (1) year term with four (4), one (1) year options to renew subject to Board approval on a year-to-year basis.

This current agenda item seeks ratification with a 6-month contract extension beginning October 1, 2024, through March 31, 2025, with no additional options for renewal. **Contract renewal # 4 of 4 ended on September 30, 2024.**

Bid 25-22, the new Ice Cream Products solicitation, is currently being finalized for release November 2024. School Nutrition Services anticipates award recommendation during the February 2025 Board meeting.

Solicitation Process: Bid 20-22 was competitively solicited through the Purchasing Department; and posted to the DCSD website May 23, 2019. It was also advertised in the Champion Newspaper on May 23, 2019, and May 30, 2019. Electronic notification was sent to 24 vendors from the DCSD vendor bid list. Electronic notification was also sent to 179 vendors through the State of GA Procurement Registry. One (1) vendor responded to the solicitation, was evaluated, and deemed responsive to the requirements of the solicitation by the Purchasing Department.

Award Process: The Board approved the award of the contract on September 9, 2019, to Hershey Creamery Company.