

**CHRONOLOGY OF THE AGENDA ITEM**  
**Contract Award**  
**RFP 25-20 School Nutrition Sanitation Training Services & Materials**

**Scope:** Contract Award for RFP 25-20 – **Sanitech Systems, Inc.**, - School Nutrition Sanitation Training Services and Materials Not to Exceed **\$223,770.00 for SY 24-25**. Additional project information can be found at <https://dekalbschoolsga.ionwave.net/Login.aspx>

**Contract Term:** The contract will begin upon Dekalb County Board of Education (“the Board”) approval at the November 11, 2024, meeting and a subsequent fully executed contract. This is an initial term from November 15, 2024, through November 14, 2025, with options for renewal/extension for up to four (4) years through November 14, 2029,

**Solicitation Process:** A Request for Proposal (RFP) was competitively solicited August 8, 2024, for **RFP 25-20 School Nutrition Sanitation Training Services & Materials** through the Purchasing Department. Electronic notification of the upcoming solicitation was posted to IonWave on August 8, 2024. The RFP was advertised in the Champion Newspaper on August 8, 2024, and August 15, 2024. Electronic notification was sent to 52 vendors from the DCSD Vendor Bid List, 666 vendors through the DCSD IonWave list and to 825 vendors through the State of GA Procurement Registry. Two (2) vendors responded to the solicitation, and both were reviewed and deemed responsive to the requirements of the solicitation by the Purchasing Department and evaluated by a selection committee.

**Award Process:** **Sanitech Systems, Inc.** was selected as the lowest and most responsive and responsible bidder meeting bid specifications. The recommendation for this contract award to **Sanitech Systems, Inc.** is based on these evaluations.