



August 30, 2023

VIA EMAIL: james.taylor@roberthalf.com

Robert Half
3343 Peachtree Road, Suite600
Atlanta, GA 30326

ATTN: James Taylor, Senior Regional Director

Reference: RFQ 22-534 Temporary Staffing Services – Renewal Request

Greetings:

As a result of the excellent service provided by Robert Half, the DeKalb County School District (“DCSD”) desires to renew the award of RFQ 22-534 Temporary Staffing Services for one (1) year on the same terms, conditions and pricing as set forth in the License and Services Agreement between DCSD and Robert Half, dated November 19, 2021. The purpose of this letter is to obtain Robert Half’s acceptance of DCSD’s offer to renew the License and Services Agreement.

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective from November 18, 2023, through November 17, 2024. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Robert Half’s consideration of this offer to renew the award of RFQ 22-534. The not-to-exceed amount listed in the paragraph immediately following Section 2.3 “Total Obligation” shall apply from November 18, 2023, through November 17, 2024.

If accepted, please submit a copy of your company’s proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to lakesia\_watkins@dekalbschoolsga.org no later than Tuesday, September 5, 2023. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,
Carla L. Smith
Executive Director, Vendor Services

CLS/smg
c: Byron Schueneman

ACKNOWLEDGMENT

Robert Half hereby accepts DeKalb County School District’s offer to renew the award of RFQ 22-534 Temporary Staffing Services, at the same prices, terms, and conditions as the original award, until November 17, 2024. Robert Half understands this acceptance is subject to the approval of the DeKalb County Board of Education.

James Taylor
Authorized Signatory

8/30/2023
Date

James Taylor
Name (Typed or Printed)

Sr. Regional Director
Title of Authorized Signatory