

# BOARD AGENDA ITEM

**MEETING DATE: December 9, 2024**

**AGENDA ITEM TITLE: Contract Extension - Charter Bus Services - RFP 20-472 - Allstate Tours, American Coach Lines, Coast to Coast Tours, Friendship Tours, Harmon Brothers Charter Service, Kelly Tours, Kingsmen Coach Lines, R & W Motor Coach, Samson Tours, Southeastern Stages, Inc., We Care Charters**

## **QUICK SUMMARY ABSTRACT:**

**Presented by: Mr. Erick Hofstetter, Chief Operating Officer, Operations Division**

## **REQUESTED ACTION:**

It is requested that the Dekalb County Board of Education approve the contract extension for **RFP 20-472** for an extension of 90 days from January 1, 2025, through March 31, 2025:

- **Allstate Tours**
- **American Coach Lines**
- **Coast to Coast Tours, LLC**
- **Friendship Tours**
- **Harmon Brothers Charter Service**
- **Kelly Tours**
- **Kingsmen Coach Lines**
- **R & W Motor Coach**
- **Samson Tours**
- **We Care Charters**

Approval of the contract extension for Charter Bus Services meets **Strategic Goal Area: 6.2 Organizational Excellence**

## **RATIONALE:**

An extension of this contract will allow the Dekalb County School District ("DCSD") to continue providing services that require travel outside of the 75-mile radius limitation of the DCSD Transportation Department for student activities and to ensure continued coverage for student transportation service until the new contract award is approved by the Board and receipt of fully executed documents.

## **DETAILS:**

On October 7, 2019, the Board of Education approved the contract award of **RFP 20-472** for Charter Bus Services to provide charter bus services on an as needed basis to:

- **Allstate Tours**
- **American Coach Lines**
- **Coast to Coast Tours, LLC,**
- **Friendship Tours**
- **Harmon Brothers Charter Service**
- **Kelly Tours**
- **Kingsmen Coach Lines**
- **Samson Tours**
- **We Care Charters**

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## SUMMARY:

This extension will continue to allow DCSD to obtain assistance from **commercial** carriers to provide supplemental transportation services in support of district-wide field trips, athletic events, and other activities when transport requires travel outside of the 75-mile radius limitation of the DCSD Transportation Department.

There is an active solicitation currently for Charter Bus Services for 2025. It is anticipated that it will be finalized and awarded by February -March 2025.

## FINANCIAL IMPACT:

These services are paid for by the local school or department requesting the service and will be paid from multiple charge codes.

## CONTACTS:

**Mr. Erick Hofstetter, Chief Operating Officer, 678-676-1447**

**Mr. Bernardo C. Brown, Director Student Transportation, 678-875-0090**

## SUPPORTING DOCUMENTS:

1. Contractors Acceptance Letters and Certificates of Insurance- 10
2. Contractor Executed Contracts - 10
3. Chronology of the Agenda

## GOALS:

- Strategic Goal Area 6. Organizational Excellence**

## COGNIA STANDARDS:

**Standard 5: Using Results for Continuous Improvement**

## STATUS:

- **Approved by the Office of Legal Affairs**

## IMPLEMENTATION DATE:

Upon Board Approval and a fully executed contract