



DeKalb County School District

DESIGN & CONSTRUCTION

1780 Montreal Road
Tucker, GA 30084-6705
(678) 676-1345

Dr. Devon Q. Horton
SUPERINTENDENT

Routing/Transmittal Form

Project: Hawthorne ES Project No: 364-35
 Contractor: Centennial Contractors Architect: SSOE
 Originator: Carl Henry Date: October 4, 2024

DOCUMENT ATTACHED

Design/Construction Phase

- Contract Award Package: (Reason Below)
 - Notice of Award
 - Notice to Proceed
 - Original Contract
- Mandatory Addendum to Owner Architect Agreement - State Capital Outlay
- Work Authorization
- Request for Proposal/Invitation to Bid Package
 - Review
 - Signature
- Design Contract Additional Services Request
- Change Order
- Change Order Request: (Reason Below) COR Amount \$346,293.00
- Amendment Amendment Amount _____
 - Owner Request
 - Errors/Omissions
 - Unforeseen Conditions
 - Regulatory Change
 - Other (Specify): _____
- Review of Drawings or Specifications
- Finish Board/Color Boards
- Plaque Dedication Authorization
- Project Close-Out: (Reason Below)
 - Release of Retainage
 - Recommendation of Acceptance
 - Report of Substantial Completion
 - Certificate of Substantial Completion

Other: _____

Attached is SSOE Amendment #2 for your review and approval.

Notes:

REVIEWERS & APPROVALS

Please Fill In Appropriately and Forward to the Next Approver

Review	Approve		
<input type="radio"/>	<input checked="" type="radio"/>	Project Manager	Carl Henry <u>CH Henry</u> 10/4/24
<input type="radio"/>	<input type="radio"/>	Program Director	Mel Butler <u>Mel Butler</u> 10/8/24
<input type="radio"/>	<input type="radio"/>	Director of Design and Construction	Richard Boyd <u>Richard Boyd</u> 10/14/24
<input type="radio"/>	<input type="radio"/>	Chief Operations Officer <u>COO</u>	Erick Hofstetter <u>Erick Hofstetter</u> 10.15.24
<input type="radio"/>	<input type="radio"/>	Deputy Program Director	Brian Albanese <u>Brian Albanese</u> 10/17/24
<input type="radio"/>	<input type="radio"/>		
<input type="radio"/>	<input type="radio"/>		

THE DISTRICT OF COLUMBIA
 OFFICE OF THE COMPTROLLER
 AMENDMENT TO CONTRACT FOR ARCHITECTURAL SERVICES

Project Name: Hawthorne ES Major Building System Replacement
Project #: 364-35
Amendment #: 02
Date: October 3, 2024

Architect: **SSOE**
 Address: 100 Peachtree St. NW
 Suite 2500 Phone: 404-521-6200
 Atlanta, Ga. 30303
 (hereinafter, "the Architect")

Project Description: Major Building System Replacement

Reason for Amendment: Amendment to the Contract for Architectural Services based on the construction cost and schedule.

Scope of Work: (for this Amendment)
 1. Increase SCL by \$5,771,542.00 to \$9,389,100.00 at 6% to cover additional Architectural and Engineering Services. (\$346,293.00)

Required Submissions / Deliverables: N/A

**Owner Selections
 And Approvals Required:** N/A

Cost Breakdown (for this Amendment): \$346,293.00 as described above.

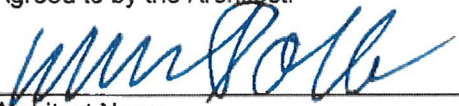
Contract Amount:	Original Contract Amount:	\$ 201,000.00
	Previous Amendments:	\$ 35,623.00
	Current Contract Amount (with Amendment(s)):	\$ 236,623.00
	Amount of this Amendment:	\$ 346,293.00
	Revised Contract Amount:	\$ 582,916.00

Attachments (Incorporated by Reference): SSOE request letter.

Signatures are included on the following page.

All terms and conditions of the Standard Form of Contract for Architectural Services between the Architect and the DeKalb County Board of Education for the 364-35 Project remain in full force and effect as amended hereby.

Agreed to by the Architect:



Architect Name
Principal

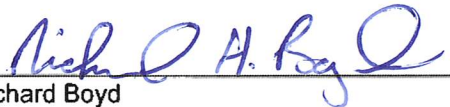
OCTOBER, 4, 2024
Date

Recommended for Acceptance by Program Manger & Owner:



Mel Butler
Program Director

10/8/24
Date



Richard Boyd
Director Of Design and Construction

10/14/24
Date



Erick Hofstetter
Chief Operating Officer

10.15.24
Date

Approved by The DeKalb County Board of Education:

Dr. Devon Q. Horton
Superintendent

Date

Mr. Dijon DaCosta, Sr.
Board Chair

Date

Board of Education Approval: (Required Over \$100,000)	Date:	Item No.:
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SSOE Group
 100 Peachtree St., NW
 Suite 2500
 Atlanta, GA 30303
 404.522.8888 T
 404.521.6204 F

www.ssoe.com

July 15, 2024

Dekalb County School District Facilities
 Sam Moss Service Center
 1780 Montreal Road
 Tucker, GA 30084

RE: Hawthorne Elementary School
 Major Building System
 Replacement

Attn: Carl Henry
 Project Manager
carl_henry@dekalbschoolsga.org

Dear Carl:

SSOE is requesting an amendment to our Contract for Architectural Services for the above noted project based on current GMP of the work in the amount of \$346,293.

The GMP cost of the work is the contracted amount with Centennial Construction.

The following table lists the original SCL budget for Hawthorne Elementary School, previous fee adjustments, the current GMP, and the proposed fee adjustment (\$346,293) based on design fees at 6% of the cost of construction. The numbers below do not include contract amendments for pass thru costs (\$19,350 – survey and \$220 - flow test).

Hawthorne Elementary School		Fee (6% of SCL)	Proposed fee modification (6%)
Original SCL	\$ 3,350,000	\$ 201,000	
Revised SCL (2022)	\$ 3,617,558	\$ 16,053	
Current Fee		\$ 217,053	
Current GMP	\$ 9,389,100	\$563,346	\$346,293

Dekalb County School District Facilities
July 15, 2024
Page 2 of 2

Please provide the appropriate amendment forms for execution. If you have any questions about the numbers I am submitting, please contact me.

Regards,

Bill Polk, AIA, LEED BD+C
Architect, Principal

SSOE