



October 23, 2024

VIA EMAIL: [biddept@lakeshorelearning.com](mailto:biddept@lakeshorelearning.com)

Lakeshore Learning Materials, LLC  
2695 E. Dominguez Street  
Carson, CA 90895  
ATTN: Eunice Peterson, Bid Admin Supervisor

**Reference: ITB 22-80, District Wide Furniture, Fixtures and Equipment – Renewal Request**

Dear Ms. Peterson:

The DeKalb County School District (“DCSD”) desires to renew the award of ITB 22-80, District Wide Furniture, Fixtures, and Equipment, for one (1) year on the same terms, conditions, and pricing as stated in the bid items listed below in the Agreement between DCSD and Lakeshore Learning Materials, LLC. The purpose of this letter is to obtain Lakeshore Learning Materials, LLC’s acceptance of DCSD’s offer to renew the Agreement.

**Item No.: Category 1 – #C3, #C3A, & #C3B only.**

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective from March 15, 2025, through March 14, 2026. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Lakeshore Learning Materials, LLC’s consideration of this offer to renew the award of ITB 22-80.

If accepted, please submit a copy of your company’s proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below, and email both documents no later than Wednesday, October 30, 2024, to Latrice Brown at [Latrice.Brown@dekalbschoolsga.org](mailto:Latrice.Brown@dekalbschoolsga.org). Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director

CLS/smg  
c: Mr. Erick Hofstetter  
Mr. Keith Singleton  
Mr. Kelvin Thornton

**ACKNOWLEDGMENT**

Lakeshore Learning Materials, LLC hereby accepts DeKalb County School District’s offer to renew the award of ITB 22-80, District Wide Furniture, Fixtures, and Equipment as set forth in the Agreement until March 14, 2026. Lakeshore Learning Materials, LLC understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

\_\_\_\_\_  
*Jennifer Doran*  
Authorized Signatory

10/24/2024  
\_\_\_\_\_  
Date

Jennifer Doran  
\_\_\_\_\_  
Name (Typed or Printed)

Director of Bid & Contracts  
\_\_\_\_\_  
Title of Authorized Signatory

**SECRETARY'S CERTIFICATE**

The undersigned, Jennifer Centazzo, being the duly appointed and acting Chief Operating Officer of Lakeshore Learning Materials, LLC, a California Limited Liability Company (the "Company"), does hereby certify that the resolution set forth below is a true and complete copy of a resolution duly adopted by the Board of Managers of the Company by unanimous written consent on January 6, 2024; and that said resolution has not been amended or repealed and is still in full force and effect:

THEREFORE, BE IT RESOLVED that

Tyler Domski, be, and he hereby is, appointed and designated as Vice President of Business Process and Contracts, Mike Duong, be, and he hereby is, appointed and designated as Vice President of Sales Operations, Jennifer Doran, be, and she hereby is, appointed and designated as Director - Bid & Contracts, Rafael Muro, be, and he hereby is, appointed and designated as Bid Operations Manager, Eunice Peterson, be, and she hereby is, appointed and designated Bid Manager, Mariel Barbosa, be, and she hereby is, appointed and designated as Bid Administration Manager, and Luke Creamer, be, and he hereby is, appointed and designated as Bid Analyst, and Johanna Lopez, be, and she hereby is, appointed and designated as Bid Analyst, Kyle Ferguson-Owens, be, and she hereby is, appointed and designated as Bid Analyst, and Christopher Kingston, be, and he hereby is, appointed and designated as Bid Analyst, and Lizbeth Borja, be, and she hereby is, appointed and designated as Bid Analyst, and Jason Shamburg, be, and he hereby is, appointed and designated as Bid Analyst, all with full power and authority to act in the name and on behalf of the Company in all negotiations, concerns and transactions with third parties, their employees or agents in connection with bidding, which actions shall include but not be limited to the execution of, and affixation of the corporate seal to, all bids, papers, documents, affidavits, bond, sureties, purchase orders and notices issued pursuant to the provisions of any such bid or contract, with each and every such act to be conclusive evidence of their authority therefore and the approval, confirmation and acceptance thereof as valid and binding upon the Company.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Company this 24th day of October, 2024.

  
\_\_\_\_\_  
Jennifer Centazzo  
Chief Operating Officer

